

October 17, 2022

Mayor Jennifer Lyle called the meeting to order on Monday, October 17, 2022 with all members present except Whitehair.

Moved by Shegog, seconded by Taylor that council dispense with the reading of the September 12, 2022 minutes and approve as distributed. Motion carried.

Visitors: Jolene Gibson, Julie McGee, Melissa Essex, Brett Essex, George Shegog, Jr., Jennifer Riebeck

Mayor Lyle presented information on the November 8 Ballot Initiative for Local Liquor Option. Melissa Essex asked where the business district ends on Main Street and Village Administrator Rick Giroux stated that it ends at Liberty with an exception made for Orme Hardware. Brett Essex stated that he is concerned about a potential loophole that would allow for more than two liquor permits to be issued. Lyle stated that printed material will be available and presented to registered voter households.

REPORTS

Mayor: Mayor Jennifer Lyle gave the September monthly report.

- 1) Reported that Village employees had a computer upgrade to a more secure Microsoft office program.
- 2) Reported that an assessment was performed on Harper Cabin by a representative of the Southeastern Ohio History Center and also of the Antique American Log Cabins.
- 3) Reported that Lydia Mihalik, the Director of the Ohio Department of Development, recently visited New Concord.
- 4) Congratulated Muskingum University on the opening of the new Health and Wellness Center.
- 5) Reported that the Zanesville Museum of Art has reached out to the Village as a part of their strategic development program.
- 6) Reported that representatives of OMEGA met with Village officials to assist with grant programs.
- 7) Reported that the Small Nations Task Force visited downtown Powell and will now welcome visitors from Powell to New Concord.
- 8) Reported that information should be available at the next council meeting concerning guidance on the \$5 million investment in Appalachian Ohio from the governor.

Fiscal Officer: Fiscal Officer Lynn Marlatt gave the September monthly report.

- 1) Reported that the fund report balance is \$1,152,747 as of September 30, 2022.
- 2) Reported the revenue fund summary is as follows: General Fund, \$1,051,643, 90% year to date; Operations Department, \$165,686, 73%; Fire Fund, \$774,118, 80% year to date; Water Fund, \$490,911, 83% year to date; Sewer Fund, \$447,692, 84% year to date. CNC, the K9 fund, the pool, and State/County revenue funds are \$220,847, and the American Rescue Plan Act is \$117,149.

- 3) Reported that the expenditure fund summary is as follows: General Fund, \$1,016,943, 74% year to date; Operations Department Fund, \$165,295, 69% year to date; Fire Fund, \$848,192, 78% year to date; Water Fund, \$449,273, 73% year to date; Sewer Fund, \$496,601, 72% year to date.

Administrator: Village Administrator Rick Giroux gave the September monthly report.

- 1) Paving program in progress and should be completed by November 1.
- 2) Sidewalk program in progress and should be completed by November 1
- 3) Sheetz project requested utility system taps. Advised construction is pending this year.
- 4) FEMA HAZMIT grant cost/benefit analysis completed/submitted for generators request.
- 5) Drafted new Governor's Office of Application (GOA) grant application for \$250,000
- 6) Drafted GOA application legislation for Council approval.
- 7) 2022 Tier 2 I/I OEPA completed – all 209 residential/business letters and flyers mailed
- 8) DEFA funding application amendments completed/submitted for the secondary funding option for the Wastewater Treatment Plant Tertiary Filters Replacement project.
- 9) Chaffee sewer line extension has been approved by OEPA and the Village, construction pending.
- 10) Henry Scales made repairs to booster pump # 2 and it is now functioning in the auto mode. Booster pump #1 actuator needs a new transformer. Replacement pending.
- 11) Completed and submitted 2021 Annual Water Metrics report to Ohio EPA.
- 12) Ohio EPA performed a renewal survey for drinking water analysis. All Operators successfully passed and water lab certifications. All 5 operators are certified until August 14, 2025.
- 13) Maintenance of reservoir banks, creek banks and around the WTP building.
- 14) Sludge land application permit has been received from Ohio EPA. Anticipated start date of October, 2022. Pressing sludge and storing in drying bed for land application.
- 15) Micro-comm installed rain gauge and return pump control/features on SCADA computer.
- 16) Operators completing contact hours and renewing certifications.
- 17) Daily and weekly analysis of wastewater samples.
- 18) Patched pot holes on Speer Alley, High Street, Miller Alley and Lincoln Lane
- 19) Monthly Hydrant flushing/valve exercise
- 20) Repaired rear deck at Fire Department
- 21) Required lead and copper samples for OEPA reports
- 22) Ordered 60 manhole pans for Tier 1 I&I compliance work
- 23) Trim trees off right of way
- 24) Install handicap parking sign on Thompson Avenue
- 25) Repaired broken culvert between Mill Street and Maple Street
- 26) Purchased paint to repaint curbs and stop bars on Main Street
- 27) Approval for fence installation
- 28) Approval for new roof installation
- 29) Support letter for Ohio Historic Tax Credit application for MU
- 30) Approval for solar electric system installation
- 31) New MU entrance off SR83 approved
- 32) Zayo fiber optic installation discussions on Village options/requirements.
- 33) Letter sent regarding multi-family use of property on McCall Lane.

- 34) Denied request to use 158 Montgomery as multi-family use
- 35) Overgrown grass on East Maple Avenue. A letter was sent, and the grass was mowed.
- 36) Litter around a property on Franklin. The homeowner is in the hospital and will be working on cleaning it up. Case in progress.
- 37) This case was a complaint about overgrown grasses at a house on West Main Street. The grass was high, but it was less than ten inches still. No action needed.
- 38) This was a complaint about junk around a house on East Main Street. After inspection of the property, no violation was observed.
- 39) This was a complaint about broken glass on the front door of a local business on Main Street. No ordinance available for corrective action. Pending legislative action recommended.

Infrastructure Committee: Committee chair Robert Dickson reported that the committee met on September 26.

- 1) Reported that the committee heard from Muskingum University about the new access road off of Friendship Drive. This will help the University to better access for sporting events, as well as easing traffic on the side roads. The University will maintain the road and the campus police department will monitor its use. If issues arise this can be addressed again.
- 2) Reported that the committee discussed the street assessment and cost projections for the 2022 street improvement project, including Liberty Road striping and cut repairs, a State Route 83 and John Glenn School Road cut repair, Maple Lane striping, Rix Mills Road cut repairs, and Westview/Highland concrete repairs.

Safety Committee: Committee chair KJ Kearns reported that the committee met on October 12.

- 1) Reported that the committee discussed the street light at Stormont and Main Street. ODOT officials will be meeting with the Village to discuss this and also the intersection at Main Street and State Route 83.
- 2) Reported that the committee heard about suggestions from the fire study that are being implemented in the fire department.
- 3) Reported that the committee heard an update on the tanker for the Fire Department.

Finance Committee: Committee chair Steve Wootton reported that the committee met on October 17.

- 1) Committee recommends passage of Resolution 2022-10-101 which authorizes the Village Administrator to submit an application to the Governor's Office of Appalachia for additional funding of the Wastewater Treatment Plant Tertiary Treatment Filter Replacement Project.
- 2) Committee recommends passage of the first reading of Ordinance 2022-66, which is the renewal of the Mayor's Court Magistrate Agreement with Steve Baldwin.
- 3) Committee recommends passage of Ordinance 2022-67, which sets the cost for the certificate of registration fees and the construction permit fees for the right-of-way program.

- 4) Committee recommends passage of Ordinance 2022-68, which allows for American Rescue Plan Act Fund appropriations of \$155,000 to the fire department.
- 5) Committee recommends passage of Resolution 2022-10-102, which is routine financial housekeeping legislation.

OLD BUSINESS

NEW BUSINESS

Moved by Dickson Seconded by Wootton
Ordinance 2022-66, an ordinance to establish the salary for New Concord Mayor's Court Magistrate for the period 01-01-23 to 12-31-24. First reading.

Wootton	yea	Shegog	yea
Whitehair	absent	Kearns	yea
Dickson	yea	Taylor	yea

Motion Passes

Moved by Dickson Seconded by Taylor
Ordinance 2022-67, an ordinance setting the costs for the certificate of registration fee and the construction permit fees for the right-of-way program and declaring an emergency.

Wootton	yea	Shegog	yea
Whitehair	absent	Kearns	yea
Dickson	yea	Taylor	yea

Motion Passes

Moved by Taylor Seconded by Dickson
That **Ordinance 2022-67** be approved as read.

Wootton	yea	Shegog	yea
Whitehair	absent	Kearns	yea
Dickson	yea	Taylor	yea

Motion Passes

Moved by Shegog Seconded by Kearns
Ordinance 2022-68, an ordinance amending Ordinance 2022 –
 57 in order to appropriate additional funds for the Village of New
 Concord, Ohio during the fiscal year ending December 31, 2022 and
 declaring an emergency

Wootton yea Shegog yea

Motion Passes

Moved by Kearns Seconded by Shegog
That **Ordinance 2022-68** be approved as read.

Motion Passes

Moved by Wootton Seconded by Taylor
Resolution 2022-10-101, a resolution authorizing the Village Administrator to prepare and submit an application to participate in the Appalachian Regional Commission and/or Ohio Governor’s Office of Appalachia programs and execute contracts as required and declaring an emergency.

Motion Passes

Moved by Taylor Seconded by Wootton
That **Resolution 2022-10-101** be approved as read.

Motion Passes

Moved by Shegog Seconded by Wootton
Resolution 2022-10-102, a resolution transferring various sums
of money in the year 2022 budget from various funds listed herein to
various account codes listed and to declare an emergency

Motion Passes

Moved by Wootton Seconded by Shegog
That **Resolution 2022-10-102** be approved as read.

Motion Passes

APPROVAL OF BILLS: See list
Moved by Dickson, seconded by Wootton that the bills be approved for payment. All voted yea. Motion carried. Bills list on file in the Clerk's office.

ANNOUNCEMENTS:

- Planning Commission – Thursday, October 20th - 7pm – Village Hall
- Board of Trade Trail of Treats – Monday, October 31st – 5-6pm – Stormont Park
- Trick or Treat – Monday, October 31st – 6-7pm
- Village Hall Closed – Friday, November 11th – Veterans' Day
- Village Council Meeting – Monday, November 14th – 6:30pm – Village Hall

MISCELLANEOUS:

Council and Mayor Lyle congratulated all area student athletes, including the John Glenn High School boys and girls soccer teams, the boys and girls golf team, and the girls cross country team, all of whom won the MVL for their season.

ADJOURNMENTS: Motion by Dickson, second by Wootton to adjourn meeting. Meeting adjourned at 7:35 PM.

Mayor

Fiscal Officer