

Village of New Concord
Income Tax Department
PO Box 10
2 West Main Street
New Concord OH 43762
Phone – 740/826-7671
Fax – 740/826-7617

INDIVIDUAL REGISTRATION FORM

Dear Resident:

As a resident of the Village of New Concord, you deserve to have Income taxes administered fairly and uniformly. In an effort to properly maintain our records in accordance with New Concord Village Ordinance, registration is required for all residents of the Village.

If you are a new resident, welcome to New Concord! The Village provides a wide variety of services. Information on services may be obtained by calling 740/826-7671.

Village Ordinance requires all residents to register with the Income Tax Department and to file a Village tax return each year regardless of any tax due to New Concord. Your tax return will be mailed to you by January 31st and is required to be filed by April 15th.
ALL INFORMATION IS CONFIDENTIAL!

Please complete the following form and return within 10 days.

Respectfully,

Debbie Kughn
Tax Administrator

**VILLAGE OF NEW CONCORD
INCOME TAX DEPARTMENT
P.O. BOX 10
NEW CONCORD, OH 43762**

INDIVIDUAL QUESTIONNAIRE

For the purpose of setting up our records regarding the New Concord Income Tax, please fill in and promptly return the following questionnaire. Please type or print plainly and answer all questions. This will enable us to establish accurate records. Your cooperation is appreciated.

Your Name _____
Address _____ Since _____
Phone _____
Social Security # _____

Spouse's name _____ Spouse's Social Security # _____

List the names and social security numbers of any other person living at your address who is 16 years of age or older:

Name _____ Social Security # _____
Name _____ Social Security # _____
Name _____ Social Security # _____

1. Are you employed? Yes or No
2. Occupation _____
3. Is your total income derived from salary or wages? Yes or No
4. List employer and/or sources of income and address:
Name _____ Address _____
Name _____ Address _____
Name _____ Address _____
5. Is your spouse employed? Yes or No
6. List spouse's employer and/or sources of income and address:
Name _____ Address _____
Name _____ Address _____
Name _____ Address _____
7. Is your employer deducting New Concord income tax from:
Your pay _____ Spouse's pay _____
8. Do you pay income tax in another city/village? Yes or No
9. Does your spouse pay income tax in another city/village? Yes or No
10. If you are unemployed, mark "X" after the statement which most accurately describes your situation: Temporarily unemployed _____
Permanently unemployed _____

If permanently unemployed, mark "X" before reason that describes your situation:

_____ Retired _____ Unemployed due to age/health
_____ Student _____ Other reason – specify _____

11. Do you own or rent your place of residence? Own or Rent
12. If you rent, please give owner's name and address:
Name _____
Address _____
13. Do you or your spouse have gross rental income from real estate, including farms, exceeding \$100.00 per month? Yes or No
14. If you answered "Yes" to question #13:
Address of Rental Property _____
Address of Rental Property _____
Address of Rental Property _____
15. Do you or your spouse have income from self-employment? Yes or No
16. If you answered "Yes" to question #15:
Name of Business _____
Type of Business _____
Address _____

Name _____ Date _____
(Signature)