

June 14, 2021

Mayor Jennifer Lyle called the meeting to order on Monday, June 14, 2021 with all members present.

Moved by Wootton, second by Sabino that council dispense with the reading of the May 10, 2021 minutes and approve as distributed. Motion carried.

Visitors: Jarvin and Vera Talkington

REPORTS

Police Chief: Police Chief Mindy Peck gave the May monthly report.

- 1) Reported that there were 144 calls for service.
- 2) Reported that there have been 942 calls for service year to date.
- 3) Reported that there were 20 traffic citations and 15 traffic warnings for the month.
- 4) Reported that there were 123 traffic citations and 126 traffic warnings year to date.
- 5) Reported that there were 1 misdemeanor arrest, 1 felony arrest, and 1 warrant arrest.

Fire Chief: Fire Chief Matthew Hamsher gave the May monthly report.

- 1) Reported that there were 93 total EMS runs for the month.
- 2) Reported that there were 23 fire runs.
- 3) Reported that there have been 446 runs combined year to date.
- 4) Reported that there have been 11 calls that the department has not been able to respond to due to a lack of responders.
- 5) Reported that one fire department member is currently in class for certification.
- 6) Reported that the Fireman's Festival will be held July 10.

Mayor: Mayor Lyle gave the May report.

- 1) Reported that the first Celebrate New Concord concert was held with Buckeye Blend performing.
- 2) Reported that she swore in John Boyd to the auxiliary police department.
- 3) Reported that she met with Kimble representatives.
- 4) Reported that she met with ODOT District 5.
- 5) Reported that she and Chief Hamsher met with the administer of the Beckett House.
- 6) Reported that the Design Review Board met to approve the little libraries project to be placed around the Village.
- 7) Reported that the Fire Chiefs study is working on the facilities portion of the study and met with staff at Village Hall.
- 8) Reported that she and Council members Kearns and Shegog have been taking a Local Government Essentials course.

- 9) Reported that she will send out dates for the Friendship Waterline Replacement Project soon.
- 10) Reported that the railroad closure of Rix Mills Road affected traffic to NFI. One truck did go off the road.
- 11) Reported that the hanging baskets are up and operations staff and Bryce and Rachael McDaniel met to discuss maintenance of the baskets.
- 12) Reported that two drainage incidents caused the pool to close. She stated that the pool manager has put hay bales in place and the operations crew has installed a catch basin to prevent further issue.

Fiscal Officer: Fiscal Officer Lynn Marlatt gave the May monthly report.

- 1) Reported the fund status is \$1,132,863.
- 2) Reported that appropriated expenditures are 35% of the amount budgeted as of May 31, 2021.
- 3) Reported that the projected revenue is 49% of the budgeted amount as of May 31, 2021.
- 4) Reported that a Cash Policy with internal controls has been put into place and asked for a motion to approve. Shegog motioned, Dickson seconded, council approved the cash policy.
- 5) Reported the following water/wastewater totals:
 - Water Production for May – 6,527,559 gallons
 - Wastewater Production for May – 12,782,100 gallons
- 6) Reported that the new carbon feeder will arrive next week.
- 7) Reported that the paint contractor has set up equipment and containment around the South Clarifier.
- 8) Reported that plant staff cleaned the west oxidation ditch and grit chamber at the Waste Water Treatment Plant with assistance from Zemba's Vac Loader.
- 9) Reported that plant staff assisted Gary Hoskins to install antenna's for WWTP Flow meter and radio communication project and approximately 90% is complete.
- 10) Reported that operations staff is mowing right of ways in the Village.
- 11) Reported that the operations staff hung flower baskets and flags on Main Street, with a special thank you to the New Concord Garden Club and McDaniel's Greenhouse for assistance with this beautification effort.
- 12) Reported that operations staff completed restroom renovations at the pool.

Infrastructure Committee: Committee Chair Robert Dickson reported that the infrastructure committee met on Monday, May 24.

- 1) Committee heard from Operations Manager Matt Wood about recommended street improvements for 2021 and therefore committee recommends passage of Resolution 2021-5-63.
- 2) Committee heard an update on the Friendship Drive Water Line Replacement Project.
- 3) Committee heard an update on both the pool and the Straker Foundation grant.
- 4) Committee heard an update on the facilities assessment portion of the Fire Department study.
- 5) Committee heard an update on the right of way issue at 200-202 Lakeside Drive. There are currently no plans to reopen the right of way.

Policy Committee: Committee Chair Levi Shegog reported that the committee met on Tuesday, June 1 and Tuesday, June 8.

- 1) Committee worked on job descriptions for both the zoning officer and the Village Administrator.
- 2) Committee heard about the liquor permit transfer request from Fuel Mart.
- 3) Committee heard about the New Concord Area Pool Cash Handling request.

Safety Committee: Committee Chair KJ Kearns reported that the committee met on Monday, June 7.

- 1) Committee heard an update from the fire department on staffing.

Finance Committee: Committee Chair Steve Wootton stated that the finance committee met on Monday, June 14.

- 1) Committee recommends first reading of Resolution 2021-6-53 accepting the lowest and best bidder for the 2021 Street Improvement Project.
- 2) Committee recommends passage of Resolution 2021-6-55 to increase EMS and Rescue Service rates.
- 3) Committee recommends passage of Ordinance 2021-34 appropriating money to the pool from the Straker grant.
- 4) Committee approves passage of Ordinance 2021-35 to hire a seasonal operator.
- 5) Committee approves passage of Ordinance 2021-36 to advertise for a part-time zoning inspector.
- 6) Committee heard about a spending policy which will be brought to council soon.
- 7) Committee discussed elected officials pay, which has not increased in 20 years.

OLD BUSINESS

NEW BUSINESS

Moved by Wootton

Seconded by Shegog

Ordinance 2021-34, an ordinance amending Ordinance 2021 – 29 in order to appropriate additional funds for the Village of New Concord, Ohio during the fiscal year ending December 31, 2021 and declaring an emergency

Wootton	yea
Whitehair	yea
Dickson	yea

Shegog	yea
Kearns	yea
Sabino	yea

Motion Passes

Moved by Shegog

Seconded by Wootton

That **Ordinance 2021-34** be approved as read.

Wootton	yea
Whitehair	yea

Shegog	absent
Kearns	yea

Motion Passes

Seconded by Kearns

Motion Passes

Seconded by Dickson

Seconded by Shegog

Motion Passes

Seconded by Whitehair

Seconded by Kearns

Motion Passes

ADJOURNMENTS: Motion by Dickson, second by Shegog to adjourn meeting. Meeting adjourned at 7:45 PM.

Mayor

Fiscal Officer