December 13, 2021

Mayor Jennifer Lyle called the meeting to order on Monday, December 13, 2021 with all members present.

Moved by Wootton, second by Sabino that council dispense with the reading of the November 8, 2021 minutes and approve as distributed. Motion carried.

Visitors: Stan Taylor, Jim Hunter and family

Recognized Sergeant Jeff Dawson with the Gallantry Star medal for exemplary service stemming from an incident that occurred September 29, 2021 and Officer Dylan Young with the Honorable Service medal for exemplary service while off-duty stemming from the same incident.

Recognized Jim Hunter for 21 years of service on the auxiliary police department.

Recognized Scott Sabino for his service to the Village as a council member.

REPORTS

Police Chief: Police Chief Mindy Peck gave the November monthly report.

- 1) Reported that there were 215 calls for service.
- 2) Reported that there have been 2221 calls for service year to date.
- 3) Reported that there were 43 traffic citations and 35 traffic warnings for the month.
- 4) Reported that there were 346 traffic citations and 288 traffic warnings year to date.
- 5) Reported that there was 1 misdemeanor, 1 felony case, and 2 warrant arrests.

Fire Chief: Fire Chief Matthew Hamsher gave the November monthly report.

- 1) Reported that there were 63 total EMS runs for the month.
- 2) Reported that there were 17 fire runs.
- 3) Reported that there was 1 incident of the department not being able to respond to a call.
- 4) Reported that the department is up about 100 calls for the year.

Mayor: Mayor Lyle gave the November monthly report.

- 1) Reported that council area is under renovations under the supervision of council member Levi Shegog.
- 2) Reported that the Veterans Day celebration was a success, with thanks to Jerry Gibson and George St. Clair for their dedication to the event.
- 3) Reported that Christmas in the Village was also a success.
- 4) Reported that she attended Appalachia Forward, designed for local officials and staff in the Appalachian area of the state, and also Impact Ohio.
- 5) Announced that the wastewater plant has received a grant of \$621,790 from Ohio Builds that will be used to replace the tertiary filtration system.

6) Announced that the Village will receive a "Starting Out Strong" Award from the J. William and Mary Helen Straker Foundation to provide upgrades to communication to the community room.

Fiscal Officer: Fiscal Officer Lynn Marlatt gave the November monthly report.

- 1) Reported that the fund report balance is \$1,135,598.
- 2) Reported that projected revenue received is at 87%, with 104% in the general fund; 89% in the fire fund; 100% in the water fund; and 99% in the sewer fund.
- 3) Reported that total expenditures are at 71%, with 87% in the general fund; 73% in the fire fund; 79% in the water fund; and 80% in the sewer fund.
- 4) Reported that the NatureWorks Swimming Pool project has a total expenditure to date of \$62,011, with 75% of the grant reimbursement received at a total of \$46,508.
- 5) Reported that water rates will increase by 7% per Ordinance D-1-09-1 and Ordinance 2019-2 to the following rates: \$11.65 per 1000 gallons in town rate and \$23.20 per 1000 gallons out of town rate. Reported that sewer rates increased by 3% per Ordinance D-1-09-1 to the following rates: \$9.50 per 1000 gallons in town rate, \$18.80 per 1000 gallons out of town rate, \$16.40 per 1000 gallons public sewer district, and \$32.35 per billing for the flat sewer rate.
- 6) Reported that 2022 council dates are available on the website.

Administrator: Village Administrator Rick Giroux gave the November monthly report.

- 1) Reported that he submitted a Public Entities Pool (PEP) Safety Grant, on behalf of the police department, for \$974.00 for needed traffic safety vests and traffic control batons. The maximum award is \$1000. Awards are typically granted in March.
- 2) Reported that the contract for the 2021 Tree Program was awarded to Tree Top Services for \$2600. The other quote we received was for \$6950. The contractor has scheduled the work to be completed before the end of the year.
- 3) Reported that he attended the OPWC District 18 meeting in Marietta.
- 4) Reported that the US and Ohio flags were removed from the Veterans Memorial flag pole. When they were lowered to half-mast for in honor of Sen. Bob Dole, the high winds pushed them into the adjacent trees and damaged them. They will be replaced as soon as possible.
- 5) Reported that the Village received an OEPA violation notice for microcystins. The violation is procedural based and not a water quality issue. There was a schedule change and so the sample collection and data submission missed the reporting deadline by a few days. The Administration inserted, with OEPA's permission, an addendum to the public notices to that affect to assure the public that our water quality meets all OEPA requirements.
- 6) Reported that the Clarifier 1 drive unit was ordered and is building built by the vendor. The project will be completed with a few weeks after delivery.
- 7) Reported that staff met with engineers to review options to fix the ground slip adjacent to the new WWTP generator and the creek.
- 8) Reported that a missing stop sign was replaced at the intersection of Westview and Lincoln.
- 9) Reported that the curb at the northwest corner of Plum Alley and Depot Street be painted yellow to keep cars from parking too close to the intersection.
- 10) Reported that the Leaf Pick-up Program has been extended until December 23rd.

- 11) Publicly thanked office staff, police, fire, maintenance operations departments and everyone else involved for the hard work making this year's Christmas parade a success.
- 12) In zoning, reported:
 - Approved the installation of a new back yard black chain link fence at 180 Montgomery Blvd
 - Approved the installation of a new back yard black white split rail fence at 176 Highland Ave
 - Approved the installation of a new back yard deck at 200 Lakeside Drive
 - Approved the installation of a new business sign design, per the Design Review Board's review and approval.
- 13) Reported that the Nature Works project is substantially completed. The volleyball court is done and the net has been stored for winter. The poles for the basketball court are installed. The backboards will be added in the spring. The fence contractor has been contacted to begin installation this month.
- 14) Reported that after discussions with CT Engineering, the Village is moving forward with the meter replacement portion of the Lead Service Line and Meter Replacement Project. This will be funded by OEPA. Period of funding will be ten years, which is the average life expectancy of the meters. The lead service line replacement component of the original application has been removed, since no lead service lines were found in the Friendship Drive project area. It will involve the replacement of approximately 38 meters.

Policy Committee: Committee Chair Levi Shegog reported that the policy committee met on Tuesday, December 7.

- 1) Committee recommends passage of Ordinance 2021-50, which will amend the zoning code.
- 2) Committee recommends passage of Resolution 2021-12-72, which extends the Village Solicitor's contract.
- 3) Committee discussed the purchasing policy for the Village.

Safety Committee: Committee chair KJ Kearns reported that the safety committee met on Monday, December 6.

- 1) Committee recommends passage of Resolution 2021-12-71, which allows for the liquidation of Engine 902.
- 2) Committee heard an update on the fire department member status.
- 3) Committee recommends passage of Resolution 2021-12-73, which repeals Resolution 2021-10-67.
- 4) Committee heard about the PEP Safety Grant.

Finance Committee: Committee chair Steve Wootton stated that the finance committee met on Monday, December 13.

- 1) Committee recommends passage of Resolution 2021-12-71, which allows for the liquidation of Engine 902.
- 2) Committee recommends passage of Resolution 2021-12-72, which extends the Village Solicitor's contract.

- 3) Committee recommends passage of Resolution 2021-12-73, which repeals Resolution 2021-10-67.
- 4) Committee recommends passage of Resolution 2021-12-74, Resolution 2021-12-75, and Resolution 2021-12-76, which are routine housekeeping resolutions.
- 5) Committee recommends passage of Ordinance 2021-51, which allows for temporary appropriations.
- 6) Committee recommends passage of Ordinance 2021-52 to fill a vacant position in the Operations Department.
- 7) Committee heard about the 2022 water/sewer billing rate increase.

OLD BUSINESS

Moved by Shegog Seconded by Whitehair **Ordinance 2021-39**, an ordinance establishing requirements for the proper disposal of dog or other animal solid waste so as to protect public health, safety and welfare, and to prescribe penalties for failure to comply. Final reading.

Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Sabino	yea

Motion Passes

NEW BUSINESS

Moved by Wootton Seconded by Kearns

Ordinance 2021-50, an ordinance amending Part Eleven –

Planning and Zoning Code of the Codified Ordinances of New Concord

Title Three Chapter 1185 and the New Concord Zoning Code manual and establishing planning commission powers and duties and declaring an emergency.

•			
Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Sabino	yea

Motion Passes

Moved by Kearns Seconded by Wootton That **Ordinance 2021-50** be approved as read.

Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Sabino	yea

Motion Passes

Moved by Shegog Seconded by Whitehair **Ordinance 2021-51**, an ordinance establishing temporary appropriations for the Village of New Concord, Ohio during the fiscal year ending December 31, 2022 and declaring an emergency.

Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Sabino	yea

Motion Passes

Seconded by Shegog

Moved by Whitehair

That Ordinance 2		proved as read.	y snegog
Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Sabino	yea
	Mo	tion Passes	•
Moved by S		Seconded b	
Administrat	or to appoint a	rdinance authorizing the an operator within the e g an emergency.	_
Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Sabino	yea
Dickson	•	otion Passes	yca
Moved by S		Seconded b	y Sabino
That Ordinance 2			
Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Sabino	yea
	IVIO	otion Passes	
Moved by K		Seconded b	•
		resolution authorizing	
		ccept bids for 1991 Sutp	
-	ed with sale to	o highest bidder and de	claring an emergency
Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Sabino	yea
	Mo	tion Passes	
Moved by D		Seconded b	y Kearns
That Resolution 2	021-12-71 be	approved as read.	
TT 7 = -24		Shegog	yea
Wootton	yea	Silegog	yca
Wootton Whitehair	yea yea	Kearns	yea
	•		· ·
Whitehair	yea yea	Kearns	yea
Whitehair Dickson Moved by I	yea yea Mo Dickson	Kearns Sabino otion Passes Seconded b	yea yea y Wootton
Whitehair Dickson Moved by E Resolution contract with	yea yea Mo Dickson 2021-12-72 , a	Kearns Sabino otion Passes	yea yea y Wootton a two-year
Whitehair Dickson Moved by E Resolution contract with	yea yea Mo Dickson 2021-12-72 , a	Kearns Sabino otion Passes Seconded by resolution authorizing Solicitor for legal services	yea yea y Wootton a two-year
Whitehair Dickson Moved by I Resolution contract with emergency. Wootton	yea yea Mo Dickson 2021-12-72 , a h the Village S	Kearns Sabino otion Passes Seconded b a resolution authorizing Solicitor for legal service Shegog	yea yea y Wootton a two-year
Whitehair Dickson Moved by Dickson Resolution contract with emergency. Wootton Whitehair	yea yea Mo Dickson 2021-12-72, a th the Village S yea yea	Kearns Sabino otion Passes Seconded b a resolution authorizing Solicitor for legal service Shegog Kearns	yea yea yea y Wootton a two-year ces and declaring an yea yea
Whitehair Dickson Moved by E Resolution contract wit emergency. Wootton	yea yea Mo Dickson 2021-12-72, a h the Village S yea yea yea yea	Kearns Sabino otion Passes Seconded b a resolution authorizing Solicitor for legal service Shegog	yea yea yea y Wootton a two-year ces and declaring an yea

Tl4	Moved by W			ed by Dickson
1 nat			2 be approved as read.	
	Wootton	yea	Shegog Kearns	•
	Whitehair	yea		<i>J</i>
	Dickson	yea	Sabino Motion Passes	yea
			Motion Passes	
	Moved by K	earns	Second	ed by Dickson
	Resolution 2	2021-12-	73, a resolution to repea	l Resolution 2021-
			agreement with the Cur	
	Department	for the p	urchase of a used ambul	ance for the fire department
	and declarin	_		-
	Wootton	yea	Shegog	yea
	Whitehair	yea	Kearns	
	Dickson	yea	Sabino	yea
		•	Motion Passes	·
	M 11 D	. 1	G 1	11 77
TP1 4	Moved by D			ed by Kearns
Inat			3 be approved as read.	
	Wootton	yea	Shegog	<u> </u>
	Whitehair	yea	Kearns	•
	Dickson	yea	Sabino	yea
			Motion Passes	
	Moved by S	abino	Second	ed by Dickson
	Moved by S Resolution 2			ed by Dickson g advanced funds from
	Resolution 2	2021-12-	74, a resolution returning	g advanced funds from
	Resolution 2 swimming p	2021-12- ool fund	74, a resolution returning back to the general fund	•
	Resolution 2 swimming p listed herein	2021-12- ool fund and decl	74, a resolution returning back to the general fundaring an emergency.	g advanced funds from I in the year 2021 budget as
	Resolution 2 swimming p listed herein Wootton	2021-12- ool fund and decl yea	74, a resolution returning back to the general fundaring an emergency. Shegog	g advanced funds from I in the year 2021 budget as yea
	Resolution 2 swimming p listed herein Wootton Whitehair	2021-12- ool fund and decl yea yea	74, a resolution returning back to the general fundaring an emergency. Shegog Kearns	g advanced funds from I in the year 2021 budget as yea yea
	Resolution 2 swimming p listed herein Wootton	2021-12- ool fund and decl yea	74, a resolution returning back to the general fundaring an emergency. Shegog	g advanced funds from I in the year 2021 budget as yea
	Resolution 2 swimming p listed herein Wootton Whitehair Dickson	2021-12- ool fund and decl yea yea yea	74, a resolution returning back to the general fundaring an emergency. Shegog Kearns Sabino Motion Passes	g advanced funds from I in the year 2021 budget as yea yea yea
	Resolution 2 swimming p listed herein Wootton Whitehair Dickson	2021-12- ool fund and decl yea yea yea yea	74, a resolution returning back to the general fundaring an emergency. Shegog Kearns Sabino Motion Passes Second	g advanced funds from I in the year 2021 budget as yea yea
That	Resolution 2 swimming p listed herein Wootton Whitehair Dickson Moved by D Resolution 20	2021-12- ool fund and decl yea yea yea yea	74, a resolution returning back to the general fundaring an emergency. Shegog Kearns Sabino Motion Passes Second 4 be approved as read.	g advanced funds from I in the year 2021 budget as yea yea yea yea ed by Sabino
That	Resolution 2 swimming p listed herein Wootton Whitehair Dickson Moved by D Resolution 20	2021-12- ool fund and decl yea yea yea yea	74, a resolution returning back to the general fundaring an emergency. Shegog Kearns Sabino Motion Passes Second 4 be approved as read. Shegog	g advanced funds from I in the year 2021 budget as yea yea yea yea ed by Sabino yea
That	Resolution 2 swimming p listed herein Wootton Whitehair Dickson Moved by D Resolution 20 Wootton Whitehair	2021-12- ool fund and decl yea yea yea yea	74, a resolution returning back to the general fundaring an emergency. Shegog Kearns Sabino Motion Passes Second 4 be approved as read. Shegog Kearns	g advanced funds from I in the year 2021 budget as yea yea yea yea ed by Sabino yea
That	Resolution 2 swimming p listed herein Wootton Whitehair Dickson Moved by D Resolution 20	2021-12- ool fund and decl yea yea yea yea vickson 021-12-7 yea	74, a resolution returning back to the general fundaring an emergency. Shegog Kearns Sabino Motion Passes Second 4 be approved as read. Shegog Kearns Sabino Sabino	g advanced funds from I in the year 2021 budget as yea yea yea yea ed by Sabino yea
That	Resolution 2 swimming p listed herein Wootton Whitehair Dickson Moved by D Resolution 20 Wootton Whitehair	2021-12- ool fund and decl yea yea yea vickson 021-12-7 yea yea	74, a resolution returning back to the general fundaring an emergency. Shegog Kearns Sabino Motion Passes Second 4 be approved as read. Shegog Kearns	g advanced funds from I in the year 2021 budget as yea yea yea yea ded by Sabino yea yea
That	Resolution 2 swimming p listed herein Wootton Whitehair Dickson Moved by D Resolution 20 Wootton Whitehair Dickson	2021-12- ool fund and decl yea yea yea yea vickson 021-12-7 yea yea yea	74, a resolution returning back to the general fundaring an emergency. Shegog Kearns Sabino Motion Passes Second 4 be approved as read. Shegog Kearns Sabino Motion Passes	g advanced funds from I in the year 2021 budget as yea yea yea ded by Sabino yea yea yea yea yea yea
That	Resolution 2 swimming p listed herein Wootton Whitehair Dickson Moved by D Resolution 20 Wootton Whitehair Dickson Moved by W	2021-12- ool fund and decl yea yea yea vickson 021-12-7 yea yea yea	74, a resolution returning back to the general function aring an emergency. Shegog Kearns Sabino Motion Passes Second 4 be approved as read. Shegog Kearns Sabino Motion Passes Second Shegog Kearns Sabino Motion Passes	g advanced funds from I in the year 2021 budget as yea yea yea ded by Sabino yea yea yea yea yea yea yea
That	Resolution 2 swimming p listed herein Wootton Whitehair Dickson Moved by D Resolution 20 Wootton Whitehair Dickson Moved by W Resolution 2 in the year 2	2021-12- ool fund and decl yea yea yea vickson 021-12-7 yea yea yea Vootton 2021-12- 022 budg	74, a resolution returning back to the general function aring an emergency. Shegog Kearns Sabino Motion Passes Second 4 be approved as read. Shegog Kearns Sabino Motion Passes Second 75, a resolution transfer get from various funds limited.	g advanced funds from I in the year 2021 budget as yea yea yea ded by Sabino yea yea yea yea yea yea
That	Resolution 2 swimming p listed herein Wootton Whitehair Dickson Moved by D Resolution 20 Wootton Whitehair Dickson Moved by W Resolution 2 in the year 2 and to declar	2021-12- ool fund and decl yea yea yea vickson 021-12-7 yea yea yea /ootton 2021-12- 022 budgee an emergen	74, a resolution returning back to the general function aring an emergency. Shegog Kearns Sabino Motion Passes Second 4 be approved as read. Shegog Kearns Sabino Motion Passes Second 75, a resolution transfer get from various funds livergency.	g advanced funds from I in the year 2021 budget as yea yea yea yea ded by Sabino yea yea yea yea yea yea yea sed by Shegog ring various sums of money sted herein to funds listed
That	Resolution 2 swimming p listed herein Wootton Whitehair Dickson Moved by D Resolution 20 Wootton Whitehair Dickson Moved by W Resolution 2 and to declar Wootton	2021-12- ool fund and decl yea yea yea vickson 021-12-7 yea yea yea Vootton 2021-12- 022 budgee an emeryea	74, a resolution returning back to the general function aring an emergency. Shegog Kearns Sabino Motion Passes Second 4 be approved as read. Shegog Kearns Sabino Motion Passes Second 75, a resolution transfer get from various funds litergency. Shegog	g advanced funds from I in the year 2021 budget as yea yea yea yea ded by Sabino yea yea yea yea yea yea yea yea yea ye
That	Resolution 2 swimming p listed herein Wootton Whitehair Dickson Moved by D Resolution 20 Wootton Whitehair Dickson Moved by W Resolution 2 in the year 2 and to declar	2021-12- ool fund and decl yea yea yea vickson 021-12-7 yea yea yea /ootton 2021-12- 022 budgee an emergen	74, a resolution returning back to the general function aring an emergency. Shegog Kearns Sabino Motion Passes Second 4 be approved as read. Shegog Kearns Sabino Motion Passes Second 75, a resolution transfer get from various funds livergency.	g advanced funds from I in the year 2021 budget as yea yea yea yea ded by Sabino yea yea yea yea yea yea yea sed by Shegog ring various sums of money sted herein to funds listed

Motion Passes

	Shegog 021-12-75 be appro	Seconded by ved as read.	y Wootton
Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea Motion P	Sabino	yea
	Wiotion	asses	
Moved by V		Seconded b	y Dickson the fiscal officer to pay
bills for pur	chases made in 202	and to pay salar	ies, wages, and bills for nds, upon satisfactory
-	validity when due a		- · · · · · · · · · · · · · · · · · · ·
Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea Marin B	Sabino	yea
	Motion P	asses	
Moved by I That Resolution 2	Dickson 021-12-76 be appro		y Whitehair
Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Sabino	yea
	Motion P	asses	
for p	ed by Dickson, seco	•	that the bills be approved ed. Bills list on file in the
ANNOUNCEMENTS:			
 Food Drive – Friday, D Thursday, December 2 Friday, December 24th Village Council Meeting 	3 rd – Village Hall Cl and Friday, Decemb	osed at 12 noon er 31 st – Village	
MISCELLANEOUS:			
ADJOURNMENTS: Motion by I adjourned at 7:24 PM.	Dickson, second by	Sabino to adjourn	meeting. Meeting
Mayor		scal Officer	