

April 10, 2023

Mayor Jennifer Lyle called the meeting to order on Monday, April 10, 2023 with all members present except Dickson.

Mayor Lyle recognized Police and EMS Responders who provided assistance on March 17, 2023 at a shooting on the Muskingum University campus. Recognized were police officers James Hunter and Billy Mason, Assistant Fire Chief Shane Barkley, Lieutenant Kasey Perkins, firefighters Hunter Sovka and Brian Bott, probationary firefighter Jake Aldasic, and Muskingum University campus police officers Dakota Tracy and Kyle Grant.

Dave Adams, superintendent of East Muskingum Schools, gave a presentation about the East Muskingum School District ballot levy for May.

Moved by Taylor, seconded by Whitehair that council dispense with the reading of the March 13, 2023 minutes and approve as distributed. Motion carried.

REPORTS

Police Chief: Police Chief Mindy Peck gave the March monthly report.

- 1) Reported that there were 224 calls for service.
- 2) Reported that there have been 891 calls for service year to date.
- 3) Reported that there were 43 traffic citations and 24 traffic warnings for the month.
- 4) Reported that there were 119 traffic citations and 73 traffic warnings year to date.
- 5) Reported that there were 306 business checks and 1 parking citation.
- 6) Reported that there were 4 misdemeanor cases and 1 felony case.
- 7) Reported that the department finished the Ohio Collaborative audit and are now working on Group 5 for officer wellness.
- 8) Reported that the Drug Take Back Day will be April 22 from 10am to 2pm at Village Hall.
- 9) Taylor thanked Chief Peck for her leadership and training in her department.

Fire Chief: Fire Chief Matt Hamsher gave the March monthly report.

- 1) Reported that there were 88 total EMS runs for the month.
- 2) Reported that there were 25 fire runs.
- 3) Reported that there were 12 calls that they were unable to respond to, with 2 of those calls within the service area.
- 4) Reported that the Fireman's Festival will be held July 8. Donations are being accepted by all Fireman's Association members.

Mayor: Mayor Jennifer Lyle gave the March monthly report.

- 1) Reported that she was a part of the committee for the Doctor Chess scholarship.
- 2) Reported that she was part of a panel of mayors for the Youth Leadership of Guernsey County.
- 3) Reported that she attended an OMEGA meeting.
- 4) Reported that she attended the Ohio Municipal League annual lobbying day in support of returning local government revenue to previous levels.
- 5) Reported that the Board of Trade held their annual banquet with Jason Duff of Small Nations as the keynote speaker.
- 6) Reported that she attended a ribbon cutting for the new business Body Mechanic Physical Therapy.
- 7) Reported that the Celebrate New Concord concerts are set: Ladies of Longford, June 13; Athens Dixieland Stompers, June 27; 732 Electronic Duo, July 11; Found Sounds: alumni of the UA Steel Drum Band, July 25; Barefoot McCoy, August 8; and David Mayfield Parade, August 22.
- 8) Reported that she is working on a grant for Harper Cabin.

Administrator: Village Administrator Rick Giroux gave the March monthly report.

- 1) The Village received a \$250,000 no-match grant for the Governor's Office of Appalachia (GOA). This award is for the supplemental funding for the WWTP Tertiary Filter Rehabilitation Project. The project will commence upon Council approval of the GOA grant agreement. Estimated completion by November 2023. Total project cost \$900,000.
- 2) Zayo Group easement lease completed and right-of-way permit issued. The fiber optic installation has commenced and will continue until about May 10. It may be completed sooner with their addition of a second work crew working from both east and west.
- 3) The Village submitted two Congressional District Spending (CDS) grant application for over \$4.8 million. If awarded in January 2024, it will cover the majority of the Village's wastewater system I/I repair costs.
- 4) Completed annual contracts with RCAP for both LSL and I/I wastewater system camera work.
- 5) USDA required compliance security inspection of the WWTP completed. The Village is in full compliance
- 6) The ODOT Main Street Traffic Light Assessment was conducted on March 30. ODOT report pending.
- 7) The USDA Emergency Response Plan Certification letter for the Village of New Concord's Wastewater Treatment Plant has been completed.
- 8) The final round of Village LMI surveys have been mailed. Results pending mid-May.
- 9) Finalized the annual Village mowing contracts for general and cemetery work. 5% cost increase.
- 10) Lead service line mapping Phase 1 for residential water line assessments in the southern sector of Village or all areas south of Cherry Lane is underway. Completion in 45 days.
- 11) Lead service line mapping Phase 2 for residential water line assessments in the western sector of Village or all areas west of Friendship Drive, will begin around May 15.

- 12) A reminder to everyone that Arbor Day this year is April 28.
- 13) The WTP Emergency Generator Project has commenced. Completion within 90 days or less.
- 14) The Village's annual insurance policies renewed
- 15) Signed contract with Fontus Blue to assist with the optimization our water quality to reduce our chemical costs using their software platform. Initial weekly web meetings completed.
- 16) Operators are performing daily operations and maintenance of the water plant. Ensuring chemicals are properly fed at each point in the water plant. Operation of pumps to fill distribution system tanks. Ensuring compliance of drinking water standards.
- 17) Installed a new fluoride pump for better feed rates with improved accuracy.
- 18) DE winterizing water plant equipment and buildings.
- 19) Updating the Village's Drinking Water Contingency Plan.
- 20) Completed annual Drinking Water Consumer Confidence Reports for 2022.
- 21) Perform daily analysis of drinking water and send out weekly testing of Microcystis. Starting November algae sample schedule will be reduced to sampling every two weeks instead of weekly.
- 22) Preliminary assessments conducted for the new emergency generator installation.
- 23) General housekeeping
- 24) Updated the WWTP Tertiary drawings and specifications with CT Consultants engineers in preparation for the pending rehab project.
- 25) Operating belt press and stockpiling biosolids for land application.
- 26) Daily and weekly analysis of wastewater samples.
- 27) DE winterizing wastewater plant equipment and buildings.
- 28) General housekeeping.
- 29) Working with RCAP LSL site projects
- 30) Completed monthly EPA report
- 31) Conducted monthly water sampling
- 32) Conducted meter reads
- 33) Pothole repairs throughout the Village – cold patch
- 34) Repaired water line break on Main Street
- 35) Completed maintenance on storm drain culverts
- 36) Repairs to storm water system on Thompson
- 37) Replaced water meters
- 38) Cleaned several clogged catch basins
- 39) Removed fallen tree on Main Street
- 40) Two residential permits issued for fencing
- 41) One residential permit issued for roof replacement
- 42) Two residential permits issued for rear decks
- 43) One residential fence permit issued
- 44) Sign permit issued for Muskingum University west entrance
- 45) Three approval reviews pending by the Design Review Board
- 46) Sign variance amended request from Sheetz via pending Planning Commission
- 47) Requests for zoning information regarding the NFI facility
- 48) Junk/debris residential property on Comin Street. Notification letter sent for corrective action.
- 49) Exterior building repairs needed to business on Main Street. Site in compliance.
- 50) Junk/debris residential property on Main Street. Notification letter sent for corrective action.

- 51) Temporary signs violation in front business on Main Street. Signs removed.
- 52) Code Enforcement Officer Billy Mitchell resigned on March 27 to pursue another position. Giroux publicly thanked him for his dedicated service as code officer. Shane Barkley has accepted the position.

Finance Committee: Committee chair Steve Wootton reported that the committee met on April 10.

- 1) Reported that the committee encourages support of Resolution 2023-4-116, accepting the grant award for the wastewater treatment plant.
- 2) Reported that the committee encourages support of Resolution 2023-4-117, allowing the Village to enter into the ODOT road salt contract.
- 3) Committee tabled discussion of an ordinance to levy municipal motor vehicle license fees.

OLD BUSINESS

Moved by Kearns

Seconded by Shegog

Ordinance 2023-75, an ordinance authorizing all actions necessary to effect an opt-out electric service aggregation program pursuant to section 4928.20 of the Ohio Revised Code, directing the Village to submit a ballot question to the electors, second reading.

Wootton	yea
Whitehair	yea
Dickson	absent

Shegog	yea
Kearns	yea
Taylor	yea

Motion Passes

Moved by Wootton

Seconded by Taylor

Ordinance 2023-76, an ordinance authorizing all actions necessary to effect an opt-out natural gas aggregation program pursuant to section 4929.26 of the Ohio Revised Code, directing the Village to submit a ballot question to the electors, second reading.

Wootton	yea
Whitehair	yea
Dickson	absent

Shegog	yea
Kearns	yea
Taylor	yea

Motion Passes

Moved by Whitehair

Seconded by Kearns

Ordinance 2023-77, an ordinance authorizing the Village to enter into the sustainable Ohio Public Energy Council ("SOPEC"), the execution and delivery of the agreement establishing SOPEC, approving the bylaws of SOPEC, second reading.

Wootton	yea
Whitehair	yea
Dickson	absent

Shegog	yea
Kearns	yea
Taylor	yea

Motion Passes

NEW BUSINESS

Moved by Wootton

Seconded by Shegog

Resolution 2023-4-116, a resolution authorizing the Village Administrator to enter into an agreement with State of Ohio Appalachian Development Grant Program via the Ohio Department of Development to accept a grant award of \$250,000 toward the wastewater treatment plant tertiary filter rehabilitation project and declaring an emergency.

Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	absent	Taylor	yea

Motion Passes

Moved by Shegog

Seconded by Wootton

That **Resolution 2023-4-116** be approved as read.

Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	absent	Taylor	yea

Motion Passes

Moved by Taylor

Seconded by Whitehair

Resolution 2023-4-117, a resolution authorizing participation in the ODOT road salt contracts awarded in 2023 and to declare an emergency

Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	absent	Taylor	yea

Motion Passes

Moved by Whitehair

Seconded by Taylor

That **Resolution 2-23-4-117** be approved as read.

Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	absent	Taylor	yea

Motion Passes

APPROVAL OF BILLS: See list

Moved by Wootton, seconded by Taylor that the bills be approved for payment. All voted yea. Motion carried. Bills list on file in the Clerk's office.

ANNOUNCEMENTS:

- East Muskingum Schools Levy Public Meeting – Tuesday, April 11th – 6pm – Perry Elementary School
- East Muskingum Schools Levy Public Meeting – Wednesday, April 12th – 6pm – Pike Elementary School
- Planning Commission – Thursday, April 20th – 7pm – Village Hall
- Drug Take Back - Saturday, April 22nd – 10am to 2pm - Village Hall
- Let's Pick It Up New Concord, NCAARD's annual litter pickup event - The 18th annual cleanup starts on Earth Day, Sat. April 22, and continues through Sun. April 30. Goal: 200 Community Cleanup Hours
- Arbor Day Tree Planting with 2nd Graders – Friday, April 28th
- JGHS Musical “Mamma Mia” - April 28th, 29th, and 30th - Pritchard-Laughlin Civic Center
- Election Day – Tuesday, May 2nd – Larry Miller Intermediate School
- Village Council Meeting – Monday, May 8th – 6:30pm – Village Hall

MISCELLANEOUS:

ADJOURNMENTS: Motion by Kearns, second by Shegog to adjourn meeting. Meeting adjourned at 7:25 PM.

Mayor

Fiscal Officer