

March 14, 2022

Mayor Jennifer Lyle called the meeting to order on Monday, March 14, 2022 with all members present.

Moved by Wootton, second by Shegog that council dispense with the reading of the February 14, 2022 minutes and approve as distributed. Motion carried.

REPORTS

Police Chief: Police Chief Mindy Peck gave the February monthly report.

- 1) Reported that there were 305 calls for service.
- 2) Reported that there have been 581 calls for service year to date.
- 3) Reported that there were 27 traffic citations and 35 traffic warnings for the month.
- 4) Reported that there were 38 traffic citations and 58 traffic warnings year to date.
- 5) Reported that there were 141 business checks and 7 parking citations.
- 6) Reported that there were 2 felony cases.

Fire Chief: Fire Chief Matthew Hamsher gave the February monthly report.

- 1) Reported that there were 58 total EMS runs for the month.
- 2) Reported that there were 24 fire runs.
- 3) Reported that there were 4 incidents of the department not being able to respond to a call, 2 of which were within the contracted area which were handled through mutual aid.
- 4) Reported that there were no bids for Engine 902.
- 5) Reported that MARCS radios have been received.
- 6) Asked for passage of Ordinance 2022-3-81, which will authorize an increase in rates and additional charges for emergency medical services.

Mayor: Mayor Lyle gave the February monthly report.

- 1) Asked for council support for Resolution 2022-3-79, which supports an application to the State of Ohio Capital Budget for the fiscal year 2023-2024 for funds going toward the construction of a new swimming pool
- 2) Asked for council to approve the first reading of Resolution 2022-3-80, which would approve a local liquor option election for the Village of New Concord in the November 2022 election.
- 3) Reported that she has meet with the Celebrate New Concord committee and the John and Annie Glenn Museum.
- 4) Reported that she attended training and development meetings with OMEGA, EODA, the Ohio Municipal League, and Mayor's Partnership for Progress.

Fiscal Officer: Fiscal Officer Lynn Marlatt gave the February monthly report.

- 1) Reported that the 2022 Operating Budget Proposal is \$5,354,382.
- 2) The budget proposal includes capital outlay for all departments.

Administrator: Village Administrator Rick Giroux gave the February monthly report.

- 1) Reported that the administration is preparing for an Ohio EMA Hazard Mitigation Assistance Grant to try and secure funding for emergency generators for the Water Treatment Plant, booster station, Village Hall and the fire department.
- 2) A Waste Supply Revolving Loan Account (WSRLA) funding nomination packet submitted for the Clarifier 2 project. As Council may remember, this is a \$380,000 renovation of the unit at the water plant. The Administration also intends to pursue an Ohio Public Works Commission funding and all other alternative funding source options.
- 3) The Village is working with IBI Engineering to conduct a new low to moderate income (LMI) survey to determine if the New Concord can qualify for future Community Development Block Grants.
- 4) Several annual contracts have been renewed, CT Engineering retainer, Rural Community Assistance Program (RCAP) GIS Services and the Zemba master services agreement. Pending renewals are two mowing contracts and the right-of-way program services agreement.
- 5) General and cemetery mowing contracts have been advertised for a March 18 bid opening.
- 6) Replaced a high service pump at the water plant.
- 7) Quasar Energy is no longer accepting biosolids resulting in us having to dispose our sludge at the Tunnel Hill Landfill. The cost of sludge disposal has doubled. Staff are applying liquid sludge from the digester to the sludge drying beds to buy time, to seek sludge disposal alternatives and to control our cost. Superintendent Huebner reports that WWTP biosolids have been approved for disposal at Tunnel Hill Reclamation landfill and assigned approval number.
- 8) February was a very wet month with 6.36 inches of rain causing 3 suspended solids violations at the WWTP. Three manholes overflowed from the 2-inch rain event on February 17 -18, 2022. On this date the WWTP treated 1.75 MGD.
- 9) Both treatment plants were in compliance other than the 3 suspended solids violations at the WWTP.
- 10) The installation for the new drive gear unit for Clarifier 1 has been is scheduled to begin on March 22.
- 11) Maintenance Ops removed small mud slide from the Garland Hotel access road off Liberty Road.
- 12) The OEPA 5 Year Valve/Flushing schedule is currently being developed and will start in the Spring.
- 13) In-house repairs are being made to the street sweeper's suction head, which has rusted out.
- 14) Cold patch pothole patrol continues until April when the asphalt plants open. Then more permanent repairs will begin.
- 15) Processed a zoning application permit for a fence installation.
- 16) The Planning Commission completed its review of proposed regulations variances for the Sheetz Project site plan during its February 17 meeting. All variances were approved. The final engineering review of the site plan is pending, which is slated to be reviewed by the Commission on March 17.
- 17) Five junk vehicles removed and two cases still in progress.

- 18) One case of junk in yard, case still in progress.
- 19) Beginning today, the code inspector will be monitoring garbage cans that are left out on the right-of-way or in front yard areas for an excessive period of time and overflow trash. Per section 945.13, all trash containers after they are emptied are to be placed at the side yard, rear yard or storage area within 24 hours. The inspector asks please help to keep New Concord tidy.
- 20) NPDES Wastewater Compliance: Village staff, with technical support from CT Engineering Consultants, have completed our required National Pollutant Discharge Elimination System (NPDES) compliance schedule draft for the Ohio EPA. The schedule is specifically related to our wastewater remediation plan to address I/I problems with our collection system over time. The draft is slated for submission to the OEPA on March 15.

Policy Committee: Committee chair Levi Shegog stated that the policy committee on Tuesday, March 8.

- 1) Committee recommends passage of Resolution 2022-3-79, which is a resolution to support the application to the State of Ohio Fiscal Year 2023-2024 Capital Budget Funds toward construction of a new swimming pool.
- 2) Committee recommends passage of Resolution 2022-3-80, which is a resolution to submit local liquor option questions to the New Concord electorate in the November 8, 2022 general election, which would apply to the business district.

Finance Committee: Committee chair Steve Wootton stated that the finance committee met for a budget workshop on Friday, March 4.

- 1) Committee recommends passage of Ordinance 2022-57, which is approving permanent appropriations for the fiscal year ending December 31, 2022.
- 2) Committee recommends passage of Ordinance 2022-58, which is approving salaries for Village employees and officers from 4/1/2022 to 3/31/2023.

OLD BUSINESS

NEW BUSINESS

Moved by Wootton

Seconded by Kearns

Ordinance 2022-57, an ordinance establishing permanent appropriations for the Village of New Concord, Ohio during the fiscal year ending December 31, 2022 and declaring an emergency.

Wootton yea

Shegog yea

general election, First Reading.

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| Wootton | yea | Shegog | yea |
| Whitehair | yea | Kearns | yea |
| Dickson | no | Taylor | yea |

Motion Passes

Moved by Taylor

Seconded by Shegog

Resolution 2022-3-81, a resolution authorizing an increase in rates and additional charges for emergency medical services and declaring an emergency.

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| Wootton | yea | Shegog | yea |
| Whitehair | yea | Kearns | yea |
| Dickson | yea | Taylor | yea |

Motion Passes

Moved by Shegog

Seconded by Taylor

That **Resolution 2022-3-81** be approved as read.

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| Wootton | yea | Shegog | yea |
| Whitehair | yea | Kearns | yea |
| Dickson | yea | Taylor | yea |

Motion Passes

APPROVAL OF BILLS: See list

Moved by Dickson, seconded by Wootton that the bills be approved for payment. All voted yea. Motion carried. Bills list on file in the Clerk's office.

ANNOUNCEMENTS:

- Planning Commission- Thursday, March 17th - 7pm – Village Hall
- New Concord Area Board of Trade 76th Annual Banquet – Thursday, March 31st – 5:30 pm - East Muskingum Middle School
- Village Council Meeting – Monday, April 11th – 6:30pm – Village Hall

MISCELLANEOUS:

ADJOURNMENTS: Motion by Dickson, second by Shegog to adjourn meeting. Meeting adjourned at 7:25 PM.

Mayor

Fiscal Officer