

June 10, 2024

Mayor Jennifer Lyle called the meeting to order on Monday, June 10, 2024 with all members present.

Moved by Wootton, second by Whitehair, that council dispense with the reading of the May 22, 2024 minutes and approve as distributed. Motion carried.

Visitors: Steve Brooks, Marsha Wagner, Tricia Cole, Zeb Liston, Sydney Regan, Billy Mitchell, Zed Redd, Jacob Gastin, Jarvin Talkington

Steve Brooks addressed council to state that he feels that the elementary school and park would be a good investment for the Village to create a community center and park. Marsha Wagner stated that she is concerned about safety in the Village, particularly at Comin and Stag Alley where trees block the line of sight for drivers, and also at the corner of Westview and State Route 83, where a large tree blocks vision of drivers. Tricia Cole stated that it was her understanding that the fire chief position would be open to applicants and that she knows many people who would have been interested in applying and that many people are unhappy with the Village at this time. Mayor Lyle stated that the fire chief appointment was made with the least amount of disruption to the department with the current leadership.

REPORTS

Police Chief: Police Chief Mindy Peck gave the May monthly report.

- 1) Reported that there were 304 calls for service.
- 2) Reported that there have been 1573 calls for service year to date.
- 3) Reported that there were 20 traffic citations and 33 traffic warnings for the month.
- 4) Reported that there were 400 business checks.
- 5) Reported that there was 1 warrant arrest.
- 6) Reported that the police department received gold recognition for the year 2023 from Lexipol for Excellence in Law Enforcement Policy Management

Fire Chief: Fire Chief Matt Hamsher gave the May monthly report.

- 1) Reported that there were 81 total EMS runs for the month.
- 2) Reported that there were 12 fire runs.
- 3) Reported that there were 7 missed calls for service, with 2 turned down as crews were on another call, and 5 turned down to maintain service within the contract area.
- 4) The Fireman's Festival will be held July 13 and raffle tickets are available from any fire department member or at the fire house.

Fiscal Officer: Fiscal Officer Debbra Whitehair gave the May financial report.

- 1) Reported that the available primary checking balance is \$1,280,733.25.
- 2) Reported that revenue is at 46% and expenses are at 40% of the expected budget.
- 3) Reported that she will be working with Chris Kirby to develop a temporary budget.

Village Administrator: Village Administrator Chris Huebner gave the May report.

1) WWTP Tertiary Project

- a. Workman Industrial Services started installing electrical conduit last week. The 2 new filters are on site and demolition of the concrete walls will start next week. We have received 2 invoices from Workman's Industrial Services totaling \$457,688.80. This is 52% of the \$885,492 total cost. The project is ARPA and ARC funded.

2) ARC/GOA Pre-Application- Friendship Drive Sewer Repairs

- a. Hannah Stillions with RCAP submitted a pre-application for funding of \$250,000 to the Appalachian Regional Commission and the Governor's Office of Appalachia for the Friendship Drive Sewer repairs. In a couple of months, we will learn if we qualify to move onto the next round. If so, she will submit the full application. The total cost of opinion of the project is estimated to be \$872,460. The next step is to apply for an Ohio EPA construction loan for \$622,460 to fund the shortfall. That nomination period is in August.

3) Water Plant generator

- a. Preconstruction meeting held on May 8, 2024, with Surgent Construction, Hanna Electric and Arcadis Engineering. Surgent is planning to start the week of June 10, 2024.

4) **2024 Paving:** ODOT paved 5 sections on Main Street and 1 section on Friendship Drive totaling 56 tons of asphalt. This was completed on May 29, 2024. Trent and I will start preparing a bid package for advertising the 2024 Paving contract.

5) **Friendship Sewer Line break:** Concord Apartments owner had a tree cut down behind property and unknowingly broke the sewer line that leads to Friendship Drive Sewer. Filed a claim with the owner's insurance company. Zemba's Bros. Inc. finished cutting up the tree and repaired the sewer on 6/7/2024.

6) **Ohio EPA H2O Equipment Grant:** Signed Ohio EPA water distribution equipment grant agreement. We will be eligible to purchase water leak detection equipment totaling \$9,916 when the agreement is approved.

7) **Job openings:** Currently the Village Administrator position, and 2 summer helper positions are posted on the Village website. Currently working on posting an open water/wastewater operator position.

8) Water & Wastewater Treatment Plants

- a) All plant operations in compliance for the month.
- b) Yearly flow meters have been calibrated.
- c) One Wastewater oxidation ditch has been drained and will be used for high flow storage. The grit will be cleaned out next month.
- d) The 2023 New Concord Drinking Water CCR is complete and is available to read on our website.

9) Operations Department

- a) Yearly maintenance was performed at the swimming pool to get it ready for the opening date of May 31, 2024.
- b) Mowed roadway and Village owned properties.
- c) Started flushing fire hydrants. Yearly routine maintenance.
- d) Working with RCAP on lead & copper water potholing and scratch testing.

10) Operations Department

- a) Hung flowers and staff started watering them every day. The Water/Wastewater department assists with watering on weekends.
- b) Attended Preconstruction Water Plant Generator meeting.

11) Zoning

- a) Approved 3 roof replacement applications.
- b) Approved 1 sign application- Barry's Barbershop.
- c) Approved 1 fence project at 53 Paden Drive.

12) Code Enforcement

May was a busy month. Along with the side-walk inspections, there were 12 new cases. 8 of those were resolved. 2 are being monitored. 1 required no action as Shane spoke with the owner in person and they are resolving the issue. 1 is pending.

- New cases:
 - 9 resolved cases of tall grass. 2 unresolved tall grass cases.
 - Two unresolved rubbish cases.
 - Tall grass at 105 E. Maple Ave. First notification letter has been mailed.
 - Removed 9 Temporary signs.
 - Still working with Mrs. Houser to get her property maintenance issues resolved. She is currently still in a nursing home for rehab.
- Shane will be notifying a few property owners of their deficient sidewalks and make them aware of the Village's Sidewalk replacement assistance program. He will then follow up with them in late August.

Mayor: Mayor Jennifer Lyle remarks for May.

- 1) Reported that currently there are no grants being considered for the South Liberty project.
- 2) Thanked Chris Huebner for his time as the Interim Village Administrator.

Safety Committee: Committee Chair Kristi Johnson reported that the committee met on May 28.

- 1) Committee met in executive session to discuss personnel.

Finance Committee: Committee chair Steve Wootton reported that the committee met on June 10.

effective August 2, 2024 and declaring an emergency

Wootton	yea	Shegog	yea
Whitehair	yea	Johnson	yea
Dickson	yea	Taylor	yea

Motion Passes

Moved by Whitehair Seconded by Johnson
That **Ordinance 2024-6-3** be approved as read.

Wootton	yea	Shegog	yea
Whitehair	yea	Johnson	yea
Dickson	yea	Taylor	yea

Motion Passes

Moved by Wootton Seconded by Dickson
Resolution 2024-6-1, a resolution providing for additional revenue for the Village of New Concord for the calendar year 2024 and declaring an emergency

Wootton	yea	Shegog	yea
Whitehair	yea	Johnson	yea
Dickson	yea	Taylor	yea

Motion Passes

Moved by Dickson Seconded by Wootton
That **Resolution 2024-6-1** be approved as read.

Wootton	yea	Shegog	yea
Whitehair	yea	Johnson	yea
Dickson	yea	Taylor	yea

Motion Passes

Moved by Shegog Seconded by Taylor
Ordinance 2024-6-4, an ordinance providing for, amending and revising the appropriations of expenditures for the Village of New Concord for the calendar year 2024 and declaring an emergency

Wootton	yea	Shegog	yea
Whitehair	yea	Johnson	yea
Dickson	yea	Taylor	yea

Motion Passes

Moved by Taylor Seconded by Shegog
That **Ordinance 2024-6-4** be approved as read.

Wootton	yea	Shegog	yea
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Whitehair	yea	Johnson	yea
Dickson	yea	Taylor	yea

Motion Passes

Moved by Johnson Seconded by Dickson
Resolution 2024-6-2, a resolution providing for additional revenue for the Village of New Concord for the calendar year 2024 and declaring an emergency

Wootton	yea	Shegog	yea
Whitehair	yea	Johnson	yea
Dickson	yea	Taylor	yea

Motion Passes

Moved by Dickson Seconded by Johnson
 That **Resolution 2024-6-2** be approved as read.

Wootton	yea	Shegog	yea
Whitehair	yea	Johnson	yea
Dickson	yea	Taylor	yea

Motion Passes

Moved by Taylor Seconded by Shegog
Ordinance 2024-6-5, an ordinance providing for, amending and revising the appropriations of expenditures for the Village of New Concord for the calendar year 2024 and declaring an emergency

Wootton	yea	Shegog	yea
Whitehair	yea	Johnson	yea
Dickson	yea	Taylor	yea

Motion Passes

Moved by Shegog Seconded by Taylor
 That **Ordinance 2024-6-5** be approved as read.

Wootton	yea	Shegog	yea
Whitehair	yea	Johnson	yea
Dickson	yea	Taylor	yea

Motion Passes

Moved by Wootton Seconded by Johnson
Resolution 2024-7-1, a resolution determining to proceed with the submission to the electors of the question of levying a tax in excess of the ten-mill limitation RC 5705.03(a), RC 5705.25, RC 5705.26, first reading

Wootton	yea	Shegog	yea
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Whitehair	yea	Johnson	yea
Dickson	yea	Taylor	yea

Motion Passes

ANNOUNCEMENTS:

- Farmer's Market – Tuesdays – 4-7pm
- Celebrate New Concord – Barefoot McCoy - Tuesday, June 11th – 7pm – Village Park
- Celebrate New Concord – Found Sounds - Tuesday, June 25th – 7pm – Village Park
- Village Council Meeting – Monday, July 8th - 6:30pm – Village Hall

ADJOURNMENTS: Motion by Dickson, second by Wootton to adjourn meeting. Meeting adjourned at 7:16 PM.

Mayor

Fiscal Officer