

**January 12, 2026**

Mayor Robert Dickson called the meeting to order on Monday, January 12, 2026 with all members present except Y. Taylor.

Mayor Robert Dickson swore in Sabrina Barr, Stan Taylor, and Jim Whitehair as council members of New Concord.

Moved by Shegog, seconded by Whitehair, that council dispense with the reading of the December 8, 2025 minutes and approve as distributed. Motion carried.

Visitors: Marsha Wagner, Jarvin Talkington, Robin Barr, Katlyn Barr, Jackson Steinhoff, Austin Steinhoff, Aubriegh Diney

## **REPORTS**

**Police Chief:** Police Chief Mindy Peck gave the December monthly report.

- 1) Reported that there were 267 calls for service.
- 2) Reported that there have been 3356 calls for service year to date.
- 3) Reported that there were 27 traffic citations and 26 traffic warnings for the month.
- 4) Reported that there were 380 business checks and 5 parking citations.
- 5) Reported that there were 3 misdemeanor charges, 2 felony cases, and 1 warrant arrest.

**Fiscal Officer:** Fiscal Officer Debbra Whitehair gave the December financial report.

- 1) Reported that the available primary checking balance is \$1,998,343.08.
- 2) Reported that she is working on year end and the appropriations for the temporary budget.

**Mayor:** Mayor Robert Dickson gave the December report.

- 1) Reported that he is working on planning for the coming year.
- 2) Reported that the sign showcasing that New Concord is the hometown of John Glenn will be installed soon. Shegog asked who will be responsible for upkeep of the sign? Dickson stated that he will work with Trent Cubbison concerning the upkeep of the sign.

**Village Administrator:** Village Administrator Dalton Flinn gave the December report.

### **1) Administration report**

- Applied to OPWC for rehabbing North WTP clarifier
- Sent quarterly update to DOD for HTAP grant (comprehensive plan)
- Had teams meeting with Verdantas about comprehensive plan updates
- Selected Verdantas as consultant for ODOT TAP grant

### **2) Operations Department**

- Finished leaf pickup
- Plowed and treated roads multiple times.
- Repaired 6" water main near EM administration building
- Repaired 4" water main under Cherry Alley at N Layton Dr

- Performed multiple maintenance repairs on all 3 dump trucks, 2 plows, and 1 salt spreader box.
- Read water meters
- Installed new water heater in FD admin building
- 1 sewer backup
- Replaced 3 traffic lights
- Thanks to mayor and council members for the Christmas lunch

### 3) Water Department

- **2025 Service Line Inventory (SLIM):** The 2025 SLIM Notification Verification Form was submitted to the Ohio Environmental Protection Agency. According to the assessment completed by Mannik & Smith, the system contains **36 lead service lines, 92 galvanized replacement service lines, and 312 service lines with unknown lead status.** The Ohio EPA has reviewed and approved this submission as compliant with current regulatory requirements. Residents are encouraged to complete the postcard survey to assist the Water Department in identifying the type of service line entering their residence.
- **Grant Activity:** RCAP submitted a **\$14,169 Source Water Protection Grant** application (OEPA, reimbursement-based) on behalf of the Village.
- **Pump Rehabilitation:** The spare West High Service Pump has been installed, wired, and placed into service. Two High Service Pump motors will require rebuilding in 2026 to ensure adequate redundancy in the event of equipment failure.

### 4) Wastewater Department

- **Creebank Slip:** Staff met with ARCADIS Engineers regarding the creebank slip. The engineers recommend installation of a Redi-Rock retaining wall, with an estimated project cost of **\$160,000**. Final specifications and engineered drawings will be completed upon receipt of required approvals from the U.S. Army Corps of Engineers and the railroad.
- **Biosolids Management:** A total of 54 wet tons of biosolids were processed during the reporting period, with cumulative totals of 514.8 wet tons and 86.4 dry tons processed for the year.

### 5) Zoning permits

Permits were granted for:

- Two accessory buildings with one certificate of appropriateness
- One sign with certificate of appropriateness
- Two certificates of appropriateness were denied for signage

### 6) Code Enforcement Report

- 78 cases for the year

**Fire Chief:** Councilperson Levi Shegog gave the December monthly report.

- 1) Reported that there were 57 total EMS calls for the month.
- 2) Reported that there were 30 fire runs.
- 3) Reported that there was coverage for 67.2% of shifts.

## Election of President Pro Tempore of New Concord Village Council

Shegog nominated Whitehair.  
S. Taylor seconded.  
All vote in favor.

Whitehair is elected Council President Pro Tempore.

### OLD BUSINESS

Moved by Taylor, S. Seconded by Whitehair

**Ordinance 2026-2-1**, an ordinance implementing  
a phased water rate increase from March 1, 2026  
through December 31, 2030, second reading

Shegog	yea	Fink	yea
Whitehair	yea	Taylor, S.	yea
Taylor, Y.	absent	Barr	yea

Motion Passes

### NEW BUSINESS

Dickson stated that Resolution 2026-1-1 is a requirement of the State of Ohio for the Village to have a cyber security plan in place. Village staff has worked with the Village's IT company, Image Technologies, to create a policy for cyber security. Fink stated that he is concerned about some of the language in the policy not being inclusive enough in areas and needing to be worded differently. The policy committee will continue to work on this as the legislation as it goes through further readings.

Moved by Shegog Seconded by Taylor, S.  
**Resolution 2026-1-1**, a resolution adopting a cybersecurity policy  
for the Village of New Concord, OH, first reading

Shegog	yea	Fink	no
Whitehair	yea	Taylor, S.	yea
Taylor, Y.	absent	Barr	yea

Motion Passes

Moved by Shegog Seconded by Whitehair  
**Resolution 2026-1-2**, a resolution authorizing the renewal of a  
two-year contract with the Village Solicitor for legal  
services and declaring an emergency

Shegog	yea	Fink	yea
Whitehair	yea	Taylor, S.	yea
Taylor, Y.	absent	Barr	yea

Motion Passes

Moved by Whitehair

Seconded by Shegog

That **Resolution 2026-1-2** be approved as read.

Shegog	yea	Fink	yea
Whitehair	yea	Taylor, S.	yea
Taylor, Y.	absent	Barr	yea

Motion Passes

**ANNOUNCEMENTS:**

- Village Hall Closed – Monday, January 19<sup>th</sup> – Martin Luther King, Jr. Day

**MEETING SCHEDULE:**

- Planning Commission Meeting – Wednesday, January 14<sup>th</sup> – 7pm – Village Hall
- Infrastructure Committee Meeting – Monday, January 26<sup>th</sup> – 5:30pm – Village Hall - Only Held if Items are on the Agenda
- Village Council Meeting – Monday, January 26<sup>th</sup> – 6pm – Village Hall
- Safety Committee Meeting – Monday, February 2<sup>nd</sup> – 5:30pm – Village Hall – Only Held if Items are on the Agenda
- Policy Committee Meeting – Tuesday, February 3<sup>rd</sup> – 3pm – Village Hall – Only Held if Items are on the Agenda
- Finance Committee Meeting – Thursday, February 5<sup>th</sup> – 9am – Village Hall
- Village Hall Meeting – Monday, February 9<sup>th</sup> – 6:30pm – Village Hall

**ADJOURNMENTS:** Motion by S. Taylor, second by Shegog to adjourn meeting. Meeting adjourned at 7:06 PM.

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Mayor

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Fiscal Officer