

IN THE COUNCIL OF THE VILLAGE OF NEW CONCORD, OHIO

**ORDINANCE NO. E-12-14-2**

ORDINANCE TO AMEND THE PERSONNEL POLICY MANUAL FOR EMPLOYEES AND OFFICERS OF THE VILLAGE AND DECLARING AN EMERGENCY.

WHEREAS, Village Council has established A Personnel Policy Manual for employees and officers of the Village, and;

WHEREAS, Village Council desires to update the Village Personnel Policy Manual, and;

WHEREAS, Village Council deems this ordinance to be necessary to the health, safety, welfare, and long term fiscal integrity of the Village.

NOW, THEREFORE, be it ordained by the Council of the Village of New Concord, Ohio that:

Section 1. Policy 10.2 - Group Medical Insurance, Section D, shall be amended as follows:

**D.** *The Village currently pays a portion of the employee's health insurance premium and the employee pays a portion. Currently, as of the effective date of this policy, the Village and employee share in payment of the medical insurance premiums as follows.*

- Full-time employees choosing the Health Savings Account plan option: The Village offers a Health Savings Account plan option to full-time employees who elect either single or family coverage. The Village contributes funds annually into employee Health Savings Account banks according to the following schedule:*

Employee Only

\$625.00 Deposited on January 1

\$312.50 Deposited on April 1

\$312.50 Deposited on July 1

Annual Total: \$1,250

Family

\$1,250.00 Deposited on January 1

\$625.00 Deposited on April 1

\$625.00 Deposited on July 1

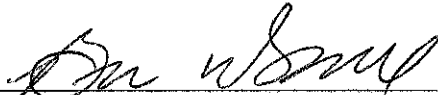
Annual Total: \$2,500

- Eligible Part-time Employees: The Village pays 25% of the employee's share of the single or family coverage premium and requires that the part-time employee pay the remaining 75% through payroll deduction. Part-time employees that also choose dependent coverage may only be covered under the Health Savings Account and are not eligible for the traditional plan.*

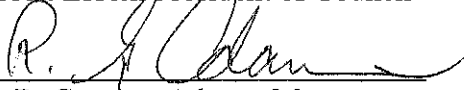
Section 2. The amended section of the Village of New Concord Personnel Policy Manual shall be distributed to all employees and shall be maintained on file by the Administrator and Fiscal Officer.

Section 3. For the reasons stated in the preamble hereto, which is made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in full force after its passage and approval by the Mayor.

PASSED: December 8, 2014

  
Brett Essex, President of Council

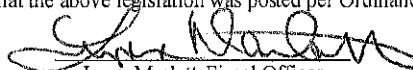
APPROVED: December 8, 2014

  
R. Gregory Adams, Mayor

ATTEST:

  
Lynn Marlatt, Fiscal Officer

I hereby certify that the above legislation was posted per Ordinance No. L-1-84-1.

  
Lynn Marlatt, Fiscal Officer