

July 10, 2023

Mayor Jennifer Lyle called the meeting to order on Monday, July 10, 2023 with all members present expect Kearns.

Moved by Shegog, seconded by Taylor, that council dispense with the reading of the June 26, 2023 minutes and approve as distributed. Motion carried.

Visitors:

Recognition of the National Road-Zane Grey Museum 50th anniversary with Debbie Allender and George St. Clair.

Recognition and presentation of the Dedicated Public Service Award to Boy Scout Troop 510 on its 100th anniversary.

REPORTS

Police Chief: Police Chief Mindy Peck gave the June monthly report.

- 1) Reported that there were 197 calls for service.
- 2) Reported that there have been 1810 calls for service year to date.
- 3) Reported that there were 22 traffic citations and 21 traffic warnings for the month.
- 4) Reported that there were 190 traffic citations and 185 traffic warnings year to date.
- 5) Reported that there were 192 business checks.
- 6) Reported that there were 4 misdemeanor charges.

Fire Chief: Fire Chief Matt Hamsher gave the June monthly report.

- 1) Reported that there were 62 total EMS runs for the month.
- 2) Reported that there were 20 fire runs.
- 3) Reported that there were 3 calls that they were unable to respond to, with 2 of those calls within the service area.
- 4) Reported that the Fireman's Festival was a success.

Mayor: Mayor Jennifer Lyle gave the June monthly report.

- 1) Stated that the Fireman's Festival was well attended.
- 2) Congratulated Colt Emerson on his selection in the Major League Baseball Draft to the Seattle Mariners.
- 3) Sent condolences to the family of Larry Miller, who was a former superintendent of East Muskingum Schools.
- 4) Reported that the NCCARD movie was attended by nearly 300 people.
- 5) Reported that grants have been received to begin the restoration program to Harper Cabin and also a redesign of the garden.
- 6) Reported that there will be a New Concord Community Day held on September 2 hosted by the Friends of New Concord.
- 7) Reported that the state budget restored the local government fund to 1.7%.

- 8) Reported that the state no longer requires public notices to be published in a newspaper, notices may be published on the website.
- 9) Reported that the state increased the amount of money spent on projects that need to be competitively bid from \$50,000 to \$75,000.

Administrator: Village Administrator Rick Giroux gave the June monthly report.

- 1) Friendship Drive and Main Street strip paving repairs by ODOT to be done on July 11.
- 2) Assisted Muskingum University with a new CRA application package and zoning letters.
- 3) Assisted with update of the water source protection plan with Superintendent Huebner,
- 4) Submitted the first \$25,000 RCAP LSL project reimbursement documentation to OEPA.
- 5) Village street sign cleaning and replacements project to begin July 17.
- 6) Assisted Police Chief Peck order new police car from state cooperative purchasing.
- 7) The John & Annie Glenn Museum held Space Days 2023 on July 17/18 (for students ages 8 – 10).
- 8) Reviewing preliminary engineering materials from the Chillicothe Telephone Company fiber optic installation project for the north/south corridor within the Village.
- 9) Verizon Wireless conducted equipment modifications and upgrades on the Village water tank.
- 10) Assisted mayor and fiscal officer with electric and gas services contract reviews.
- 11) Plant Operator Dalton Flinn received Class II licenses in both water and wastewater.
- 12) Wastewater Treatment Plant Tertiary Filter Project specifications completed and advertised on June 23 for three weeks. Bid opening scheduled for July 14.
- 13) There has been a date change for the October 21 community festival. It will now be held on Saturday September 2, 2023. Amendments to property use contracts and insurance have been submitted.
- 14) ODNr arborist Ann Bonner tree inspection scheduled for July 18 for potential tree removals.
- 15) Meet with GW Railroad, officials and engineer's regarding potential options for reconnection of Liberty Road on June 15.
- 16) Providing Fontus Blue with water plant information and metrics to continue to incrementally lowering chemical feed rates to minimize cost without sacrificing treatment objectives.
- 17) Operators are performing daily operations and maintenance of the water plant. Ensuring chemicals are properly fed at each point in the water plant. Operation of pumps to fill distribution system tanks. Ensuring compliance of drinking water standards.
- 18) Working on and updating our Drinking Water Contingency Plan.
- 19) Completed annual Drinking Water Consumer Confidence Reports for 2022. Now posted on the Village's Web site.
- 20) Perform daily analysis of drinking water and send out weekly, and monthly water samples. Weekly Microcystins samples started June, 2023 for the summer months.
- 21) Met with Mitch Altier with IBI Group on logistics for the new emergency generator. Pending engineer's report and recommendations before proceeding with the project.
- 22) Resupplied water treatment chemicals.
- 23) Calibration of inline and benchtop turbidity and chlorine equipment.

- 24) Pulled WTP lift station pump and delivered to Nichols Motor Service shop for repair. 2nd pump has failed and is in for repairs. Installed 2" pump to pump waste water to manhole while pumps are being repaired.
- 25) Conducted general routine facility maintenance.
- 26) Assisting Pool manager with purchasing and adding chemicals for the New Concord Area Pool.
- 27) Operators are performing daily operations and maintenance of the wastewater plant. Ensuring each treatment process is operating in compliance with wastewater standards.
- 28) CT Consultants advertising the WWTP Tertiary replacement project with bid date starting on June 23, 2023. Bid opening date on July 14, 2023, Completion date is 1 year from the notice to proceed.
- 29) Operating belt press and producing biosolids for land application.
- 30) Daily and weekly analysis of wastewater samples.
- 31) Started up UV system for disinfection of effluent water. Collecting E Coli samples twice a week until October 31, 2023.
- 32) Drained east oxidation ditch and installed new Flygt pump on the south end of the ditch and then refilled it.
- 33) Drained west oxidation ditch and north clarifier and took them out of service due to reduced influent loadings from the university and schools summer break.
- 34) Diluting and moving sludge in east oxidation ditch in preparation for vacuum truck cleaning. Scheduled for July 20 at 7:00 a.m.
- 35) Fire hosing tanks and clarifier weirs weekly.
- 36) Installed rebuilt motor on belt press and is now functioning properly.
- 37) Regularly wasting solids out of treatment system to maintain proper microorganism to food balance to foster the right environment for successful treatment of pollution.
- 38) Conducted general routine facility maintenance.
- 39) Conducted scheduled street sweeping
- 40) Assisted ODOT with strip paving on SR83
- 41) Replace Main Street flags
- 42) Mowing per schedule
- 43) Weed eating and spraying
- 44) Collected water samples
- 45) Water Main Street flowers
- 46) Flush hydrants per schedule
- 47) Patched pot holes
- 48) Exercise water system valves
- 49) Replant flowers that died
- 50) Clean and prep around CNC stage area
- 51) Fixed drain valve at pool
- 52) Put new AC units in Village Hall
- 53) Filed all EPA reports
- 54) Attended on-site meeting regarding options for reconnection of Liberty Road
- 55) Read meters
- 56) Conducted locates
- 57) Assisted with bypass pump for lift station behind water plant
- 58) Fix manhole at Garfield and Main
- 59) Pot holing with RCAP
- 60) Taps for SHEETZ
- 61) Cut dead tree off Liberty

- 62) Repaired water leak at Palmer and Westview
- 63) Repaired pool railing for steps
- 64) Switch traffic signals for PD when I70 was closed
- 65) One residential permit issued for roof replacement
- 66) One residential permit issued for garage
- 67) One new house permit
- 68) Responded to six requests for zoning information regarding Village regulations

New Cases

- E. Cherry Lane property – high grass
- N. Liberty Road property – junk/junk car/collapsed structure
- E. Maple Avenue property) - junk/debris/abandoned vehicle

Resolved Cases

- High grass on Lowery Lane
 - Inappropriate porch furniture on Depot Street
 - Keeping agricultural related farm animals - chickens/fowl on High Street
- 69) Removed 14 illegal temporary signs from the right-of-way easement.

• **Finance Committee:** Committee chair Steve Wootton reported that the committee met on July 7.

- 1) Reported that the committee heard the 2Q financial comparison.
- 2) Committee encourages passage of Ordinance 2023-87, which is routine financial housekeeping.

OLD BUSINESS

Moved by Wootton

Seconded by Whitehair

Ordinance 2023-81, an ordinance creating the New Concord Community Improvement Corporation, authorizing the Mayor to file appropriate Articles of Incorporation and designating the New Concord Community Improvement Corporation as the agency of the Village of New Concord for the industrial, economic, commercial, and civic development in the Village, third reading.

Wootton	yea
Whitehair	yea
Dickson	yea

Shegog	yea
Kearns	absent
Taylor	yea

Motion Passes

Moved by Shegog

Seconded by Whitehair

Resolution 2023-6-121, a resolution declaring it necessary to increase the Village of New Concord municipal income tax from

one and one half percent to two and one quarter percent in order to provide for the operations of Village safety and general services,
third reading

Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	absent
Dickson	yea	Taylor	yea

Motion Passes

Moved by Dickson

Seconded by Wootton

Ordinance 2023-86, an ordinance authorizing all actions necessary to proceed with the submission to the electors of the Village of New Concord the question of a municipal income tax increase to provide for the operation of Village services and directing the Muskingum County Board of Elections to place upon the ballot of the November 7, 2023 election in the Village of New Concord, Ohio the question of raising the rate of the Village of New Concord municipal income tax, third reading

Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	absent
Dickson	yea	Taylor	yea

Motion Passes

NEW BUSINESS

Moved by Taylor

Seconded by Shegog

Ordinance 2023-87, an ordinance amending Ordinance 2023 – 79 in order to increase appropriated funds for the Village of New Concord, Ohio during the fiscal year ending December 31, 2023 and declaring an emergency

Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	absent
Dickson	yea	Taylor	yea

Motion Passes

Moved by Wootton

Seconded by Dickson

That **Ordinance 2023-87** be approved as read.

Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	absent
Dickson	yea	Taylor	yea

Motion Passes

APPROVAL OF BILLS: See list

Moved by Dickson, seconded by Wootton that the bills be approved for payment. All voted yea. Motion carried. Bills list on file in the Clerk's office.

ANNOUNCEMENTS:

- Farmer's Market – Tuesdays – 4-7pm – behind Village Hall (Layton/Maple)
- Planning Commission – Thursday, July 20th – 7pm – Village Hall
- Celebrate New Concord – 732 Electric Duo – Tuesday, July 11th - 7pm – Village Park
- National Road -Zane Grey Museum Pottery Celebration – Saturday, July 15th from 11 AM – 3 PM
- Celebrate New Concord – Found Sounds: The University of Akron Alumni Steel Drums – Tuesday, July 25th – 7pm – Village Park
- Village Council Meeting – Monday, August 14th - 6:30pm – Village Hall

MISCELLANEOUS:

ADJOURNMENTS: Motion by Dickson, second by Taylor to adjourn meeting. Meeting adjourned at 7:04 PM.

Mayor

Fiscal Officer