

**September 12, 2022**

Mayor Jennifer Lyle called the meeting to order on Monday, September 12, 2022 with all members present except Wootton.

Moved by Shegog, second by Taylor that council dispense with the reading of the August 8, 2022 minutes and approve as distributed. Motion carried. Moved by Shegog, second by Taylor that council dispense with the reading of the August 22, 2022 minutes and approve as distributed. Motion carried with abstention by Dickson.

Visitors: Doug and Diana Davis, Mike and June Kruzan, Marsha Wagner, Mary Schlacks, Harsha Abeyaratne, Susan Dannemann

Visitors addressed council concerning single family housing being turned into multi-family housing, in particular for housing for the University students in the R-2 district. Both the Mayor and the Village Administrator stated that they are aware of two properties that are of concern and are working with the owners of those properties. Concern is stated over parking, particularly on High Street, and also over parents purchasing houses for their children to attend the University that ultimately end up housing multiple people. Visitors asked if the administration looks for violators or if they only act upon complaints of the residents? The Mayor stated that there is a code enforcement officer and that communication needs to be improved to both the public and to real estate agents concerning zoning ordinances. Visitors stated that they would appreciate the addresses of those properties who were grandfathered into multi-family residences within the R-2 district, the Mayor stated that she would email those addresses to the visitors present.

## **REPORTS**

**Fire Chief:** Fire Chief Matt Hamsher gave the August monthly report.

- 1) Reported that there were 83 total EMS runs for the month.
- 2) Reported that there were 28 fire runs.
- 3) Reported that there were 3 runs that they were unable to respond to due to staffing, with 2 of those incidents being within the contracted area.
- 4) Reported that the fire department received a \$17,000 grant to purchase PPE and carryon gear. The fire department has received 7 grants worth \$248,000 so far this year, with another 7 grants pending.

**Mayor:** Mayor Jennifer Lyle gave the August monthly report.

- 1) Announced that the October Village Council meeting will be held on Monday, October 17, as the second Monday of October is a national holiday.
- 2) Announced that there will be a public question and answer session in regard to the liquor legislation on the November ballot that will be held prior to the next council meeting.
- 3) Reported that she addressed the new University students at Muskingum's Opening Convocation on August 19<sup>th</sup>.

- 4) Reported that Small Nations toured the Village and will now submit a report with recommendations and suggestions. She thanked AMG Vanadium for sponsoring the lunch.
- 5) Thanked President Sue Hasseler and Muskingum University for hosting the Mayor's Partnership for Progress.

**Fiscal Officer:** Fiscal Officer Lynn Marlatt gave the August monthly report.

- 1) Reported that the pool ended the year with a profit of about \$2500.
- 2) Asked that council approve Resolution 2022-9-97, which allows for an authorization to enter into a municipal lease purchase agreement for fire and police Motorola equipment.
- 3) Asked that council approve Resolution 2022-9-98, which accepts the amounts and rates determined by the budget commission for the income tax and street assessment tax levies.
- 4) Asked that council approve Resolutions 2022-9-99 and 2022-9-100, which are both routine housekeeping legislation.

**Administrator:** Village Administrator Rick Giroux gave the August monthly report.

- 1) Submitted a H2Ohio DAPWS Grant request for \$50,000 for Phase II of Lead Service Line Mapping. Phase I is in progress and should conclude by November.
- 2) 2022 Street Assessment Paving Program awarded to Parnell & Associates. Garfield Avenue is scheduled for milling/paving on Sept 15 and 16. Residents to be notified in advance.
- 3) The Village's I&I Program for Tier 1 is 65% complete. Tier II I/I public education program completed. Residential notifications pending. Tier III is under engineering review. The recent OEPA NPDES WWTP Sanitary Survey Report stated the Village is in full compliance and that we are ahead of schedule for our I&I response to the OEPA work plan.
- 4) 2022 Sidewalk Program awarded to J. Brill Concrete of Cambridge. Contracted worked pending soon.
- 5) Completed OWPC funding application for the WTP Clarifier #2 Project – secondary funding source. RCAP advised that our Clarifier 2 funding for \$379,600 via WSRLA is approved for a 20-year loan at 1.9% interest. However, an OPWC award would reduce our cost by approximately \$160,000.
- 6) Completed Ohio EPA DEFA funding application for the WWTP Tertiary Project – secondary funding source. ARC/GOA grant application for the same approved by OMEGA for final application submission by the end of September.
- 7) FEMA Hazard Mitigation Grant amended application for \$500,000 awaiting final supporting documents.
- 8) Responded to TC Energy (formerly TransCanada) that there are no pending development plans near the Treat Cambridge B gas pipeline in the New Concord area
- 9) The Village Right-of-Way permit program forms and process has been uploaded to website.
- 10) The Village Commercial CRA program forms and process has been uploaded to website

- 11) Repainting of Village Council Chambers and the pool buildings will start September 13.
- 12) Completed the annual risk assessment/insurance policy inspections with PEP representative. All items in good order. May get a premium reduction due to recent compliance with outstanding issues this past year.
- 13) ODNR Required Dam Safety Inspection will be conducted within the next 90 days.
- 14) Henry Scales wired up booster pump #2 electric actuator so it can be operated on hand from our SCADA system. Henry is waiting on parts and a quote from actuator company to repair booster pump # 2 and a replacement for booster pump #1.
- 15) We will have to replace booster pump actuator #1 because it is obsolete.
- 16) Treated the lower reservoir with 10 gallons of Earthtec on 8/1/2022.
- 17) Renewed application for Operator water lab certifications- scheduled for September 15, 2022.
- 18) Received and installed 2 new actuators and valves on filters 1 & 2.
- 19) Fire hosed silt out of Fox creek behind the dam to increase holding capacity of creek water.
- 20) Dalton Flinn passed his Class 2 Water Certification; he will receive his certification after he accrues his experience time.
- 21) Weed whipping areas that cannot be mowed. Reservoir banks, creek banks and around the WTP building.
- 22) Daily analysis of drinking water and weekly testing of microcystins.
- 23) OEPA approved Agri-Sludge land application site permit. Will save us significant money.
- 24) OEPA WWTP operations inspection successful, the Village meets all criteria.
- 25) Replaced Belt press gear box and electric motor.
- 26) Rain gauge has been installed and Microcom to program it onto our SCADA computer pending
- 27) Filled east oxidation ditch, now in service for the increased school/university population loading
- 28) Used Zemba's Vac loader and cleaned east oxidation ditch and grit channel
- 29) Drained, power washed and inspected both clarifiers.
- 30) Push mowing and weed whipping areas that cannot be reached with a zero-turn mower.
- 31) Daily and weekly analysis of wastewater samples.
- 32) Conducted system locates
- 33) Install new meters
- 34) Lay out for head stones at cemetery
- 35) Collected routine water samples
- 36) Conducted meter reads
- 37) Exercised system valves and flushing per schedule
- 38) Pot hole repairs
- 39) Repaired back door at Fire Dept
- 40) Wastewater repairs at Harper Cabin, flapper replaced
- 41) Watered Main Street flowers
- 42) Pool posters erected at VH and pool complex
- 43) Installed manhole risers per I&I program
- 44) Finalizing permit for \$400,000 Orme's Hardware expansion project.
- 45) Approved Right of Way permit for Muskingum University for SR83 road access
- 46) Approved sign permit for new building at Muskingum University
- 47) Assisted several business owners with potential expansion plan projects
- 48) Four permits approved by the Design Review Board in the Historic District
- 49) Approved five residential permits

Moved by Shegog                      Seconded by Kearns  
**Resolution 2022-9-98**, a resolution accepting the amounts and

Wootton	absent	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Taylor	yea

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Dickson	yea	Taylor	yea

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Whitehair	yea	Kearns	yea
Dickson	yea	Taylor	yea

## Motion Passes

**APPROVAL OF BILLS:** See list  
Moved by Dickson, seconded by Kearns that the bills be approved for payment. All voted yea. Motion carried. Bills list on file in the Clerk's office.

**ANNOUNCEMENTS:**

- Farmer's Market – Mondays – 5 – 7 pm – Stormont Park
- Planning Commission – Thursday, September 15<sup>th</sup> - 7pm – Village Hall – Cancelled
- John Glenn High School Homecoming – Friday, September 16<sup>th</sup> and Saturday, September 17<sup>th</sup>
- Muskingum University Homecoming – Saturday, September 16<sup>th</sup> – Sunday, September 18<sup>th</sup>
- Village Council Meeting – Monday, October 17<sup>th</sup> – 6:30pm – Village Hall
- Relay for Life – Saturday, October 22<sup>nd</sup> – Muskingum University

**MISCELLANEOUS:**

**ADJOURNMENTS:** Motion by Dickson, second by Shegog to adjourn meeting. Meeting adjourned at 7:52 PM.

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Mayor

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Fiscal Officer