

September 13, 2021

Mayor Jennifer Lyle called the meeting to order on Monday, September 13, 2021 with all members present except Kearns and Shegog.

Moved by Wootton, second by Sabino that council dispense with the reading of the August 9, 2021 minutes and approve as distributed. Motion carried.

Mayor Lyle recognized Linda Jones for over 30 years of service as New Concord Area Pool manager.

REPORTS

Police Chief: Police Chief Mindy Peck gave the August monthly report.

- 1) Reported that there were 222 calls for service.
- 2) Reported that there have been 1539 calls for service year to date.
- 3) Reported that there were 45 traffic citations and 30 traffic warnings for the month.
- 4) Reported that there were 216 traffic citations and 193 traffic warnings year to date.
- 5) Reported that there were 7 misdemeanors and 1 felony case.
- 6) Announced that K9 Norco passed his OPOTA recertification test.

Fire Chief: Fire Chief Matthew Hamsher gave the August monthly report.

- 1) Reported that there were 80 total EMS runs for the month.
- 2) Reported that there were 21 fire runs.
- 3) Reported that there were 4 incidents of the department not being able to respond to a call.
- 4) Reported that the fire department received a grant for \$177,000 for new SBAs and hoses.

Mayor: Mayor Lyle gave the August monthly report.

- 1) Reported that three site visits have been completed in the fire study and draft copy is expected within the contract timetable.
- 2) Reported that she awarded a proclamation to Jim Kornokovich in recognition of his service as a guard at the Tomb of the Unknown Soldier.
- 3) Reported that Ripley's Believe It or Not featured Steve Warden and Blocker's Studio.
- 4) Reported that Chief Peck is the designated spokeswoman for the Ohio Department of Insurance campaign against law enforcement suicide.
- 5) Reported that Resolution 2021-9-61 will allow the Village to participate in the state wide settlement of the national opioid settlement.
- 6) Reported that an application was submitted for a grant for a tertiary system to OPWC and also for an additional OPWC grant for the water clarifier.
- 7) Reported that Chief Hamsher had his 6-month review and is doing well.

- 8) Reported that the CRA was accepted by the state and a process is being developed to allow businesses to apply.
- 9) Reported that the Village website has been revised.

Fiscal Officer: Fiscal Officer Lynn Marlatt gave the August monthly report.

- 1) Reported that the fund report balance is \$1,040,380.
- 2) Reported that projected revenue received is 73%.
- 3) Reported that total expenditures are 58%.
- 4) Reported that the New Concord Area Pool revenue totaled \$39,125 and expenditures totaled \$45,380.
- 5) Reported that the Straker Foundation grant paid for 7 lifeguard certifications, 10 swim lessons, 4 security cameras, 12 sun umbrellas, an automatic sweeper, repairs to the filters, \$2500 for a facility study, and \$35,000 for a feasibility study (of which \$4425 has been paid to date).
- 6) Reported that she reviewed the outstanding budgeted department expenditures with the finance committee.
- 7) Asked for a motion to accept the appointments of the following people to the Volunteer Firefighters Dependent Fund Board: Jennifer Lyle, KJ Kearns, Matt Hamsher, Mike Kruzan, and George Shegog. Sabino made a motion, Wootton seconded. All voted in favor.

Administrator: Village Administrator Rick Giroux gave the August monthly report.

- 1) Reported that he reviewed the ODOT snow/ice contract and recommended the mayor to forward the legislation to council for review.
- 2) Reported that repairs are being made to the administration building for the Fire Department, including cement work to secure loose railing.
- 3) Reported that he submitted the monthly zoning report to the Muskingum County Auditor's Office.
- 4) Reported that an obsolete cruiser has been converted for general administrative use and zoning and code enforcement site inspection purposes.
- 5) Reported that he has reviewed the property maintenance code and the zoning code regarding ordinances and process.
- 6) Reported that he is currently reviewing the tree and sidewalk programs.
- 7) Reported that he has requested all departments draft a list of capital project and equipment needs with estimates to begin drafting five-year plans.
- 8) Reported that a standard sanitary sewer reports was sent to OEPA regarding heavy rain events on August 18 and August 31 through September 1.
- 9) Reported that he has addressed several residential drainage issues on Hawthorne.
- 10) Reported that two "caution dip" signs have been ordered for placement on the alley adjacent to Montgomery.
- 11) Reported that he responded to residents on Friendship Drive about flooded basements due to recent heavy rains. Flooding was not caused by waterline construction.
- 12) Reported that a permit for sign renovation was approved by the Design Review Board.
- 13) Reported that the Village is waiting for the contractor to move forward with the excavation of the volleyball court at the pool.
- 14) Reported that the Friendship Drive Waterline Project remains on schedule with an estimated date of completion of October 15.
- 15) Reported that the drive motor of the Water Treatment Plant clarifier was recommended to be replaced as soon as possible, with the cost of the unit to be paid for by the remaining project funding. Final cost estimates are pending from the vendor.

- 16) Wootton asked if the “caution dip” signs were a permanent fix and Giroux stated no, this is temporary until the road can be fixed.

Infrastructure Committee: Committee chair Robert Dickson reported that the committee did not meet but does recommend passage of Ordinance 2021-44, which will allow ODOT to work in the Village.

Safety Committee: Committee chair Kristi Kearns reported that the safety committee met on Thursday, September 9. Kearns phone call was lost and Dickson finished the report.

- 1) Committee discussed the feasibility of converting stop lights at Main Street and Layton and Main Street and Stormont.
- 2) Committee recommends approval of Ordinance 2021-44 approving and granting consent to ODOT for certain maintenance of state highways within the Village
- 3) Committee discussed amending the speed limit on Liberty Road and decided against it.
- 4) Ordinance 2021-39 returned to committee where a dollar amount was added to the wording, this is being brought back to council for a vote.

Finance Committee: Committee Chair Steve Wootton stated that the finance committee met on Monday, September 13.

- 5) Committee recommends passage of Resolution 2021-9-60 accepting amounts and rates as determined by the budget commission.
- 6) Committee recommends passage of Ordinance 2021-42 setting costs for the certification of registration fee and construction permit fees for the right-of-way program.
- 7) Committee recommends passage of Ordinance 2021-43, amending salaries for the Administrator, Fire Chief and one of the plant operators.
- 8) Committee recommends passage of Resolution 2021-9-62 and Ordinance 2021-45, which are routine financial housekeeping legislation.
- 9) Committee heard the year-to-date financial report.

OLD BUSINESS

NEW BUSINESS

Mayor Lyle asked for a motion to bring Ordinance 2021-39 to the floor. Motion by Sabino, second by Whitehair. Dickson stated that he does not support the ordinance and has not found support among the public. Wootton stated that he is uncomfortable with the language in the ordinance. Chief Peck stated that she is comfortable with removing the language about removal items but that she does see the need to have the ordinance. Sabino asked if it must be considered a misdemeanor, Eickelberger stated that is the lowest offense it can be. Council voted to send back to safety committee.

Moved by Dickson

Seconded by Sabino

Ordinance 2021-39, motion tabled.

Wootton	yea
Whitehair	yea
Dickson	yea

Shegog	absent
Kearns	absent
Sabino	yea

Motion Tabled

Moved by Wootton

Seconded by Whitehair

Ordinance 2021-42, an ordinance setting the costs for certificate of registration fee and the and the construction permit fees for the right-of-way program and declaring an emergency

Wootton	yea
Whitehair	yea
Dickson	yea

Shegog	absent
Kearns	absent
Sabino	yea

Motion Passes

Moved by Whitehair

Seconded by Wootton

That **Ordinance 2021-42** be approved as read.

Wootton	yea
Whitehair	yea
Dickson	yea

Shegog	absent
Kearns	absent
Sabino	yea

Motion Passes

Moved by Sabino

Seconded by Wootton

Ordinance 2021-43, an ordinance amending Ordinance 2021-28 to establish salary ranges and wages for employees and officers of the Village for the period 4/1/2021 to 3/31/2022 and declaring an emergency.

Wootton	yea
Whitehair	yea
Dickson	yea

Shegog	absent
Kearns	absent
Sabino	yea

Motion Passes

Moved by Wootton

Seconded by Sabino

That **Ordinance 2021-42** be approved as read.

Wootton	yea
Whitehair	yea
Dickson	yea

Shegog	absent
Kearns	absent
Sabino	yea

Motion Passes

Moved by Dickson

Seconded by Sabino

Ordinance 2021-44, an ordinance establishing approval and granting consent to the director of the Ohio Department of Transportation Authority to, apply, maintain and repair standard longitudinal pavement markings and erect regulatory and warning signs on state highways inside Village of New

Wootton	yea	Shegog	absent
Whitehair	yea	Kearns	absent
Dickson	yea	Sabino	yea

Wootton	yea	Shegog	absent
Whitehair	yea	Kearns	absent
Dickson	yea	Sabino	yea

Wootton	yea	Shegog	absent
Whitehair	yea	Kearns	absent
Dickson	yea	Sabino	yea

Wootton	yea	Shegog	absent
Whitehair	yea	Kearns	absent
Dickson	yea	Sabino	yea

Moved by Sabino Seconded by Dickson
Resolution 2021-9-58, a resolution authorizing the Village of
New Concord, OH to prepare and submit an application to participate in
the Ohio Public Works Commission State Capital Improvement Program
and to execute contracts as required and declaring an emergency.

Motion Passes

Motion Passes

Motion Passes

Motion Passes

Motion Passes

Motion Passes

Moved by Sabino Seconded by Whitehair
Resolution 2021-9-61, a resolution to accept the material terms of
the one Ohio Subdivision Settlement pursuant to the one Ohio

ANNOUNCEMENTS:

- Farmer's Market – Mondays – 5-7pm – Stormont Park
- Planning Commission Meeting – Thursday, September 23rd – cancelled
- National Road Museum Fall Festival – October 2nd
- Village Council Meeting – Monday, October 11th – 6:30pm – Village Hall

MISCELLANEOUS:

ADJOURNMENTS: Motion by Dickson, second by Sabino to adjourn meeting. Meeting adjourned at 7:41 PM.

Mayor

Fiscal Officer