

April 11, 2016

Mayor Essex called the meeting of Village Council to order on Monday, April 11, 2016 with all members present.

Moved by Kokovich, second by Baier that council dispense with the reading of the March 14, 2016 minutes and approve as distributed. Motion carried.

Visitors: John Lowe, Dick Payne

REPORTS

Police Chief: Chief Hayes gave the March monthly report.

- 1) Reported 53 traffic citations in March, with a total of 183 arrests and citations year to date, and 802 total calls for service year to date.
- 2) Chief Hayes reported that warnings and misdemeanor arrests are up, and crashes are down.
- 3) Chief Hayes reported that Authority Redhawk, a computer system used to look up license plates and individuals, was paid for by a grant from Ohio Homeland Security Region 8, saving the village \$2000.00.
- 3) Chief Hayes reported that he has received a grant for 112 free bicycle helmets from the American Association of Pediatrics to be passed out at the annual bike rodeo on May 17 at New Concord Elementary.
- 4) Chief Hayes reported that the annual Drug Take Back event will be held at Village Hall on April 30 from 10 AM to 2 PM. Medication will be disposed of, no questions asked, but they will not accept liquids or needles.

Fire Chief: Chief Gates gave the March report.

- 1) Chief Gates reported 17 fire runs and 97 EMS runs for March with 100 EMS patients for March and 79 hospital trips.
- 2) Chief Gates reported that they have had 219 year to date transports.
- 3) Chief Gates reported that EMS stood by as a medic for 2 5ks and helped with the annual meeting for Guernsey-Muskingum Electric and the WMCO event at the university. They will be helping April 16 with Let's Pick It Up New Concord and with a fireworks display at the university.

Mayor: Mayor Essex gave the March Mayor's Report.

- 1) Mayor Essex reported he received a thank you letter from a grateful resident for a quick and timely response to a 911 call by the EMS crew.
- 2) Mayor Essex reported that he received a letter from Sue Hessler thanking him for his attendance at her reception as the new president of Muskingum University.
- 3) Mayor Essex offered his congratulations to the high school boys basketball team for becoming the state champions and to Charlotte Colley for organizing the community block party.
- 4) The 2015 Annual Report was given with a power point presentation by Village Administrator Charlotte Colley. The report will be posted to the village website.

Fiscal Officer: Marlatt gave the March financial report.

- 1) Marlatt reported the fund report balance for the end of March was \$623,421.
- 2) Marlatt reported that Celebrate New Concord receipts to date total \$6,500.
- 3) Marlatt reported that court revenue and EMS run charges continue to rise.
- 4) Marlatt reported no major expenses occurred in March.
- 5) Marlatt reported that the 1st Quarter 2016 comparison reports will be presented to the Finance Committee in April and will be reported to council in May.

Administrator: Colley gave March administrative report.

- Water Production for March – 6,862,130 gallons
 - Wastewater Flows for March – 14,722,000 gallons
- 1) Colley reported operations staff are cleaning landscape beds, mowing and preparing for spring, as well as cross training with the WTP/WWTP staff to assist with potential staffing issues
 - 2) Colley reported that the basement of Village Hall underwent a renovation by a contractor who was donating his time as part of community service. As a result the work was able to be done at a cost only for materials.
 - 3) Colley reported that Liberty Road will be closed Wednesday, April 13 until Friday, April 15 for installation of sidewalk.
 - 4) Colley reported that Columbia Gas is upgrading their existing gas lines on the east end of the Village, which will last approximately 5 months.
 - 5) Colley reported that the village is working with Poggemeyer Design Group to do a comprehensive update of the zoning code. Council was given a draft of the Planning Commission minutes from March 17. Planning Commission has recommended a community meeting be held to update the public on the changes to the zoning code before moving forward.
 - 6) Colley reported that she and Mayor Essex met with representatives of G&W Railroad in March, and that the representatives are now consulting with their superiors on a preliminary plan for the Liberty Road Bridge.

Finance Committee: Kokovich reported the committee met on March 23, 2016.

- 1) Committee supports Resolution 4-16-1 authorizing the village administrator to purchase a walk behind mower from J.D. Equipment. This was the lower bid received and is in the budget.

Safety Committee: Lyle reported that committee met prior to meeting.

- 1) Committee supports Ordinance E-4-16-1, which is an ordinance to amend ordinance E-11-15-2 by converting the current part-time police officer position to a full-time position within the established salary ranges.
- 2) The committee is collecting information on how other college communities support a 24/7 police presence.

Policy Committee: Kerrigan reported that the committee met prior to meeting.

- 1) Committee supports Ordinance E-4-16-1 to convert the part-time police officer to a full-time officer.

EXECUTIVE SESSION: Motion by Dickson to go into Executive Session to discuss updates on disputes involving the public body that are the subject of pending or imminent court action, second by Lyle. All voted yea. Motion carries. Executive session starts at 8:40 p.m.

Motion to adjourn executive session by Lyle, second by Dickson. All voted yea. Motion carried. Conclusion of Executive Session at 8:55 p.m.

ADJOURNMENTS: Motion by Baier, seconded by Stevic to adjourn the meeting. Motion carried. Meeting adjourned at 8:57 p.m.

Mayor

Fiscal Officer