

June 13, 2022

Mayor Jennifer Lyle called the meeting to order on Monday, June 13, 2022 with all members present.

Moved by Wootton, second by Dickson that council dispense with the reading of the May 9, 2022 minutes and approve as distributed. Motion carried.

Visitors: Marsha Wagner, Jarvin Talkington

REPORTS

Police Chief: Police Chief Mindy Peck gave the May monthly report.

- 1) Reported that there were 536 calls for service.
- 2) Reported that there have been 1979 calls for service year to date.
- 3) Reported that there were 25 traffic citations and 26 traffic warnings for the month.
- 4) Reported that there were 144 traffic citations and 147 traffic warnings year to date.
- 5) Reported that there were 316 business checks.
- 6) Reported that there were 7 misdemeanor cases and 2 felony cases.

Fire Chief: Police Chief Matt Hamsher gave the May monthly report.

- 1) Reported that there were 91 total EMS runs for the month.
- 2) Reported that there were 22 fire runs.
- 3) Reported that there were 3 runs that they were unable to respond to due to staffing.
- 4) Announced that the Fireman's Festival will be held July 9.
- 5) Reported that he received the second half of the AFG grant to replace hoses in the department.
- 6) Reported that the Fire Study will be available for review soon.

Mayor: Mayor Lyle gave the May monthly report.

- 1) Congratulated the John Glenn High School Track and Field team for their participation at the state finals and particularly Chris Tooms for winning the state championship in the 3200-meter race.
- 2) Announced the passing of Dr. Alan Chaffee, who served on council for 25 years and was past chairman of the Planning Commission for many years.
- 3) Reported many activities in the Village- the New Concord Area Pool is open, NCAARD hosted Splash Attack, the New Concord Police Department hosted their annual bike rodeo, and the 3rd grade classes from Larry Miller Intermediate visited Village Hall on their annual field trip.
- 4) Reported that Tourism Ohio will be featuring New Concord in their upcoming promotion.

- 5) Announced that the pool has received a \$75,000 grant as a part of the state capital budget which will be used as a first step toward the financing of the new pool.
- 6) Reported that 18 people travelled to Bellefontaine as a part of the Small Nation program.
- 7) Reported that the legislature has approved the Appalachian Community Grant Program proposed by Governor DeWine.
- 8) Reported that there has been \$11,600 collected in pool passes to date.
- 9) Reported that the K9 fund received a \$5000 donation from the Robert E. and Leona L. Fellers Foundation Trust.

Administrator: Village Administrator Rick Giroux gave the May monthly report.

- 1) Reported that he is recommending that Orchard Way, an undeveloped road right-of-way, be formally redesignated as a Village utility easement. The request is made to maintain the future integrity of utility lines serving the Village pool complex through that area. Legislation pending before Council this evening.
- 2) Street assessment for all Village roads and alleys has been completed. Cost projections for the 2022 paving program will be available to Council members next week.
- 3) Village pool upgrades funded by the NatureWorks grant have been completed. The final close out documentation will be submitted next Friday. Additional upgrades included a new kiddie pool fence and parking lot gravel.
- 4) Received three sidewalk program applications. We are also in the process of conducting a sidewalk condition assessment program, beginning with Main Street.
- 5) The Village will start its Tier II I/I notification program beginning July 1. All affected residents will be sent letters notifying them of I/I issues associated with their properties and dates for requested compliance. Tier II is a required mandate from the Ohio EPA to be completed by December 31, 2022.
- 6) Assisted pool complex work for the beginning of the season
- 7) Clean storm drains and culverts
- 8) Conducted required water sampling
- 9) Removed storm debris from public right of ways
- 10) Flush hydrants and exercised water system valves
- 11) Installed downtown flags and banners
- 12) Continued required work on Tier I I/I repairs
- 13) Installed new kiddie pool fence
- 14) Completed OEPA staff logs
- 15) Mowed right of ways
- 16) Completed pool repairs
- 17) Assisted with water line break at John Glenn High School
- 18) Water meter reads
- 19) Replaced traffic signal controller at Stormont and Main
- 20) Conducted camera inspections of storm water system with RCAP
- 21) Removed temporary pool complex construction fencing
- 22) Completed street sweeper circuit
- 23) Assisted with a new service pump at the water plant
- 24) Conducted weed control
- 25) Cleared upper reservoir walking trail of fallen trees
- 26) Repaired caution lights
- 27) Approved a zoning permit for a fence in an R-1 district.
- 28) Assisted Muskingum University with permit processing regarding new signage
- 29) The Sheetz amended site plan is in full compliance. Their permit has been approved.

- 30) Assisted with a parcel split for pending new house construction.
- 31) Approved a zoning permit for a rear house deck installation.
- 32) Assisted the property owner of 27 East Main Street with regulations for pending renovations.
- 33) Advised potential business that a used car lot was not a permitted use in a B-1 or B-2 zone.
- 34) Discussed permit options for a day care business in the B-2 historic district downtown.
- 35) In code enforcement, reported that 25 cases are currently in process. Closed three cases for compliance. Active cases are:
 - 15 high grass and weeds cases
 - One animal nuisance case
 - One exterior structure case
 - 8 junk and debris cases
- 36) Reported that in the WWTP Tertiary Filters Project the OEPA officially approved the Village's request for a one-year extension on construction of the Tertiary Filters at the wastewater plant, which was to commence in September 2022. All engineering and bid specifications have been completed, however this extension will provide time to secure the additional funding needed to compensate for increased construction costs due to inflationary pressures, prior to the bid process

Infrastructure Committee: Committee chair Robert Dickson stated that the infrastructure committee met on Monday, May 23.

- 1) Committee recommends passage of Ordinance 2022-61, which will create a right-of-way for a water and wastewater easement.
 - 2) Committee recommends passage of Resolution 2022-6-89, authorizing the Village to advertise for bids for the 2022 Road Improvement Project.
- Committee also heard the street assessment for the improvement project.

Policy Committee: Committee chair Levi Shegog stated that the policy committee met on Tuesday, June 7 and also on Monday, June 13.

- 1) Committee approved Village employee holiday updates for 2022.
- 2) Committee discussed the public information campaign for November Ballot Initiative regarding a local liquor option question for D class permits for on-premises consumption.
- 3) Committee recommends passage of Ordinance 2022-63, which is an update to the zoning code.

Safety Committee: Committee chair KJ Kearns stated that the safety committee met on Monday, June 13.

- 1) Committee recommends passage of Ordinance 2022-63, regulating the use of fireworks within the Village.
- 2) Committee discussed the flashing light at Stormont and Main Street. The administrator will look into what options are available concerning the technology with the light and also meet with ODOT.

OLD BUSINESS

NEW BUSINESS

Moved by Dickson

Seconded by Whitehair

Ordinance 2022-61, an ordinance designating Orchard Way, a 0.16-acre undeveloped road right-of-way, as a Village of New Concord Water and Wastewater Utility Easement, First Reading.

Wootton	yea
Whitehair	yea
Dickson	yea

Shegog	yea
Kearns	yea
Taylor	yea

Motion Passes

Moved by Shegog

Seconded by Whitehair

Ordinance 2022-62, an ordinance amending sections of Article IV District Use Regulations and Development Standards of the New Concord Zoning Code and Chapter 1153 of the Code of Ordinances, and declaring an emergency.

Wootton	yea
Whitehair	yea
Dickson	yea

Shegog	yea
Kearns	yea
Taylor	yea

Motion Passes

Moved by Whitehair

Seconded by Shegog

That **Ordinance 2022-62** be approved as read.

Wootton	yea
Whitehair	yea
Dickson	yea

Shegog	yea
Kearns	yea
Taylor	yea

Motion Passes

Moved by Wootton

Seconded by Dickson

Ordinance 2022-63, an ordinance reaffirming the ban on fireworks in the Village of New Concord and opting out of the State of Ohio House Bill 172 and declaring an emergency.

Wootton	yea
Whitehair	yea
Dickson	yea

Shegog	yea
Kearns	yea
Taylor	yea

Motion Passes

Moved by Dickson

Seconded by Wootton

That **Ordinance 2022-63** be approved as read.

Wootton	yea
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Shegog	yea
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Motion Passes

Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Taylor	yea

Motion Passes

Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Taylor	yea

Motion Passes

Moved by Dickson, seconded by Wootton that the bills be approved for payment. All voted yea. Motion carried. Bills list on file in the Clerk's office.

- Celebrate New Concord – Cambridge City Band – Tuesday, June 14 – 7pm – Village Park
- Planning Commission- Thursday, June 16th - 7pm – Village Hall – Cancelled
- Zane’s Trace Commemoration – Friday, June 17th – Sunday, June 19th – Zanesville
- Village Hall Closed in Observance of Juneteenth – Monday, June 20th
- Celebrate New Concord – Muskingum Valley Symphonic Winds – Tuesday, June 28th – 7pm – Village Park
- Outdoor Movie in the Park – Jungle Cruise – Friday, July 8th – at dusk – Village Park
- 2nd Annual Friendship 7-Miler – Saturday, July 9th – 8:30am
- Fireman’s Festival – Saturday, July 9th – Stormont Park
- Village Council Meeting – Monday, July 11th – 6:30pm – Village Hall

ADJOURNMENTS: Motion by Dickson, second by Shegog to adjourn meeting. Meeting adjourned at 7:03 PM.

Mayor

Fiscal Officer