

May 9, 2022

Mayor Jennifer Lyle called the meeting to order on Monday, May 9, 2022 with all members present except Wootton and Kearns.

Moved by Taylor, second by Whitehair that council dispense with the reading of the April 11, 2022 minutes and approve as distributed. Motion carried.

REPORTS

Police Chief: Police Officer Jeff Traub gave the April monthly report.

- 1) Reported that there were 419 calls for service.
- 2) Reported that there have been 1443 calls for service year to date.
- 3) Reported that there were 42 traffic citations and 31 traffic warnings for the month.
- 4) Reported that there were 119 traffic citations and 121 traffic warnings year to date.
- 5) Reported that there were 192 business checks and 2 parking citations.
- 6) Reported that there were 18 misdemeanor cases, 2 felony cases, and 1 warrant arrest.

Fire Chief: Police Chief Matt Hamsher gave the April monthly report.

- 1) Reported that there were 71 total EMS runs for the month.
- 2) Reported that there were 21 fire runs.
- 3) Reported that there were 3 runs that they were unable to respond to.
- 4) Reported that the fire study draft has been received and reviewed and returned with revisions. He is awaiting the final fire study to be submitted in June.
- 5) Reported that 7 members have completed training and tested to become Fire Fighter II. All 30 members of the New Concord Fire Department are now Fire Fighter II.
- 6) Reported that the Fireman's Festival will be Saturday, July 9, 2022.
- 7) Reported that the fire fighter assistance grant awarded in 2020 has been received and will be used for air packs for the department.
- 8) Reported that he received a grant from the United Way to upgrade the CPR teaching capacities.

Mayor: Mayor Lyle gave the April monthly report.

- 1) Reported that the Village participated in Arbor Day on Friday, April 29 by planting a tree with the second graders from New Concord Elementary.
- 2) Reported that New Concord Blooms is occurring within the Village through NCAARD.
- 3) Reported that the New Concord Library is celebrating 25 years of being located in the Village.
- 4) Reported that she and the Village Administrator attended the Tree City awards. New Concord has been a Tree City for 41 years.
- 5) Reported that she and Chief Hamsher attended a celebration at the Beckett House for Skilled Nursing Care Week.

- 6) Reported that the Friendship 7 miler is being planned to be a part of the Fireman's Festival.
- 7) Reported that she is learning about two funding opportunities from the State- Ohio Builds, which is a program out of the governor's office, and also a revitalization grant opportunity that the Village has been invited to join through the Voinovich Academy. The Village has received approval for the application for the Lead Service Line Mapping and Inventory Grant Program for \$50,000.

Fiscal Officer: Fiscal Officer Lynn Marlatt gave the April monthly report.

- 1) Reported that the Fund Balance is \$1,009,852.
- 2) Fund revenue: General Fund, \$533,468, 46% of projected revenue; Operations, \$72,386, 32% of projected revenue; Fire, \$323,520, 34% of projected revenue; Water, \$214,336, 36% of projected revenue; Sewer, \$213,442, 38% of projected revenue.
- 3) Expenditures: General Fund, \$477,645, 35% of projected expense; Operations, \$76,218, 33% of projected expense; Fire, \$375,126, 35% of projected expense; Water, \$185,338, 30% of projected expense; Sewer, \$220,567, 32% of projected expense.
- 4) Reported that repairs to the K9 cruiser were \$3100, the cemetery mowing expense increased to \$13,000, and sewer manhole risers for I/I reduction were \$5600.

Administrator: Village Administrator Rick Giroux gave the April monthly report.

- 1) Reported that the Division of Drinking and Ground Waters recently informed us our application for the Lead Service Line Mapping and Inventory Grant Program has been approved. OEPA approved an award of \$50,000, which is the maximum. They will send us an official award letter and grant agreement for signature next week. This is a no match grant.
- 2) Reported that he submitted an Appalachian Regional Commission (ARC) grant pre-app for \$250,000 to help subsidize the Tertiary Project funding. Based on recent engineering and current inflationary market estimates, the project cost has increased from \$675,000 to \$900,000. Tertiary Filter Project bid specifications are currently being modified. Drafting in progress by CT Engineering. Anticipating project bidding to commence in late June.
- 3) Reported that he submitted a Congressionally Directed Spending (CDS) grant application for \$625,500 to help fund a new fire engine. Estimated cost for a new engine is \$834,000.
- 4) The Village's Hazard Mitigation Grant Program (HMGP) application, for \$445,000, for emergency generators, available per the COVID-19 disaster declaration in 2020, will not be moving forward to the next phase. We were advised by the Ohio EMA, that the funds for this program were drastically reduced by recent Congressional budget changes. However, we will submit an application for funding under the Building Resilient Infrastructure and Communities (BRIC) program. Ohio EMA anticipates that FEMA will issue a Notice of Funding Opportunity for this grant in August, with final applications being due to FEMA in January 2023.
- 5) Attended the New Concord Arbor Day ceremony on April 29 and the 2022 Tree City Awards Ceremony in Zanesville on May 6. We received four free Tree City street signs for placement on Main Street and Friendship Drive at the corporation limits.
- 6) 2022 Sidewalk Replacement Assistance Program is now available. The Village will pay up to 50% of the reasonable and customary costs of sidewalk repairs. This assistance is available only for sidewalks within the public right-of-way and as budget funds last. The village administrator's office will be accepting applications until June 10 at 4:00pm. If your sidewalk is damaged or needs replaced, please contact my office for more information

about the program, an application and/or having your sidewalk evaluated. (740) 826-7671 or email at rgiroux@newconcord-oh.gov.

- 7) Inspection divers conducted structural assessments at the lower reservoir and plant clearwell. Inspections went well, all structures in good condition, with the exception of a minor pipe reconnection at reservoir which has been remedied.
- 8) The new Village HAB Protocols were reviewed and approved by OEPA. New Concord is in full compliance.
- 9) Upon the recommendation of Superintendent Huebner, the new contract with Agri-Sludge was signed. It's anticipated that the new arrangement will cut the Village's current plant sludge landfill disposal costs by 35% or more.
- 10) Started manhole repair operations as required by OEPA Tier 1 I/I compliance schedule items.
- 11) Worked with the Fire Department and Sheetz on new utility lines and fire hydrant locations.
- 12) Conducted Phase 1 of street condition assessments for the 2022 Paving Program.
- 13) Installed seasonal street banners.
- 14) Conducted water system samplings
- 15) Conducted scheduled water value turnings and system flushing.
- 16) Conducted valve locates and repaired water meters.
- 17) Worked on lay outs at cemetery.
- 18) Patched pot holes.
- 19) Swept the streets with the street sweeper.
- 20) Assisted with the Arbor Day proceedings.
- 21) Repaired traffic signal.
- 22) Performed equipment maintenance and repairs.
- 23) Mowed grass.
- 24) Repainted street traffic stop bars.
- 25) Assisted with Fire Department building repair contractors.
- 26) Confirmed to the County that a parcel zoning on their maps was in error. The parcel is zoned R-3, and not a split parcel of a R-3 and B-3 mixture as shown on the county maps.
- 27) Approved a zoning permit for rear house deck addition in an R-1 district.
- 28) Approved a swimming pool installation permit in an R-1 district.
- 29) Approved three right-of-way permits for Columbia Gas residential service line repairs.
- 30) Resident withdrew his request for a Planning Commission hearing for a zoning change to construct a duplex in an R-2 zone, and opted to constructed an additional single-family house as a permitted use instead.
- 31) The Sheetz amended site plan and compliance responses has been completed. Our engineers are almost finished with that final review, including the adjusted utility and hydrant locations. Final approval is pending on results.

Finance Committee: Committee member Stan Taylor stated that the finance committee met on Monday, May 9.

- 1) Committee recommends passage of Resolution 2022-5-86, which allows the Village to accept and enter into a grant agreement between the Village of New Concord and the Ohio Environmental Protection Agency Division of Drinking and Groundwaters to receive fifty thousand dollars award from the lead service line mapping and inventory program.

APPROVAL OF BILLS: See list
Moved by Dickson, seconded by Taylor that the bills be approved for payment. All voted yea. Motion carried. Bills list on file in the Clerk's office.

ANNOUNCEMENTS:

- New Concord Blooms – May 1st to May 14th
- National Nursing Home Week – Week of May 9th
- Planning Commission- Thursday, May 19th - 7pm – Village Hall – Cancelled
- Pool Community Engagement Meeting – Thursday, May 19th – 7pm – Village Hall
- Bike Rodeo – Saturday, May 21st – 11am to 2pm – New Concord Elementary Parking Lot
- John Glenn High School Commencement – Saturday, May 28th
- New Concord Area Pool Opens – Wednesday, June 1st
- Village Council Meeting – Monday, June 13th – 6:30pm – Village Hall

MISCELLANEOUS:

ADJOURNMENTS: Motion by Dickson, second by Shegog to adjourn meeting. Meeting adjourned at 7:08 PM.

Mayor

Fiscal Officer