

February 9, 2026

Mayor Robert Dickson called the meeting to order on Monday, February 9, 2026 with all members present.

Mayor Robert Dickson swore in Yolanda Taylor as a council member of New Concord.

Moved by Shegog, seconded by Whitehair, that council dispense with the reading of the January 12, 2026 minutes and approve as distributed. Motion carried.

REPORTS

Police Chief: Police Chief Mindy Peck gave the January monthly report.

- 1) Reported that there were 257 calls for service.
- 2) Reported that there have been 257 calls for service year to date.
- 3) Reported that there were 28 traffic citations and 34 traffic warnings for the month.
- 4) Reported that there were 375 business checks and 7 parking citations.
- 5) Reported that there were 4 misdemeanor charges and 1 felony case.

Fire Chief: Fire Chief Shane Barkley gave the January monthly report.

- 1) Reported that there were 78 total EMS calls for the month.
- 2) Reported that there were 42 fire runs.
- 3) Reported that there was coverage for 93.5% of shifts.
- 4) Reported that one new part-time firefighter was hired.

Fiscal Officer: Fiscal Officer Debra Whitehair gave the January financial report.

- 1) Reported that the available primary checking balance is \$2,183,581.21.
- 2) Reported that she is finalizing year-end and will be working with Chris Kerby on the budget.

Village Administrator: Village Administrator Dalton Flinn gave the January report.

Public Safety Director Chris Huebner has submitted his resignation. Flinn stated that Chris wants to express sincere appreciation for the dedication and hard work of the Water and Wastewater Department staff. Their commitment to maintaining reliable, uninterrupted water and wastewater services is essential to the health, safety, and daily life of our community. From routine maintenance to complex system repairs, their efforts often go unseen but never go without impact. He is truly grateful for their expertise, resilience, and continued service to the residents they support every day.

1) Administration report

- Met with RCAP to discuss friendship I&I project and WWTP improvements
- Met with the Steering Committee
- Attended a two-day urban forestry management class
- Preparing to reapply for SRTS funding for a sidewalk along John Glenn School Road

- Working on an application from Main Street America through T-Mobile for a no match grant to buy trees.

2) Operations Department

- Treated and plowed roads multiple times
- 70 total overtime hours between 4 guys, not including mine.
- Performed multiple repairs and services to all 3 dump trucks, plows, & spreader boxes. (All done in house)
- Read water meters
- Found water leak on Montgomery, determined it was on the homeowner's side and she had her line replaced by a local contractor
- Met with Phil Valentine from ODOT to discuss more services they can provide for the village. Roadside mowing, tree removal, plowing, etc.
- Dalton and Trent looked and which trees we'd like to removed by ODOT before they pave 83 this year. Also, I show Phil the sink hole at the south
- Entrance sign and he said that ODOT would work on getting this resolved/fixed this year.

3) Water Department

- **Pump Rehabilitation:** Jeff Wiler successfully rebuilt the Garland Booster Station pump, which is now fully operational.
- **Regulatory Compliance:** Completed the Ohio EPA 2026 Harmful Algae Bacteria survey.
- **Maintenance:** Routine monthly maintenance activities were completed as scheduled.
- **Groundskeeping:** Appreciation is extended to Union Township for mowing the lower reservoir banks. Staff also trimmed brush in low-lying areas that the tractor-mounted trimmer could not access.

4) Wastewater Department

- **RCAP Coordination:** Participated in the monthly RCAP meeting to discuss the Friendship Drive Sewer Replacement and Wastewater Treatment Plant Improvements projects, including evaluating funding sources that best align with current budget constraints.
- **Engineering Support:** Assisted with the Request for Qualifications process for engineering services related to the Friendship Sewer replacement project.
- **Creebank Slip:** Continued coordination with AEP and the contractor to relocate a power pole, providing the necessary clearance for retaining wall construction.
- **Maintenance:** Routine monthly maintenance tasks were completed.
- **Annual Reporting:** Finalized and submitted the 2025 Pesticide, ODNR Water Withdrawal, and Sanitary Sewer Overflow annual reports.

5) Zoning permits

There were no zoning permits for the month of January.

- Board of Zoning Appeals met on 1-15-26. They upheld one signage decision made by DRB and reversed another signage decision from DRB.

6) Code Enforcement Report

- One case of alteration without certificate of appropriateness
- Multiple signage fines
- One fencing without permit fine

Mayor: Mayor Robert Dickson gave the January report.

- 1) Reported that he is working on the planning of the 250th anniversary celebration.

New Concord Comprehensive Planning Steering Committee: Council representative to the committee Jim Whitehair gave the report.

- 1) Committee met on February 3 to discuss zoning code basics.
- 2) There will be an open house on March 25, 2026 from 4-7pm at New Concord Elementary School for the community to provide input.

Policy Committee: Committee chair Levi Shegog reported that the committee met on February 3, 2026.

- 1) Committee discussed the rules of council.
- 2) Committee discussed the cybersecurity policy. Committee recommended that Resolution 2026-1-1 be tabled as council person Fink continues to work on creating a policy that will fill all of the requirements of Ohio Revised Code 9.64.
- 3) Committee had a discussion of zoning code policy.

Safety Committee: Committee chair Jim Whitehair reported that the committee met on February 2, 2026.

- 1) Fire Chief Shane Barkley informed the committee that he has applied for a non matching Ohio Fire Marshall grant to purchase turnout gear.
- 2) Committee discussed the turn out gear budget.
- 3) Committee heard an update on the plans for creating a fire district.

Finance Committee: Committee chair Yolanda Taylor reported that the committee met on February 4, 2026.

- 1) The committee reviewed financial statements for January.
- 2) Committee recommended passage of Ordinance 2026-2-2, which will allow the administrator to prepare and submit an application for the Safe Routes to School funding.
- 3) Committee discussed upcoming salary increases.
- 4) Committee discussed updates to the water software as the Village has been informed that the current software will no longer be available after the end of the year.
- 5) Committee will be meeting with department heads to get feedback on potential budget cuts and cost saving measures.

OLD BUSINESS

Moved by Whitehair

Seconded by Taylor, Y.

Ordinance 2026-2-1, an ordinance implementing a phased water rate increase from March 1, 2026 through December 31, 2030, final reading

Shegog	yea	Fink	yea
Whitehair	yea	Taylor, S.	yea
Taylor, Y.	yea	Barr	yea

Motion Passes

Motion by Shegog, 2nd by Fink to table Resolution 2026-1-1, a resolution adopting a cybersecurity policy for the Village of New Concord, OH.

Shegog	yea	Fink	yea
Whitehair	yea	Taylor, S.	yea
Taylor, Y.	yea	Barr	yea

Motion Tabled

NEW BUSINESS

Motion made by Shegog, seconded by S. Taylor to adopt the rules of council. All vote in favor.

Appointments to the Volunteer Firefighters Dependent Fund. Council approved the appointments of the following people to the Volunteer Firefighters Dependent Fund: Robert Dickson, Shane Barkley, Jim Whitehair and George Shegog.

Moved by Shegog

Seconded by S. Taylor

Ordinance 2026-2-2, an ordinance allowing the Village Administrator to prepare and submit an application for Safe Routes to School Funding and to the Ohio Department of Transportation and declaring an emergency

Shegog	yea	Fink	yea
Whitehair	yea	Taylor, S.	yea
Taylor, Y.	yea	Barr	yea

Motion Passes

Moved by S. Taylor

Seconded by Shegog

That **Ordinance 2026-2-2** be approved as read.

Shegog	yea	Fink	yea
Whitehair	yea	Taylor, S.	yea
Taylor, Y.	yea	Barr	yea

Motion Passes

MEETING SCHEDULE:

- Planning Commission Meeting – Wednesday, January 14th – 7pm – Village Hall
- Infrastructure Committee Meeting – Monday, January 26th – 5:30pm – Village Hall - Only Held if Items are on the Agenda

- Village Council Meeting – Monday, January 26th – 6:30pm – Village Hall
- Safety Committee Meeting – Monday, February 2nd – 5:30pm – Village Hall – Only Held if Items are on the Agenda
- Policy Committee Meeting – Tuesday, February 3rd – 3pm – Village Hall – Only Held if Items are on the Agenda
- Finance Committee Meeting – Thursday, February 5th – 9am – Village Hall
- Village Hall Meeting – Monday, February 9th – 6:30pm – Village Hall

Mayor Dickson stated that there will be an open house at Harper Cabin on February 21, 2026 from 2-4 PM.

Moved by Whitehair, second by Shegog that council move to executive session.

Shegog	yea	Fink	yea
Whitehair	yea	Taylor, S.	yea
Taylor, Y.	yea	Barr	yea

Motion Passes

EXECUTIVE SESSION: Council moved to executive session at 7:09 PM to discuss personnel.

ADJOURNMENTS: Motion by Shegog, second by S. Taylor to adjourn executive session. Executive session adjourned at 7:37 PM. Motion by Shegog, second by Fink to adjourn meeting. Meeting adjourned at 7:39 PM.

Mayor

Fiscal Officer