

February 12, 2024

Mayor Jennifer Lyle called the meeting to order on Monday, February 12, 2024 with all members present.

Moved by Shegog, seconded by Wootton, that council dispense with the reading of the January 8, 2024 minutes and January 22, 2024 minutes and approve as distributed. Motion carried.

Visitors: Marsha Wagner, Bob Lamb, Caleb Simpson, Kristin Centa, Greg and Eileen Adams

Wagner stated that she is concerned about funding for staffing at the Fire Department.

REPORTS

Police Chief: Police Chief Mindy Peck gave the January monthly report.

- 1) Reported that there were 312 calls for service.
- 2) Reported that there have been 312 calls for service year to date.
- 3) Reported that there were 22 traffic citations and 43 traffic warnings for the month.
- 4) Reported that there were 284 business checks and 3 parking citations.
- 5) Reported that there was 1 misdemeanor charge, 2 felony charges, and 1 warrant arrest.
- 6) Thanked the operations department for work done to the evidence room.

Fire Chief: Fire Chief Matt Hamsher gave the January monthly report.

- 1) Reported that there were 100 total EMS runs for the month.
- 2) Reported that there were 18 fire runs.
- 3) Reported that there were 20 calls that they were unable to respond to, with 10 that were turned down due to unavailable staff, 5 turned down to because of how far outside of the mutual aid area they were, and 5 turned down because they were on another call.

Visiting Clerk: Chris Kerby gave the January financial report.

- 1) Reported that the available primary checking balance is \$1,310,586.49.
- 2) Reported that he is working on the 2024 permanent budget, which requires transferring money from the general fund into specific budgets for the year.

Village Administrator: Village Administrator Chris Huebner gave the January report.

- Water Production for January– 6.7 MG
- Wastewater Flows for January– 12.1 MG

- 1) Trent and Dalton are adapting to their new roles as interim leadership positions and are doing well.
- 2) Working with departments on budget appropriations.

- 3) Split up uniform service accounts- Water/Wastewater Department serviced by Cintas and the Operations department is being serviced by Unifirst. Starting February 6, 2024, we are no longer being double charged for services.
- 4) Completed PEP USI Liability Insurance Renewal
- 5) Open Bid Solid Waste & Recycling Contract meeting on February 7, 2024. Recommending Kimble Companies to Finance Committee on Monday for approval.
- 6) There was one manhole overflow event from the 0.91-inch rainfall event on January 27, 2024.
- 7) Added weight system on retired medic truck for improved movement on the sludge roll off dumpster.
- 8) Installing replacement parts on Bar screen and will be up and running soon.
- 9) WTP Temporarily stopped feeding carbon- As a part of Fontus Blue contract a newly purchased meter provides data on when and when not to feed carbon. Resulting in cost savings over time.
- 10) Completed constructing a wall in evidence room for Police Department. Fan to be installed.
- 11) Salted and plowed during the snow events.
- 12) Replaced 1 dump truck salt spreader auger in house.
- 13) Ordered & received all parts for lift station all parts back in inventory.
- 14) Returned all parts borrowed from Muskingum County Water & Western Guernsey Water from Evergreen leak.
- 15) Started filling potholes.
- 16) Approved porch/room renovation project and Muskingum University Storage Unit zoning applications
- 17) Code Enforcement- Resolved 3 junk/rubbish complaints. Working on resolving 5 junk vehicles in town

Mayor: Mayor Jennifer Lyle gave the January monthly report.

- 1) Reported that she and Chris attended an OMEGA meeting about regional code enforcement work.
- 2) Reported that she is a part of a group trying to create an arts council for Muskingum County.
- 3) Wished New Concord resident Margaret Brown a happy 100th birthday.

Finance Committee: Committee chair Steve Wootton reported that the committee met February 12.

- 1) Reported that the committee heard the financial reports for the month. Committee discussed the credit card policy and discussed the ending of the use of debit cards.
- 2) Recommended passage of Ordinance 2024-2-2, allowing for a contract with Align HR LLC for human resources work. Solicitor Scott Eickelberger amended the language of the contract to better represent the work of a municipality and the Village is waiting for a response from the firm accepting the changes.
- 3) Recommended passage of Resolution 2024-2-1, accepting the bid from Kimble Recycling and Disposal Inc. for solid waste collection in the Village.
- 4) Recommended passage of Resolution 2024-2-2, which is routine financial housekeeping legislation. Chris Kirby asked that account 3101-931-0000 be increased by \$10,500 from account 1000-910-910 to make a payment due on a police cruiser.

- Village Council Meeting – Monday, March 11th - 6:30pm – Village Hall
- New Concord Community Euchre Tournament - Friday, March 15th – 140 S Friendship – 5:30 to 9:30pm – Registration closes Tuesday, March 5

EXECUTIVE SESSION: Related to property.

Moved by Whitehair, second by Kearns that council move to executive session.

Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Taylor	yea

Motion Passes

ADJOURNMENTS: Motion by Wootton, second by Shegog to adjourn executive session. Executive session adjourned at 8:43 PM. Motion by Wootton, second by Shegog to adjourn meeting. Meeting adjourned at 8:44 PM.

Mayor

Fiscal Officer