

**November 14, 2022**

Mayor Jennifer Lyle called the meeting to order on Monday, November 14, 2022 with all members present.

Moved by Wootton, seconded by Taylor that council dispense with the reading of the October 17, 2022 minutes and approve as distributed. Motion carried.

## **REPORTS**

**Police Chief:** Police Chief Mindy Peck gave the October monthly report.

- 1) Reported that there were 477 calls for service.
- 2) Reported that there have been 3988 calls for service year to date.
- 3) Reported that there were 34 traffic citations and 28 traffic warnings for the month.
- 4) Reported that there were 286 traffic citations and 305 traffic warnings year to date.
- 5) Reported that there were 239 business checks.
- 6) Reported that there were 2 misdemeanor cases, 2 felony cases and 1 warrant arrest.

**Fire Chief:** Fire Chief Matt Hamsher gave the October monthly report.

- 1) Reported that there were 72 total EMS runs for the month.
- 2) Reported that there were 24 fire runs.
- 3) Reported that there were 2 runs that they were unable to respond to due to staffing, with 1 of those incidents being within the contracted area.

**Mayor:** Mayor Jennifer Lyle gave the October monthly report.

- 1) Reported that the 3<sup>rd</sup> graders visited Village Hall.
- 2) Reported that ODOT is conducting an assessment to look into options for traffic control on Main Street.
- 3) Reported that the annual Veterans' Day ceremony was held on November 11.
- 4) Thanked the voters for supporting the ballot initiative to allow for liquor sales in the Village, along with special thanks to donors who gave for legal advice and also printing costs and who went door to door gathering signatures and distributing materials. She especially thanked Policy Committee Chairperson Levi Shegog for all of his work.

**Fiscal Officer:** Fiscal Officer Lynn Marlatt gave the October monthly report.

- 1) Reported that the fund report balance is \$1,005,374 as of October 31, 2022.
- 2) Reported the revenue fund summary is as follows: General Fund, 99% year to date; Fire Fund, 85% year to date; Water Fund, 85% year to date; Sewer Fund, 86% year to date.
- 3) Reported that the expenditure fund summary is as follows: General Fund, 80% year to date; Fire Fund, 81% year to date; Water Fund, 78% year to date; Sewer Fund, 76% year to date.

4) Whitehair stated that he felt that the cemetery was well maintained this year.

**Administrator:** Village Administrator Rick Giroux gave the October monthly report.

- 1) Paving program is completed
- 2) Sidewalk program is completed
- 3) Completed the Ohio EPA Emergency Generator application for a \$50,000 grant request
- 4) Received 58 Tier 2 I&I compliance notifications from residents
- 5) Zayo fiber option project is progressing. Contract and engineering now being reviewed
- 6) 2023 Tree City Renewal application has been completed and submitted
- 7) Village Christmas Parade planning and notifications completed in conjunction with BOT
- 8) Five Village infrastructure project profiles were submitted to OMEGA
- 9) Assisted with the Veterans Day ceremony agenda
- 10) IBI Engineering will be conducting a LMI survey this month on behalf of the Village
- 11) Reminder notice mass mailing to all area realtors and contractors on Village on need for zoning ordinance compliance and permit approval compliance
- 12) Renewed the Village Federal SAM registration for 2023
- 13) All operations at the plant are nominal and in compliance
- 14) Staff painted WTP building floors
- 15) Seasonal maintenance of the creek banks and areas around the WTP building completed for Winter
- 16) November algae sample schedule will be reduced to sampling every two weeks instead of weekly
- 17) All operations at the plant are nominal and in compliance
- 18) Approximately 60 tons wet sludge has been applied on Hanna property
- 19) Operators completing contact hours and renewing certifications
- 20) UV system out of service for the season
- 21) Winterized buildings and plant equipment for the cold season
- 22) Old out of service concrete tank demolished
- 23) Pesticide Application Discharge General renewal application submitted
- 24) Leaf pickup on schedule
- 25) Boom mowing on Liberty Road completed
- 26) Conducted road/drainage inspection of John Glenn High School Road
- 27) Patch pot holes
- 28) Locates completed
- 29) Completed smoke testing on Maple Avenue
- 30) Move hydrant on Ash Circle
- 31) North Liberty Road painted
- 32) Stop bars painted on Main Street
- 33) Winterize the Village pool
- 34) Read meters
- 35) Installed additional manhole pans per I&I requirements
- 36) Repaired 8" water main break
- 37) All routine system samples taken
- 38) Lay out for head stones at cemetery completed
- 39) Work on CEUs for water license renewals
- 40) Approval for fence installation

- 41) Approval for four residential roof replacements
- 42) Approval for school roofing project
- 43) Approval of three RoW utility access permits for Columbia Gas
- 44) Assist local realtor with new business zoning regulations
- 45) One high grass case on West Main. Issue resolved
- 46) One case regarding zoning permit needed. Issue resolved
- 47) One case of litter on property on East Main. Issue resolved
- 48) One case regarding high grass on Cherry Lane. Compliance in progress.
- 49) Mayor Lyle thanked Union Township for the use of mowing equipment.

**Infrastructure Committee:** Committee chair Robert Dickson reported that the committee met on October 24.

- 1) Committee recommended passage of Resolution 2022-11-103, which will allow for the renewal of the municipal bridge inspection program.

**Safety Committee:** Committee chair KJ Kearns reported that the committee met on November 14.

- 1) Discussed employment within the safety services realm in executive session.

**Finance Committee:** Committee chair Steve Wootton reported that the committee met on November 14.

- 1) Committee recommended passage of Resolution 2022-11-104, allowing the Village Administrator to submit a grant application for the Ohio EPA Emergency Generator Grant Program.
- 2) Committee recommended passage of Resolution 2022-11-105, authorizing the sale of the K9 Officer Norco to Officer Jeff Traub.
- 3) Committee recommended passage of Resolution 2022-11-106, which is routine financial housekeeping legislation.
- 4) Committee recommended passage of Ordinance 2022-69, increasing the annual contribution to the Health Savings Account.
- 5) Committee recommended passage of Ordinance 2022-70, which will allow for a decrease in year-end appropriations.
- 6) Shegog asked if Norco will be replaced? Chief Peck stated not at this time, as an officer would need to complete a year of probation prior to the purchase of another dog. Mayor Lyle stated that Officer Traub has completed his 3 year contract and is using an even exchange of time for the dog.

## OLD BUSINESS

Wootton motioned to waive the 3<sup>rd</sup> reading of Ordinance 2022-66.  
Dickson seconded the motion.

Wootton      yea  
Whitehair    yea  
Dickson      yea

Shegog      yea  
Kearns      yea  
Taylor      yea

Moved by Dickson

Seconded by Wootton

Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Taylor	yea
Motion Passes			

Moved by Taylor                                      Seconded by Kearns  
**Ordinance 2022-69**, ordinance to amend Ordinance E-11-17-1  
 by increasing the annual contributions to Village of New Concord  
 employee health savings accounts and declaring an emergency

Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Taylor	yea
Motion Passes			

Moved by Kearns                                Seconded by Taylor  
That **Ordinance 2022-69** be approved as read.

Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Taylor	yea

Motion Passes

Moved by Wootton                                                          Seconded by Dickson  
**Ordinance 2022-70**, an ordinance amending Ordinance 2022 –  
57 in order to decrease appropriated funds for the Village of New  
Concord, Ohio during the fiscal year ending December 31, 2022 and  
declaring an emergency.

Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Taylor	yea
Motion Passes			

Moved by Dickson		Seconded by Wootton	
That <b>Ordinance 2022-70</b> be approved as read.			
Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Taylor	yea
Motion Passes			

Moved by Dickson

Seconded by Shegog

**Resolution 2022-11-103**, a resolution authorizing the Village Administrator to enter into an agreement between the Village of New Concord and the Ohio Department of Transportation to provide at no cost bridge inspections for the Village via the Ohio Municipal Bridge Inspection Program, and declaring an emergency.

Wootton      yea  
Whitehair    yea  
Dickson      yea

Shegog      yea  
Kearns      yea  
Taylor      yea

Motion Passes

Moved by Shegog

Seconded by Dickson

That **Resolution 2022-11-103** be approved as read.

Wootton      yea  
Whitehair    yea  
Dickson      yea

Shegog      yea  
Kearns      yea  
Taylor      yea

Motion Passes

Moved by Kearns

Seconded by Taylor

**Resolution 2022-11-104**, a resolution authorizing the Village Administrator to prepare and submit an Ohio Environmental Protection Agency Emergency Generator Equipment grant application and enter into an agreement contingent upon award and declaring an emergency.

Wootton      yea  
Whitehair    yea  
Dickson      yea

Shegog      yea  
Kearns      yea  
Taylor      yea

Motion Passes

Moved by Taylor

Seconded by Kearns

That **Resolution 2022-11-104** be approved as read.

Wootton      yea  
Whitehair    yea  
Dickson      yea

Shegog      yea  
Kearns      yea  
Taylor      yea

Motion Passes

Moved by Kearns

Seconded by Wootton

**Resolution 2022-11-105**, a resolution authorizing the Chief of Police to sell the police department's Belgian Malinois K9 dog to police officer Jeff Traub in lieu of disbursement of unused compensation time and vacation pay in the amount of four thousand three hundred seventy dollars and eighty-eight cents (\$4,370.88) and declaring an emergency

Wootton      yea  
Whitehair    yea  
Dickson      yea

Shegog      no  
Kearns      yea  
Taylor      yea

Motion Passes

## ANNOUNCEMENTS:

**ADJOURNMENTS:** Motion by Whitehair, second by Dickson to adjourn meeting. Meeting adjourned at 7:11 PM.

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Mayor

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Fiscal Officer