

**April 12, 2021**

Mayor Jennifer Lyle called the meeting to order on Monday, April 12, 2021 with all members present.

Moved by Sabino, second by Wootton that council dispense with the reading of the March 8, 2021, March 17, 2021, and the April 6, 2021 minutes and approve as distributed. Motion carried.

Mayor Lyle introduced Dr. Sandra Schroer and Michaela Snider. Schroer and Snider explained the work that they have been doing to update maps for the New Concord Cemetery. Lyle and council thank them for their many hours of work.

## **REPORTS**

**Police Chief:** Police Chief Mindy Peck gave the March monthly report.

- 1) Reported that there were 198 calls for service.
- 2) Reported that there have been 604 calls for service year to date.
- 3) Reported that there were 24 traffic citations and 35 traffic warnings for the month.
- 4) Reported that there were 81 traffic citations and 81 traffic warnings year to date.
- 5) Reported that there were 2 misdemeanor arrests and 5 warrant arrests.
- 6) Thanked the Robert E. Fellers Foundation for the donation of \$5000 to the K9 fund.

**Fire Chief:** Fire Chief Matthew Hamsher gave the March monthly report.

- 1) Reported that there were 65 total EMS runs for the month.
- 2) Reported that there were 17 fire runs.
- 3) Reported that there have been 214 runs combined year to date.
- 4) Reported that the fire department is working on recruitment.
- 5) Reported that the department has done several CPR classes.

**Mayor:** Mayor Lyle gave her March report.

- 1) Reported on several upcoming events- Let's Pick It Up New Concord will be held April 22 to 30; Celebrate New Concord will be occurring this summer; the New Concord Area Pool will be opening May 28; and there will be a John Glenn Centennial Celebration in July.
- 2) Reported that the American Rescue Plan will provide the Village with funds for the next two years.

**Fiscal Officer:** Fiscal Officer Lynn Marlatt gave the March monthly report.

- 1) Reported the fund status is \$959,964.
- 2) Reported that she received the first half of the real estate settlement from the county for tax year 2020. The general fund received \$72,486; the street assessment fund

- received \$79,413; and the Garland Hotel TIF received \$106,100 to be forwarded to Garland Real Estate for the Public Improvement payment per the TIF agreement.
- 3) Reported that appropriated expenditures are 20% of the amount budgeted as of March 31, 2021.
  - 4) Reported that the projected revenue is 28% of the budgeted amount as of March 31, 2021.
  - 5) Reported the following water/wastewater totals:
    - Water Production for March – 6,868,350 gallons
    - Wastewater Production for March – 12,782,100 gallons
  - 6) Reported that the operations department has been preparing the pool for opening, as well as preparing for mowing.
  - 7) Reported that Dalton Flinn has been hired to work in the water and wastewater plant, and that Josh Deem has been hired to work in the operations department.

**Infrastructure Committee:** Committee Chair Robert Dickson reported that the infrastructure committee met in a joint meeting with the finance committee on Monday, April 12.

- 1) Committee recommends passage of Ordinance 2021-31, which is an update to the right of way ordinance.

**Finance Committee:** Committee Chair Steve Wootton stated that the finance committee met in a joint meeting with the infrastructure committee on Monday, April 12.

- 1) Committee recommends passage of Ordinance 2021—32, which is an amendment to the salary of the NCAARD Program Director.
- 2) Committee recommends passage of Ordinance 2021-33, Resolution 2021-4-47 and Resolution 2021-4-48, which are routine housekeeping finance items.
- 3) Committee recommends passage of Resolution 2021-4-46, which allows for the Village to enter into the ODOT road salt contract.
- 4) Committee heard about repairs needed for the New Concord Area Swimming Pool. These funds can be taken from previously budgeted expenses that ended up not being needed. Kearns thanked Operations Manager Matt Wood for his work at the pool.

## **OLD BUSINESS**

## **NEW BUSINESS**

Moved by Wootton

Seconded by Dickson

**Ordinance 2021-31**, an ordinance updating the Ordinance regulating the use or occupation of all public right-of-ways in the Village of New Concord, the issuance of right-of-way permits to persons for such use or occupancy and to set forth the policies of the village related to its public rights-of-ways

(ROW) and repealing Ordinance 2020-12

Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Sabino	yea

Motion Passes

Moved by Dickson  
That **Ordinance 2021-31** be approved as read.

Seconded by Wootton

Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Sabino	yea

Motion Passes

Moved by Dickson  
**Ordinance 2021-32**, an ordinance to amend ordinance 2021 - 28 to amend the salary for the NCAARD program director and declaring an emergency.

Seconded by Shegog

Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Sabino	yea

Motion Passes

Moved by Shegog  
That **Ordinance 2021-32** be approved as read.

Seconded by Dickson

Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Sabino	yea

Motion Passes

Moved by Shegog  
**Ordinance 2021-33**, an ordinance amending Ordinance 2021 - 29 in order to appropriate additional funds for the Village of New Concord, Ohio during the fiscal year ending December 31, 2021 and declaring an emergency.

Seconded by Whitehair

Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Sabino	yea

Motion Passes

Moved by Whitehair  
That **Ordinance 2021-33** be approved as read.

Seconded by Shegog

Wootton	yea	Shegog	yea
Whitehair	yea	Kearns	yea
Dickson	yea	Sabino	yea

Motion Passes

Moved by Kearns

Seconded by Sabino

**Resolution 2021-4-46**, a resolution authorizing participation in the ODOT road salt contracts awarded in 2021 and to declare an emergency.

Wootton      yea  
Whitehair    yea  
Dickson      yea

Shegog      yea  
Kearns      yea  
Sabino      yea

Motion Passes

Moved by Sabino

Seconded by Kearns

That **Resolution 2021-4-46** be approved as read.

Wootton      yea  
Whitehair    yea  
Dickson      yea

Shegog      yea  
Kearns      yea  
Sabino      yea

Motion Passes

Moved by Dickson

Seconded by Whitehair

**Resolution 2021-4-47**, a resolution to advance funds in the year 2021 budget from the general fund to the swimming pool fund as listed herein, and declaring an emergency.

Wootton      yea  
Whitehair    yea  
Dickson      yea

Shegog      yea  
Kearns      yea  
Sabino      yea

Motion Passes

Moved by Whitehair

Seconded by Dickson

That **Resolution 2021-4-47** be approved as read.

Wootton      yea  
Whitehair    yea  
Dickson      yea

Shegog      yea  
Kearns      yea  
Sabino      yea

Motion Passes

Moved by Sabino

Seconded by Wootton

**Resolution 2021-4-48**, a resolution transferring various sums of money in the year 2021 budget from various funds listed herein, to funds listed and to declare an emergency.

Wootton      yea  
Whitehair    yea  
Dickson      yea

Shegog      yea  
Kearns      yea  
Sabino      yea

Motion Passes

Moved by Wootton

Seconded by Sabino

That **Resolution 2021-4-48** be approved as read.

Wootton      yea  
Whitehair    yea  
Dickson      yea

Shegog      yea  
Kearns      yea  
Sabino      yea

Motion Passes

Moved by Sabino

Seconded by Kearns

**Resolution 2021-4-49**, a resolution authorizing the mayor to sign a settlement agreement with a Village employee and declaring an emergency.

Wootton      yea  
Whitehair    yea  
Dickson      yea

Shegog      yea  
Kearns      yea  
Sabino      yea

Motion Passes

Kearns asked if this is the agreement that council saw in the finance committee meeting. Marlatt said yes. Sabino stated that out of prudence council should go into executive session to discuss the legislation.

**EXECUTIVE SESSION:** Sabino motions, Kearns seconds, to move into executive session to discuss personnel issues. All vote in favor. Motion carries.

Motion by Wootton, second by Sabino to adjourn executive session. Executive session adjourned at 7:37 PM.

Moved by Kearns

Seconded by Sabino

That **Resolution 2021-4-49** be approved as read.

Wootton      yea  
Whitehair    yea  
Dickson      yea

Shegog      yea  
Kearns      yea  
Sabino      yea

Motion Passes

**APPROVAL OF BILLS:** See list

Moved by Dickson, seconded by Sabino that the bills be approved for payment. All voted yea. Motion carried. Bills list on file in the Clerk's office.

#### **ANNOUNCEMENTS:**

- Let's Pick It Up New Concord – April 22<sup>nd</sup> – 30<sup>th</sup>
- Drug Take Back Day- Saturday, April 24<sup>th</sup> – 10 AM – 2 PM Let's Pick It Up New Concord – April 22<sup>nd</sup> – 30<sup>th</sup>
- Planning Commission Meeting – Thursday, April 22<sup>nd</sup> -
- Village Council Meeting – Monday, May 10<sup>th</sup> – 6:30pm

#### **MISCELLANEOUS:**

**ADJOURNMENTS:** Motion by Dickson, second by Wootton to adjourn meeting. Meeting adjourned at 7:50 PM.

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Mayor

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Fiscal Officer