September 8, 2025

Mayor Jennifer Lyle called the meeting to order on Monday, September 8, 2025 with all members present except Y. Taylor.

Moved by Shegog, seconded by Bennett, that council dispense with the reading of the August 11, 2025 minutes and approve as distributed. Motion carried.

Visitors: Marsha Wagner, Garrett Killian, Cathy Seeley

Marsha Wagner addressed council with concerns that COVID shots will not be available through Muskingum County. She asked that the Village look into anything that could be done through the fire department.

REPORTS

Fire Chief: Lieutenant Justin Murphy gave the August monthly report.

1) Reported that there were 90 total EMS calls for the month.
2) Reported that there were 23 fire runs.
3) Reported that there was coverage for 76.3% of shifts.
4) Reported that new SOGs and SOPs have been completed and went into effect on September 1st.
5) Reported that 6 ballistic vests were purchased with thanks to the family of Fallen Deputy Corporal Ray Hamilton and the McGlumphy family for the donations for that purchase.

Fiscal Officer: Fiscal Officer Debbra Whitehair gave the August financial report.

1) Reported that the available primary checking balance is $1,899,778.15.
2) Reported that she is working with Chris Kerby on the temporary budget for the first of the year.

Village Administrator: Village Administrator Dalton Flinn gave the August report.

1) Attended steering committee meeting
2) Attended zoning webinar hosted by OTA
3) Working with First Net to return old devices
4) Continuing to work with RCAP and OMEGA on several projects

<u>Operations Department</u>

1) Repaired water service line leak @ 217&219 W Main
2) Repaired water service line leak @ 110 Rix Mills Rd
3) Installed 2" water tap for Teddington Square
4) Worked with Kendricks Services and Manik & Smith on potholing for lead & copper lines along Main Street
5) Started painting yellow curbs and white stop bars and crosswalks
6) Worked with 10 homeowners on our yearly lead & copper samples at their residence. Sent to lab and awaiting results
7) Assisted with Friends of New Concord on a few things to prepare for Community Day event.
8) Replaced 6 traffic lights and 2 pole lights

9) Finished yearly hydrant flushing program
10) Put Dick Payne plaque on park bench in front of Village Hall

Water Department Highlights

1) Lead Service Line Inspections Mannik & Smith Group and Kendrick Excavation completed curb valve potholing on Main Street.
2) Garfield Booster Station Hanna Electric scheduled to install the auxiliary electric transfer switch sometime later this month.
3) Microcystins Testing No detections have been reported so far this summer.
4) WTP Lift Station Project Installation is ongoing; final part delivery is pending.
5) Dry weather has dried up Fox Creek and we started drawing water from upper reservoir to fill the lower reservoir.

Wastewater Department Highlights

1) Creekbank Slip Repair a Technical Assistance Grant has been approved through the Mayors Partnership for Progress. ACARDIS is scheduled to start this project later this month.
2) New belt conveyor was installed as part of the Belt Press system, replacing the outdated screw conveyor.
3) Biosolids Processing A total of 18 tons of biosolids were processed during the month.

Zoning report August 2025

Permits were granted for:

1) One accessory building
2) One foundation repair
3) Two fences
4) One fence certificate of appropriateness

Code Enforcement Report June

New Cases

One new pool fence case
Five new trimming cases
One new yard junk case
Six tall grass cases

Resolved Cases

Three resolved trimming cases
One resolved pool fence case
Two resolved downspout cases
Two resolved junk vehicle cases
One resolved tall grass case

Mayor: Mayor Jennifer Lyle gave the August report.

1) Economic Development
   a) During Community Day on August 30, Darryll Wolnick of Verdantas, our comprehensive planning consultant, held public feedback sessions for three hours and had a steady, varied stream of engaged participants.
2) Government Relations

a) Mayors' Partnership for Progress (MPP) The August meeting was held in New Concord on the Muskingum campus. ODOT Director Pamela Boratyn was the guest speaker.
b) Attended the annual Southeast Regional Impact conference in Athens, sponsored by the Ohio Chamber of Commerce and hosted by Ohio University

3) Community & Stakeholder Relations
   a) Delivered annual "Welcome to the community" speech at Muskingum's Convocation ceremony attended by all new students, entering and transferring, along with faculty and staff.
   b) Celebrate New Concord August concerts (final): Sheryl Wise & Co music theatre; Tony Hagood jazz
   c) Community Day 2025 August 30. Very well-attended and received.
4) Administration
   a) Participated in Planning Commission meeting for Teddington Square and council committee meetings
   b) Support and advise personnel as needed/requested (ongoing)
   c) Supporting and participating in 2026 budget development
   d) Continue working with USDA on the grant portion of the fire engine grant/loan purchase
5) Grants & Donations
   a) On September 8 OMEGA will re-submit our application for planning and design technical assistance for the Liberty Rd railroad crossing project: "Bridging the Gap: Reconnecting South Liberty." The grant program is the Rural and Tribal Assistance (RTA) of the federal Build America Bureau.
   b) As Dalton reported, with the assistance of OMEGA we submitted the Clarifier 2 (north) rehabilitation application to OPWC (and possibly Small Government) for 2026.
6) Asked Solicitor Scott Eickelberger to update council on opioid settlement. Eickelberger stated that a settlement has been reached and council needs to approve accepting the funds by September 25. Council approved acceptance of the funds.

Whitehair asked the mayor if she had ever asked an employee to look into securing funding for a private entity? The mayor replied no. Whitehair responded that an employee spoke to him about being asked to look into securing funding for a private entity. The mayor stated that she wrote a letter of support for a public entity but nothing further. Whitehair stated that an incident that happened with the fire department on August 12 was communicated by the fire chief to the mayor, the president of council, and the chair of the safety committee. Further communication about the incident was not shared with the rest of council until August 21, with the information again coming from the fire chief. Shegog stated that a lack of communication with council members from the mayor has led to incidents where the council members are being asked about things by the public that they have no knowledge of, or learning of incidents on social media or in the news. Whitehair stated that council was to have timely email updates from the mayor per their agreement following meetings with AlignHR and the council has not received an email update since March 28. Taylor stated that he also feels that there is a lack of communication from the mayor to council.

Whitehair made a motion for a vote of no confidence in Mayor Jennifer Lyle. Shegog seconded the motion.

Dickson	yea	Shegog	yea
Whitehair	yea	Taylor, S.	yea
Taylor, Y.	absent	Bennett	abstain

Motion Passes

Bennett stated that he was abstaining from the vote because he is new to council.

New Concord Comprehensive Planning Steering Committee: Council representative to the committee Jim Whitehair gave the report.

1) Reported that 12 members of the community make up the steering committee.
2) Committee discussed the perception of New Concord.
3) Committee will meet again on September 16.

Policy Committee: Committee chair Levi Shegog reported that the committee met on September 5.

1) Committee recommended passage of Ordinance 2025-9-3, which extends the moratorium on marijuana being sold in the Village for six months. This policy will continue to be discussed in the policy committee.
2) Committee recommended terminating the contract with AlignHR.
3) Committee recommended passage of Resolution 2025-9-4, which repeals Resolution 2025-8-1.
4) Committee discussed the use of the itinerant vendor application. This application will be updated and committee referred the fee structure to the finance committee.

Safety Committee: Committee chair Jim Whitehair reported that the committee met on September 2.

1) Chief Barkley provided a status update regarding the potential move to a Fire District. Perry Township is affirmative, with additional discussions still occurring with Highland, Rich Hill, and Union Townships. Discussions with other stakeholders will likely occur. A tentative list of participants should be known by the early part of October 2025, at which time a Fire Study may be needed to determine the best path forward. Cost was estimated at $10-$15K.
2) Anderson Fleet Service completed on-site inspections per contract. Chief Barkley stated that Medic 901 had rear brakes and rotors replaced at TK Auto and is back in service. Medic 905 had brake pads and a wheel bearing replaced and should be back in service by week's end. Car 901 is currently out of service due to an oil issue. TK Auto is also completing that repair and should be resolved soon. The new Medic 903 ambulance should arrive end of SEP/beginning of OCT, at which time Medic 901 will become a reserve ambulance. Chief Barkley will rotate the use of Medic 905 and Medic 903 monthly going forward.
3) The ambulance incident that occurred in AUG was discussed. No further action was taken at the request of Attorney Eichelberger.
4) The transfer switch has been received that will allow the use of a generator at the intersection of 83 and main to run the stop light during a power outage. Chris is responsible to set up a time with AEP for installation. A single switch was approx. $1.2K and installation by AEP was quoted at $100. Due to cost, Chris recommended waiting to see how this switch performs before purchasing another transfer switch for the light at Liberty and Main.
5) The streetlight at Stag Alley has not yet been installed. Deb is working with Dalton to make this task a priority.
6) Marsha Wagner brought up safety concerns regarding children riding bikes near dusk or after dark around Stag Alley onto Comin Street. It was determined that two 'Slow -

Children Playing' signs would be erected in that area to help detract speeders. Dalton indicated that a four pack of signs was approx. $100. The 2 additional signs can be used as needed elsewhere. Both Chief Peck and committee members were adamant that it is the parent's responsibility to always know the whereabouts of their children and to act in the best interest of their child's safety. Additional concerns regarding traffic on Stag Alley were discussed but the Safety Committee referred the issue to the Infrastructure Committee, as the potential solution involves closing the alley to college traffic.

Finance Committee: Committee chair Stan Taylor reported that the committee met on September 4.

1) Committee discussed the August financial reports and discussed the 2026 tempory budget with Chris Kerby. Committee would like for Kerby to be able to present this budget to the committee of the whole.
2) Committee recommended passage of Resolution 2025-9-1, which authorizes and certifies tax levies from Muskingum County.
3) Committee recommended passage of Ordinance 2025-9-1, updating the salary for Dalton Flinn to reflect his obtaining a new water license and the salary for the newly created position of Communications and Community Relations Coordinator.
4) Committee recommended passage of Resolution 2025-9-2, extending the agreement with Union Township for repairs and resurfacing of Reservoir Road.
5) Committee recommended passage of Ordinance 2025-9-2, allowing for the paving of Alley.
6) Committee recommended passage of Ordinance 2025-9-2, which is routine housekeeping legislation.

OLD BUSINESS

NEW BUSINESS

Moved by S. Taylor Seconded by Bennett
Ordinance 2025-9-1, an ordinance amending Ordinance 2025-7-7 to establish wages for employees and officers of the Village for the period 4-1-2025 to 3-31-2026 and declaring an emergency

Dickson	yea	Shegog	yea
Whitehair	yea	Taylor, S.	yea
Taylor, Y.	absent	Bennett	yea

Motion Passes

Moved by Bennett Seconded by S. Taylor
That **Ordinance 2025-9-1** be approved as read.

Dickson	yea	Shegog	yea
Whitehair	yea	Taylor, S.	yea
Taylor, Y.	absent	Bennett	yea

Motion Passes

Moved by S. Taylor Seconded by Dickson

Ordinance 2025-9-2, an ordinance providing for amending and revising specific line-items in the appropriations of expenditures for the Village of New Concord for the calendar year 2025 and declaring an emergency

Dickson	yea	Shegog	yea
Whitehair	yea	Taylor, S.	yea
Taylor, Y.	absent	Bennett	yea

Motion Passes

Moved by Dickson Seconded by S. Taylor

That **Ordinance 2025-9-2** be approved as read.

Dickson	yea	Shegog	yea
Whitehair	yea	Taylor, S.	yea
Taylor, Y.	absent	Bennett	yea

Motion Passes

Moved by Shegog Seconded by Whitehair

Ordinance 2025-9-3, an ordinance imposing an immediate moratorium on the issuance and processing of permits allowing retail dispensaries, cultivators, or processors of adult use cannabis both medicinal and recreational within the Village of New Concord, Ohio and declaring an emergency

Dickson	yea	Shegog	yea
Whitehair	yea	Taylor, S.	yea
Taylor, Y.	absent	Bennett	yea

Motion Passes

Moved by Whitehair Seconded by Shegog

That **Ordinance 2025-9-3** be approved as read.

Dickson	yea	Shegog	yea
Whitehair	yea	Taylor, S.	yea
Taylor, Y.	absent	Bennett	yea

Motion Passes

Moved by S. Taylor Seconded by Bennett

Resolution 2025-9-1, a resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor and declaring an emergency

Dickson	yea	Shegog	yea
Whitehair	yea	Taylor, S.	yea
Taylor, Y.	absent	Bennett	yea

Motion Passes

Moved by Bennett Seconded by S. Taylor

That **Resolution 2025-9-1** be approved as read.

Dickson	yea	Shegog	yea
Whitehair	yea	Taylor, S.	yea
Taylor, Y.	absent	Bennett	yea

Motion Passes

Moved by Dickson Seconded by S. Taylor
Resolution 2025-9-2, a resolution extending the agreement entered into by the Village of New Concord, Ohio and the Township of Union, Muskingum County, Ohio and declaring an emergency

Dickson	yea	Shegog	yea
Whitehair	yea	Taylor, S.	yea
Taylor, Y.	absent	Bennett	yea

Motion Passes

Moved by S. Taylor Seconded by Dickson
That **Resolution 2025-9-2** be approved as read.

Dickson	yea	Shegog	yea
Whitehair	yea	Taylor, S.	yea
Taylor, Y.	absent	Bennett	yea

Motion Passes

Moved by Bennett Seconded by S. Taylor
Resolution 2025-9-3, a resolution authorizing the Village Administrator to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program(s) and to execute contracts as required and declaring an emergency

Dickson	yea	Shegog	yea
Whitehair	yea	Taylor, S.	yea
Taylor, Y.	absent	Bennett	yea

Motion Passes

Moved by S. Taylor Seconded by Bennett
That **Resolution 2025-9-3** be approved as read.

Dickson	yea	Shegog	yea
Whitehair	yea	Taylor, S.	yea
Taylor, Y.	absent	Bennett	yea

Motion Passes

Moved by Shegog Seconded by Dickson
Resolution 2025-9-4, a resolution repealing Resolution 2025-8-1 regarding authorizing the mayor to enter into participation and service agreements for technical assistance projects and declaring an emergency

Dickson	yea	Shegog	yea
Whitehair	yea	Taylor, S.	yea
Taylor, Y.	absent	Bennett	yea

Motion Passes

Moved by Dickson Seconded by Shegog

That **Resolution 2025-9-4** be approved as read.

Dickson	yea	Shegog	yea
Whitehair	yea	Taylor, S.	yea
Taylor, Y.	absent	Bennett	yea

Motion Passes

Shegog made a motion to cancel the contract for AlignHR. Dickson seconded the motion. All vote in favor.

ANNOUNCEMENTS:

- Final Farmer's Market – Tuesday, September 9th – 4-7pm
- John Glenn High School Homecoming – Friday, September 26th – Parade – 5pm – Football Game – 7pm

COUNCIL MEETING SCHEDULE:

- Infrastructure Committee Meeting – Monday, September 22nd – 5:30pm – Village Hall – Only Held if Items are on the Agenda
- Village Council Meeting – Monday, September 22nd – 6: 30pm – Village Hall
- Safety Committee Meeting – Monday, October 6th – 5:30pm – Village Hall – Only Held if Items are on the Agenda
- Policy Committee Meeting – Tuesday, October 7th 3pm – Village Hall – Only Held if Items are on the Agenda
- Finance Committee Meeting – Date and Time to be Announced – Village Hall
- Village Council Meeting – Tuesday, October 14th – 6:30pm – Village Hall

ADJOURNMENTS: Motion by Dickson, second by Taylor to adjourn meeting. Meeting adjourned at 7:45 PM.

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Mayor Fiscal Officer