

October 11, 2021

Mayor Jennifer Lyle called the meeting to order on Monday, October 11, 2021 with all members present except Wootton and Sabino.

Moved by Dickson, second by Shegog that council dispense with the reading of the September 13, 2021 minutes and approve as distributed. Motion carried.

Visitors: Garrett Killian, Stan Taylor

REPORTS

Police Chief: Police Chief Mindy Peck gave the September monthly report.

- 1) Reported that there were 229 calls for service.
- 2) Reported that there have been 1768 calls for service year to date.
- 3) Reported that there were 42 traffic citations and 30 traffic warnings for the month.
- 4) Reported that there were 258 traffic citations and 223 traffic warnings year to date.
- 5) Reported that there were 3 misdemeanors and 1 felony case.

Fire Chief: Fire Chief Matthew Hamsher gave the September monthly report.

- 1) Reported that there were 97 total EMS runs for the month.
- 2) Reported that there were 24 fire runs.
- 3) Reported that while runs are down, the number of patients being serviced is up.
- 4) Reported that there were 6 incidents of the department not being able to respond to a call.

Mayor: Mayor Lyle gave the September monthly report.

- 1) Reported that the new census numbers are in, with 2361 total population in New Concord, being a slight decline.
- 2) Reported that Orbit Media will host a candidate forum on Tuesday, October 19 at 7 pm in Caldwell Hall which will be broadcast on television and radio.
- 3) Reported that there will be a meeting concerning the New Concord Swimming Pool with the date to be announced.
- 4) Reported that Muskingum University will be hosting two vaccine clinics and that Northside Pharmacy also has vaccines available.
- 5) Reported that there will be new signs at the reservoir that was made possible by residents of the Village. Shegog stated that the signs will be informational and also blend in to the environment.

Fiscal Officer: Fiscal Officer Lynn Marlatt gave the September monthly report.

- 1) Reported that the fund report balance is \$1,083,514.

- 2) Reported that projected revenue received is 88% in the general fund; 74% in the operations fund; 77% in the fire fund; 79% in the water fund; and 79% in the sewer fund.
- 3) Reported that total expenditures are 73% in the general fund; 60% in the operations fund; 61% in the fire fund; 67% in the water fund; and 68% in the sewer fund.
- 4) Reported that Chief Hamsher has been doing a very good job of budgeting the fire department payroll, as have all of the department heads been staying within their budgets.

Administrator: Village Administrator Rick Giroux gave the September monthly report.

- 1) Reported that he inspected the S bridge regarding Council concerns. There are no trash receptacles on site. There are however two decorative lamp poles, one on each end of the bridge.
- 2) Reported that he followed up on a residential complaint about semi-truck traffic turning onto Maple Lane from SR83 South and proceeding down Rix Mills Road for deliveries to NFI. Rix Mills Road is too narrow and constricted and is not suited for semi-truck traffic. The solution is to erect NO SEMI traffic signs strategically at the entrance of Maple Lane off SR83 and on the northbound side of SR83 south of Maple Lane as advance warning before the turn. The best location for those signs will be determined before we order and erect them.
- 3) Reported that he inspected the central business district in order to replace all faded American flags prior to the observance of Veteran's Day on November 11.
- 4) Reported that he inspected a ground slip between the creek and the WWTP generator. The bank is too high, too steep and the ground too unstable to just line the creek with stone. The solution is probably going to involve driving sheet piling all along the affected bank area, then add heavy stone along the bank for additional support. An engineer assessment and recommendation will be forthcoming. Staff does not see an immediate threat, however continued heavy rains will be a concern.
- 5) Reported that the 2021 Paving Program has been completed. All roads on the schedule meet requirements.
- 6) Reported that the Village is ready for the cold weather. The salt bins at the maintenance garage are full with 200 tons in stock. The Village has reserved an additional 450 tons of salt per contract, if and when needed for this winter.
- 7) Reported that Michelle Hyer from Buckeye Hills Regional Council advised that New Concord's District 18 OPWC applications, for fiscal year 2023, preliminary scores are 380 points for the Tertiary Filter project and 320 for the Clarifier 2 project. These are Round 36 scores, before county points are factored in.
- 8) Reported that the school flashers for the New Concord Elementary School are active from 7:30am to 9:30 am in the morning and from 2:30pm to 4:30pm in the afternoon. Therefore, if Council sets the traffic light to flash from 9:00 pm or 10:00 pm to 6:00 am at the intersection of Main and Stormont, it will not interfere with school safety issues. Matt said that the traffic light control boxes at both Stormont and Layton have timers, but they will need to be programmed.
- 9) Reported that he requested and received new maps from Muskingum County GIS be developed for Village use:
 - All property parcels – comprehensive
 - Street grid with all street names– comprehensive
 - Topography
 - Waterways/flood plain
 - Zoning Districts

- Historic Overlay District

Digital versions of the maps will be uploaded to the Village website soon.

- 10) Reported that he recently conducted tree inspections with arborist Ann Bonner from ODNR for potential candidates for trimming and/or removal. A compiled list will be available shortly.
- 11) Superintendent Huebner reports the Asset Management Metrics Report for 2020 and the Lead Verification and Consumer Notice has been submitted on time meets all OEPA requirements. He also reports that 3 manholes overflowed on September 1, 2021 from a heavy rain event and that they painted the Water plant building this week.
- 12) Reported that the "Caution - Dip" signs for Speer Alley have arrived and will be erected next week.
- 13) Reported that the residential drainage issue on Hawthorne, involving the installation of a water diversion lip onto the edge of the driveway has been resolved.
- 14) Reported that OEPA required valve testing and system flushing (20% of the system per year for 5 years) is being scheduled and will be conducted per regulations. A log of these requirements will be kept and noted in the GIS system.
- 15) In zoning, he reported Adams House construction on Ash Circle, demolition of dilapidated garage at 114 Maple Street, and installation of rear yard accessory building (storage shed) at 51 East Maple (R-2)
- 16) Reported that the contractors completed residential water taps on October 8 for the Friendship Drive Waterline Project. On October 11 and 12, they are going to proceed with the larger taps for MU and schools. These dates were coordinated with MU (Kevin Wagner), since the University will be on Fall break on those days, so there should be minimal disruption. Village personnel will be on hand to monitor the contractor's work and a CT Engineering project inspector was requested to be on site for those days to monitor things go smoothly.
- 17) Reported that the Village has been advised the NatureWorks contractor will begin excavation on the sand volleyball court sometime between October 15 and October 31. All materials are on site and ready to install. Staff anticipates completing the entire project by early November. All materials are on site.
- 18) Asked for passage of legislation before Council tonight requesting the addition of \$52,000 to the OWDA project funds. The gear box drive unit on top of the clarifier appears to be failing. This unit was not part of the original scope of project. WTP Superintendent Huebner feels that the unit should be replaced at the earliest possible time.

Policy Committee: Committee Chair Levi Shegog reported that the policy committee met on Monday, October 11.

- 1) Committee recommends passage of Ordinance 2021-47 to create a code inspector position.
- 2) Committee agreed on renewal of overall 5% increase for health insurance.

Safety Committee: Committee chair Kristi Kearns reported that the safety committee met on Monday, October 4.

- 1) Committee discussed the feasibility of converting stop lights at Main Street and Layton and Main Street and Stormont. Committee only recommends Main Street

- 2) Committee recommends approval of Resolution 2021-10-63, which is a replacement proposal for NCPD Car #2.
- 3) Ordinance 2021-39 returned to committee where some verbiage was removed and a progression in fines would be enacted prior to it becoming a misdemeanor. This is being brought back to council for a vote.

- 1) Committee recommends passage of Ordinance 2021-47 to create a code inspector position.
- 2) Committee recommends passage of Ordinance 2021-46, which will amend salary ranges and wages for employees due to pay raises for probationary periods ending.
- 3) Committee recommends approval of Resolution 2021-10-63, which is a replacement proposal for NCPD Car #2.
- 4) Committee recommends approval of Resolution 2021-10-64, which allows for a lease purchase agreement with Motorola for radios for the police and fire departments.
- 5) Committee recommends passage of 2021-10-65, which is routine financial housekeeping.
- 6) Committee recommends passage of Resolution 2021-10-66, which allows the Village to apply for, accept and enter into an amended agreement for the installation of additional equipment for the water treatment plant clarifier repair project.
- 7) Committee recommends passage of 2021-10-67, which authorizes an agreement with the Cumberland Trail Fire Department for the purchase of a used ambulance for the fire department.

Moved by Kearns Seconded by Whitehair
Ordinance 2021-39, an ordinance establishing requirements for
the proper disposal of dog or other animal solid waste so as to
protect public health, safety and welfare, and to prescribe penalties
for failure to comply. First reading.

Moved by Whitehair Seconded by Dickson
Ordinance 2021-46, an ordinance amending Ordinance 2021-43
to establish salary ranges and wages for employees and officers
of the Village for the period 4/1/2021 to 3/31/2022 and
declaring an emergency.

Wootton	absent	Shegog	yea
Whitehair	yea	Kearns	yea

Motion Passes

Motion Passes

Motion Passes

Motion Passes

Motion Passes

Motion Passes

Moved by Dickson

Seconded by Shegog

Resolution 2021-10-67, a resolution authorizing an agreement with the Cumberland Trail Fire Department for the purchase of a used ambulance for the fire department and declaring an emergency.

Wootton	absent
Whitehair	yea
Dickson	yea

Shegog	yea
Kearns	yea
Sabino	absent

Motion Passes

Moved by Shegog

Seconded by Dickson

That **Resolution 2021-10-67** be approved as read.

Wootton	absent
Whitehair	yea
Dickson	yea

Shegog	yea
Kearns	yea
Sabino	absent

Motion Passes

APPROVAL OF BILLS: See list

Moved by Dickson, seconded by Shegog that the bills be approved for payment. All voted yea. Motion carried. Bills list on file in the Clerk's office.

ANNOUNCEMENTS:

- Drug Take Back Day – Saturday, October 23rd -Village Hall – 10am – 2pm
- Planning Commission Meeting – Thursday, October 28th
- Board of Trade Trail of Treats – Sunday, October 31st - 5-6pm – Stormont Park
- Trick or Treat – Sunday, October 31st – 6-7pm
- Village Council Meeting – Monday, November 8th – 6:30pm – Village Hall
- Veterans' Day Ceremony – Thursday, November 11th – 10:30am - Westminster Church

MISCELLANEOUS:

ADJOURNMENTS: Motion by Dickson, second by Whitehair to adjourn meeting. Meeting adjourned at 7:30 PM.

Mayor

Fiscal Officer