

**December 11, 2023**

Mayor Jennifer Lyle called the meeting to order on Monday, December 11, 2023 with all members present.

Moved by Wootton, seconded by Taylor, that council dispense with the reading of the November 13, 2023 minutes and approve as distributed. Motion carried.

Visitors: Jarvin Talkington

Talkington addressed council to request the Lakeside Drive be considered for blacktopping, as it has sustained damage due to a recent water leak at Evergreen Village.

## **REPORTS**

**Police Chief:** Police Chief Mindy Peck was ill, so Mayor Lyle thanked Steve Wootton, Greg Milleson and all volunteers who provided assistance with traffic control for the parade, and also thanked the Muskingum County Sheriffs Office and the street department for their help. She also noted that Chief Peck wanted to amend her October council report, as she accidentally included business and vacation check in the total calls for service. The corrected total was 231.

**Fire Chief:** Fire Chief Matt Hamsher gave the November monthly report.

- 1) Reported that there were 83 total EMS runs for the month.
- 2) Reported that there were 24 fire runs.
- 3) Reported that there were 15 calls that they were unable to respond to, with 6 missed due to being on other calls, 3 due to staffing, and 6 that were turned down due to how far outside of the mutual aid area they were.
- 4) Reported that all of the townships will be sending in their fire contracts for 2024.
- 5) Reported that one person recently completed an EMT training class and has been moved from volunteer to part-time, and that the department has also hired another additional person.
- 6) Requested that council pass Resolution 2023-12-134, which will increase the rates charged for EMS and Rescue Services to match Medicare reimbursement rates.

**Mayor:** Mayor Jennifer Lyle gave the November monthly report.

- 1) Reported that the water and sewer rate increase will go into effect in January 2024 in accordance with Ordinance D-1-09-1. Rates will go up by 3% for both water and sewer.
- 2) Reported that council meeting dates for 2024 have been set.

**Visiting Clerk:** Chris Kerby gave the November financial report.

- 1) Reported that he has created legislation for approval for a budget adjustment (Ordinance 2023-94) and a temporary budget required by the Ohio Revised Code

section 5705.38 (Ordinance 2023-95).

- 2) Reported that he spoke with the finance committee about a new credit card policy and also transparency suggestions.

**Infrastructure Committee:** Committee chair Robert Dickson announced that the committee will meet Tuesday, December 19 at 4:30pm.

**Policy Committee:** Committee chair Levi Shegog reported that the committee met on Tuesday, December 5.

- 1) Reported that the committee reviewed the credit card policy proposal.
- 2) Asked the mayor to report on the other topics discussed at the meeting. Mayor reported that the Appalachian Community Grant has been submitted, that the administrator job has been posted and applications have been received, the fiscal officer job description has been prepared and feedback is encouraged, the SOPEC public hearings will be held on December 28, and she and Stan Taylor will be meeting with Kimble to discuss updates needed to the contract.

**Safety Committee:** Committee chair KJ Kearns reported that the committee met on Monday, December 4.

- 1) Reported that the committee heard updates from the police and fire departments.

**Finance Committee:** Committee chair Steve Wootton reported that the committee met prior to the meeting.

- 1) Reported that the committee recommends passage of Resolution 2023-12-134, which will raise the EMS/Rescue Services rates to be in line with Medicare rates.
- 2) Reported that the committee recommends passage of Resolution 2023-12-135, which renews the solicitor's contract for two years.
- 3) Reported that the committee heard about the 2024 Medical Mutual contract and the increase in water and sewer rates for 2024.
- 4) Reported that the committee recommends passage of Ordinance 2023-94, which allows for additional 2023 appropriations.
- 5) Reported that the committee heard all financial reports from the previous month.
- 6) Reported that the committee discussed holiday gifts for staff.

## NEW BUSINESS

Moved by Whitehair

Seconded by Taylor

**Ordinance 2023-94**, an ordinance providing for, amending and revising the appropriations of expenditures for the Village of New Concord for the calendar year 2023 and declaring an emergency.

Wootton      yea

Shegog      yea

Whitehair      yea

Kearns      yea

Dickson      yea

Taylor      yea

Motion Passes

Moved by Taylor                      Seconded by Whitehair

Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Taylor	yea

## Motion Passes

Moved by Taylor  
Seconded by Shegog  
**Ordinance 2023-95**, an ordinance to make temporary appropriations for the current expenses and other expenditures of the Village of New Concord, State of Ohio during the fiscal year ending December 31, 2024, (revised code section 5705.38) and declaring an emergency.

Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Taylor	yea

## Motion Passes

Wootton asked for an explanation of this legislation from Chris Kerby, as the finance committee did not have time to discuss this. Kerby stated that this is required per the Ohio Revised Code 5705.38 and that he used last year's expenditures to calculate this temporary budget.

Moved by Shegog                      Seconded by Taylor

Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Taylor	yea

## Motion Passes

Moved by Wootton                                      Seconded by Whitehair  
**Resolution 2023-12-134**, a resolution authorizing an increase in rates for emergency medical services and rescue services and declaring an emergency.

Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Taylor	yea

## Motion Passes

Moved by Whitehair                      Seconded by Wootton

Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Taylor	yea

## Motion Passes

Seconded by Kearns

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Shegog	yea
Kearns	yea
Taylor	yea

Moved by Kearns                      Seconded by Taylor  
That **Resolution 2023-12-135** be approved as read.

Shegog	yea
Kearns	yea
Taylor	yea

**APPROVAL OF BILLS:** See list

## ANNOUNCEMENTS:

- Infrastructure Committee Meeting – Tuesday, December 19<sup>th</sup> – 4:30pm - Village Hall
- Planning Commission will **not** meet on Thursday, December 21<sup>st</sup>
- Village Hall Closed – Monday, December 25<sup>th</sup> – Christmas Day
- SOPEC Public Hearings - Wednesday, December 28<sup>th</sup>
- New Year's Eve fundraiser – Garland Hotel – 6pm – 12:30am – \$50 per guest – Friends of New Concord (see FONC Facebook page)
- Village Hall Closed – Monday, January 1<sup>st</sup> – New Year's Day
- Village Council Meeting – Monday, January 8<sup>th</sup> - 6:30pm – Village Hall  
-Including swearing in of re-elected council members and mayor

**EXECUTIVE SESSION:** Regarding the investigation of charges or complaints against a public employee.

Moved by Whitehair, second by Wootton that council move to executive session.

Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Taylor	yea

Motion Passes

**ADJOURNMENTS:** Motion by Wootton, second by Dickson to adjourn executive session. Executive session adjourned at 8:35 PM. Motion by Dickson, second by Wootton to adjourn meeting. Meeting adjourned at 8:36 PM.

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Mayor

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Fiscal Officer