

May 8, 2023

Mayor Jennifer Lyle called the meeting to order on Monday, May 8, 2023 with all members present.

Moved by Wootton, seconded by Taylor that council dispense with the reading of the April 10, 2023 minutes and approve as distributed. Motion carried.

REPORTS

Police Chief: Police Officer Eric Gregg gave the April monthly report.

- 1) Reported that there were 241 calls for service.
- 2) Reported that there have been 1132 calls for service year to date.
- 3) Reported that there were 35 traffic citations and 22 traffic warnings for the month.
- 4) Reported that there were 154 traffic citations and 144 traffic warnings year to date.
- 5) Reported that there were 199 business checks and 1 parking citation.
- 6) Reported that there were 11 misdemeanor cases and 1 warrant arrest.

Fire Chief: Fire Chief Matt Hamsher gave the April monthly report.

- 1) Reported that there were 97 total EMS runs for the month.
- 2) Reported that there were 27 fire runs.
- 3) Reported that there were 6 calls that they were unable to respond to, with 4 of those calls within the service area.
- 4) Received grant from Gary Sinese Foundation for \$17,750 to replace 5 complete sets of turnout gear.
- 5) Reported that the Fireman's Festival will be July 8.
- 6) Expressed appreciation for donations for thermal imaging cameras.

Mayor: Mayor Jennifer Lyle gave the April monthly report.

- 1) Expressed condolences to the Brixner family on the death of Sally Brixner, who was a member of the design review board and volunteer at the John and Annie Glenn Museum.
- 2) Reported that she received a grant of \$5300 from the Robert and Leona Fellers trust for Harper Cabin.
- 3) Reported that she attended the 50th Anniversary Celebration of the Zane Grey Museum.
- 4) Reported that she attended the 100th Anniversary Celebration of Boy Scout Troop 510.
- 5) Reported that a tree was planted on Main Street with help from the 2nd graders at New Concord Elementary School on Arbor Day.
- 6) Reported that Celebrate New Concord will begin in June.
- 7) Reported that NCAARD had 239 hours of volunteer work for Let's Pick It Up New Concord.
- 8) Reported that the hanging baskets will be up by mid-May and have been donated to the Village this year.

- 9) Reported that she and Chief Hamsher will be participating in a celebration of Skilled Care Week at the Beckett House the week of May 14.

Fiscal Officer: Fiscal Officer Lynn Marlatt gave the April monthly report.

- 1) Reported that the fund report balance is \$1,175,257.
- 2) Reported the revenue fund summary is as follows: General Fund, 45% year to date; Operations Fund, 32% year to date; Fire Fund, 43% year to date; Water Fund, 36% year to date; Sewer Fund, 35% year to date.
- 3) Reported that the expenditure fund summary is as follows: General Fund, 30% year to date; Operations Fund, 31% year to date; Fire Fund, 40% year to date; Water Fund, 27% year to date; Sewer Fund, 32% year to date.
- 4) Reported that income tax is up by \$18,000.
- 5) Reported that the fire department received a \$6000 training reimbursement grant.
- 6) Thanked administrative assistants Debbie Whitehair and Joy Johnson for their work in the office.

Administrator: Village Administrator Rick Giroux gave the April monthly report.

- 1) Zayo Group fiber optic installation has been completed. Next week will be the final site restoration walk through and work will be completed.
- 2) Attended Arbor Day ceremony with Mayor Lyle and the New Concord Elementary School teachers and students on April 18. A new Japanese Zelkova tree was planted in front of the library on Main Street.
- 3) Attended the Annual Tree City Awards in Cambridge. New Concord received recognition for its 42 years as a Tree City.
- 4) The New Concord-WWTP Tertiary Filter Replacement-WPCLF Construction Loan was formally declined in favor of the recent GOA no match grant award. Adjusted project specifications almost completed. Anticipate bidding in June.
- 5) FD equipment pad, Westview/Highland intersection and Friendship Drive sidewalk replacement concrete projects have been scheduled for mid-June.
- 6) ODOT District 5 Main Street traffic light assessment report will be available April 12.
- 7) Village pool complex painting project scheduled to begin next week.
- 8) Completed contractual and insurance arrangement with New Concord Genesis parking lot use for community festival to be held in October.
- 9) IBI engineering is finalizing the design for the emergency generator installation at the water treatment plant. Installation anticipated by late July.
- 10) Operators are performing daily operations and maintenance of the water plant. Ensuring chemicals are properly fed at each point in the water plant. Operation of pumps to fill distribution system tanks. Ensuring compliance of drinking water standards.
- 11) Updating Drinking Water Contingency Plan.
- 12) Perform daily analysis of drinking water and send out weekly, and monthly water samples. Weekly Microcystins samples start June, 2023 for the summer months.
- 13) Preparing for the new generator installation.
- 14) Cut up downed tree limbs by lower reservoir.
- 15) Ordering and receiving shipment of water treatment chemicals.
- 16) Calibration of inline and benchtop turbidity and chlorine equipment.
- 17) General housekeeping, organizing work space to promote a safe work place.

- 18) Operators are performing daily operations and maintenance of the wastewater plant. Ensuring each treatment process is operating in compliance with wastewater standards.
- 19) Coordinating with CT Consultants in preparation for the Tertiary Project startup of project this summer.
- 20) Operating belt press and stockpiling biosolids for land application.
- 21) Daily and weekly analysis of wastewater samples.
- 22) Started up UV system for disinfection of effluent water. Collecting E Coli samples twice a week through October 31, 2023.
- 23) Installed 3" butterfly valve on north clarifier scum trough.
- 24) Fire hosing tanks and clarifier weirs weekly.
- 25) Regularly wasting solids out of treatment system to maintain proper microorganism to food balance to foster the right environment for successful treatment of pollution.
- 26) General housekeeping, organizing work space to promote a safe work place.
- 27) Purchased stabilizer for the upcoming pool swimming season.
- 28) Prepare mowers for season
- 29) Removed that fell off Main Street
- 30) Final reads and rereads on water meters
- 31) RCAP pot holing for lead and copper
- 32) Replace back flow at water salesman
- 33) Flush sewer on stag alley
- 34) Tree top services remove fallen tree on East Main Street
- 35) Water samples
- 36) New back flow testing
- 37) Waterline repair on West Main Street
- 38) Complete EPA reports
- 39) Repair lights on Main Street
- 40) Storm debris removal from Village Hall grounds
- 41) Complete locates
- 42) Mow and weed eating
- 43) New water box on Montgomery
- 44) Unplug sewer system at Westview and Highland
- 45) Read meters
- 46) Lay out for head stone at cemetery
- 47) Safety meeting with Columbia gas
- 48) Pick up old cab and chassis from fire dept
- 49) Fix valve box on East Main Street
- 50) Received final 9 loads of salt
- 51) Paint handicap parking on High Street
- 52) Erect NCARD sign
- 53) Repair green traffic light
- 54) Assist Arbor Day ceremony
- 55) Install new pit meter on Friendship Drive
- 56) Lay out at cemetery for ashes
- 57) Clean off storm drains
- 58) Planning Commission met on April 20. Approved minor sign variances for Sheetz Company.
- 59) Design Review Board met on May 3. Approved on sign application. Tabled three sign applications for further review.

- 60) One residential permit issued for roof replacement
- 61) One residential permit issued for screened in porch
- 62) One residential permit issued for rear deck
- 63) Two right-of-way permits issued for utility repairs
- 64) Responded to 11 requests for zoning information regarding Village regulations

For the month of April, the following cases were addressed:

- 65) Trash can violation- second letter was sent to the property owner.
- 66) Junk/Debris on Comin Street – Monitoring, improvements made
- 67) Tall grass on Maple Avenue
- 68) Removed 23 illegal advertising signs
- 69) Water fowl/chicken violation issue resolved on Montgomery Blvd

Finance Committee: Committee chair Steve Wootton reported that the committee met on May 8.

- 1) Reported that the committee encourages support of Resolution 2023-5-119, to obtain financing for a 2022 F-550 4x4 Remount Braun Medic.
- 2) Reported that the committee encourages support of Ordinance 2023-80, allowing for routine financial housekeeping.
- 3) Committee discussed repairs to the 1997 ladder truck.

OLD BUSINESS

Moved by Whitehair

Seconded by Shegog

Ordinance 2023-75, an ordinance authorizing all actions necessary to effect an opt-out electric service aggregation program pursuant to section 4928.20 of the Ohio Revised Code, directing the Village to submit a ballot question to the electors, final reading.

Wootton	yea
Whitehair	yea
Dickson	yea

Shegog	yea
Kearns	yea
Taylor	yea

Motion Passes

Moved by Taylor

Seconded by Wootton

Ordinance 2023-76, an ordinance authorizing all actions necessary to effect an opt-out natural gas aggregation program pursuant to section 4929.26 of the Ohio Revised Code, directing the Village to submit a ballot question to the electors, final reading.

Wootton	yea
Whitehair	yea
Dickson	yea

Shegog	yea
Kearns	yea
Taylor	yea

Motion Passes

Seconded by Dickson

Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Taylor	yea

NEW BUSINESS

Seconded by Wootton

Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	ayea	Taylor	yea

Moved by Wootton Seconded by Shegog
That **Ordinance 2023-80** be approved as read.

Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Taylor	yea

Seconded by Whitehair

Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Taylor	yea

Giroux explained that this is required by state law to be updated and that there are no major changes to the plan.

Moved by Whitehair		Seconded by Shegog	
That Resolution 2023-5-118 be approved as read.			
Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Taylor	yea

Motion Passes

Moved by Wootton	Seconded by Dickson
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Resolution 2023-5-119, a resolution authorizing the fiscal officer to issue an RFP to obtain financing for 2022 F-550 4x4 Remount Braun Medic and to accept the lowest and best financing proposal and declaring an emergency

Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Taylor	yea

Motion Passes

Moved by Dickson		Seconded by Wootton	
That Resolution 2023-5-119 be approved as read.			
Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Taylor	yea

Motion Passes

Council had a general discussion about the need to fix the ladder truck and also the other needs of the fire department as well as the budget for other departments.

APPROVAL OF BILLS: See list
 Moved by Dickson, seconded by Taylor that the bills be approved for payment. All voted yea. Motion carried. Bills list on file in the Clerk's office.

ANNOUNCEMENTS:

- Farmer's Market Vendor Meeting – Tuesday, May 9th – 6pm – Village Hall
- Planning Commission – Thursday, May 18th – 7pm – Village Hall
- John Glenn High School Graduation – Friday, May 26th – 7pm – John Glenn High School
- New Concord Area Pool Opens – June 1st
- Village Council Meeting – Monday, June 12th – 6:30pm – Village Hall
- Celebrate New Concord – Ladies of Longford - Tuesday, June 13th – 7pm – Village Park

MISCELLANEOUS:

ADJOURNMENTS: Motion by Dickson, second by Shegog to adjourn meeting. Meeting adjourned at 7:17 PM.

Mayor

Fiscal Officer