

**August 13, 2018**

Mayor Brett Essex called the meeting of Village Council to order on Monday, August 13, 2018 with all members present.

Moved by Baier, second by Dickson that council dispense with the reading of the July 9, 2018 minutes and approve as distributed. Motion carried.

Visitors: Dick Payne

## **REPORTS**

**Zoning Officer:** Zoning Officer Brent Gates gave the July report.

- 1) Reported that a demolition permit was given to Muskingum University for a removal of a residential garage.
- 2) Reported that there were two concrete drives installed, one roof replacement, and one in ground pool.
- 3) Reported that he has begun inspections of non-conforming dwellings in order to have a report ready for the planning commission.

**Police Chief:** Police Chief Mindy Peck gave the July monthly report.

- 1) Reported that there were 304 calls for service, bringing the total of calls for 2018 to 2266.
- 2) Reported that there were 37 traffic citations and 40 traffic warnings, bringing the total of citations for 2018 to 386 and the total of warnings for 2018 to 351.
- 3) Reported 5 misdemeanor arrests.
- 4) Reported that the bike rodeo held with the Muskingum County Library was a success. Baier commended the police department on the success of the bike rodeo.
- 5) Reported that she attended OPOTA police chief training.

**Fire Chief:** Fire Chief Brent Gates gave the July monthly report.

- 1) Reported that there were 70 total EMS runs for the month.
- 2) Reported that there have been 571 EMS transports year to date.
- 3) Reported that there were 20 fire runs and 5 non-emergency runs.
- 4) Reported that there have been 164 fire runs year to date.
- 5) Reported that the fire department read to kids at the library and is taking part in the Muskingum County Fair, as well as conducting fire extinguisher training.

**Mayor:** Mayor Brett Essex gave the July monthly report.

- 1) Reported that he attended the East Muskingum School community meeting on July 31<sup>st</sup> concerning school safety and that it was a positive meeting commending the New Concord Police Department and that the school will be employing a full-time resource officer in the new school year. Chief Peck stated that she was happy with this development as it would include the elementary schools that are not located in the Village in the safety program for the school.

**Fiscal:** Fiscal Officer Lynn Marlatt gave the July monthly report.

- 1) Reported that the Village received a Bureau of Worker's Compensation 2016 Policy Year premium rebate of \$23,797.
- 2) Reported that the Village received \$209,328 for the second half of the Real Estate Settlement for Tax Year 2017. \$99,541 will go into the General Fund, and \$109,787 will go to the Street Assessment Fund.
- 3) Reported that the 2019 Alternative Tax Budget was submitted to the Muskingum County Auditor by the July 20<sup>th</sup> deadline.
- 4) Reported that the Village received \$13,429 in Right of Way registration fees with two outstanding at month end.

**Village Administrator:** Village Administrator Charlotte Colley gave the July monthly report.

- Water Production for July– 6,768,250 gallons
- Wastewater Flows for July– 5,781,200 gallons

- 1) Reported that both the Water and Wastewater Treatment Plants were in compliance for the month.
- 2) Reported that Raw A pump was pulled and serviced. Raw B pump will be serviced soon.
- 3) Reported that grit was cleaned out of the WWTP east oxidation ditch and placed in service for anticipated increased student population.
- 4) Reported that the Operations Crew is preparing to conduct lead and copper sampling in the Village.
- 5) Reported that the Operations Crew helped with Celebrate New Concord, mowed and maintained Village property, and worked with the paving contractor in advance of the roadway paving project.
- 6) Reported that the paving portion of the 2018 Road Improvement Project is complete.
- 7) Reported that Lafferty Construction has finished the interior wall of the Village Hall Renovation project and the windows have been installed.
- 8) Reported that she is working with Mike Kelly of the Walter Drane Company to identify ordinances that need to be amended or replaced for the Ordinance Codification project.

**Infrastructure Committee:** Dickson reported the committee met prior to the meeting.

- 1) Committee is working on the Sidewalk Replacement/Repair program and should have an ordinance to bring before council at the next meeting.
- 2) Reported that committee is working on a list of trees for removal.
- 3) Committee recommends passage of both Resolution 8-18-1 and Resolution 8-18-2, which will allow for OPWC applications to be submitted for State Capital Improvement funds.
- 4) Committee recommends passage of Ordinance G-8-18-1 which allows for the Village to enter into the Municipal Bridge Inspection program.

**Finance Committee:** Stevic reported that the committee met in joint session with the Safety Committee at 1 PM.

- 1) Committee recommends passage of Resolution 8-18-5, which authorizes the Mayor to hire a new police officer.

- 2) Committee recommends passage of Resolution 8-18-4, which allows the Village to accept Local Government Revenue for 2019.
- 3) Committee studied the 2<sup>nd</sup> Quarter Financial Information and are pleased that the Village is within the budget for the year.

**Policy Committee:** Kerrigan reported that committee did not meet but that committee does recommend passage of Resolution 8-18-3, which allows the Muskies on Main event to be covered by the Village's insurance.

## OLD BUSINESS

## NEW BUSINESS

Moved by Dickson

Seconded by Lyle

**Ordinance G-8-18-1**, an ordinance authorizing the Village Administrator to enter into the Bridge Inspection Program services provided by the State of Ohio and declaring an emergency.

Wootton	yea	Stevic	yea
Baier	yea	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Lyle

Seconded by Dickson

That **Ordinance G- 8-18-1** be approved as read.

Wootton	yea	Stevic	yea
Baier	yea	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Dickson

Seconded by Stevic

**Resolution 8-18-1**, a resolution authorizing the Village Administrator to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and to execute contracts as required and declaring an emergency.

Wootton	yea	Stevic	yea
Baier	yea	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Stevic

Seconded by Dickson

That **Resolution 8-18-1** be approved as read.

Wootton	yea	Stevic	yea
Baier	yea	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Lyle

Seconded by Baier

**Resolution 8-18-2**, a resolution authorizing the Village Administrator to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and to execute contracts as required and declaring an emergency.

Wootton      yea  
Baier          yea  
Dickson       yea

Stevic          yea  
Lyle            yea  
Kerrigan       yea

Motion Passes

Moved by Baier

Seconded by Lyle

That **Resolution 8-18-2** be approved as read.

Wootton      yea  
Baier          yea  
Dickson       yea

Stevic          yea  
Lyle            yea  
Kerrigan       yea

Motion Passes

Moved by Kerrigan

Seconded by Wootton

**Resolution 8-18-3**, a resolution designating the Muskies on Main event as a Village of New Concord sponsored event and declaring an emergency.

Wootton      yea  
Baier          yea  
Dickson       yea

Stevic          yea  
Lyle            yea  
Kerrigan       yea

Motion Passes

Moved by Wootton

Seconded by Kerrigan

That **Resolution 8-18-3** be approved as read.

Wootton      yea  
Baier          yea  
Dickson       yea

Stevic          yea  
Lyle            yea  
Kerrigan       yea

Motion Passes

Moved by Stevic

Seconded by Kerrigan

**Resolution 8-18-4**, a resolution to accept official certification of Local Government monies to be received in calendar year 2019 and declaring an emergency.

Wootton      yea  
Baier          yea  
Dickson       yea

Stevic          yea  
Lyle            yea  
Kerrigan       yea

Motion Passes

Moved by Kerrigan

Seconded by Stevic

That **Resolution 8-18-3** be approved as read.

Wootton      yea  
Baier          yea  
Dickson       yea

Stevic          yea  
Lyle            yea  
Kerrigan       yea

Motion Passes

Moved by Baier

Seconded by Dickson

**Resolution 8-18-5**, a resolution authorizing the Mayor to hire a police officer to fill a vacancy and declaring an emergency.

Wootton      yea

Stevic          yea

Baier          yea

Lyle            yea

Dickson       yea

Kerrigan       yea

Motion Passes

Moved by Dickson

Seconded by Baier

That **Resolution 8-18-5** be approved as read.

Wootton      yea

Stevic          yea

Baier          yea

Lyle            yea

Dickson       yea

Kerrigan       yea

Motion Passes

**APPROVAL OF BILLS:** See list

Moved by Dickson, seconded by Baier that the bills be approved for payment. All voted yea. Motion carried. Bills list on file in the Clerk's office.

#### **ANNOUNCEMENTS:**

- Celebrate New Concord- Up 2 No Good- Tuesday, August 21<sup>st</sup> - 7 PM- Village Park
- Planning Commission Meeting- Thursday, August 23<sup>rd</sup> - 7 PM- Village Hall
- Dog Days at the Pool- Sunday, August 26<sup>th</sup>- 12:30-2:30 PM- \$5 per dog
- NCAARD Outdoor Movie- Wonder- Saturday, August 25<sup>th</sup>- 9 PM- Village Park
- Muskies on Main- Saturday, September 1<sup>st</sup> and Sunday, September 2<sup>nd</sup>
- New Concord Farmer's Market- Mondays- 5-7 PM
- Village Council Meeting – Monday, September 10<sup>th</sup> – 6:30pm – Village Hall

#### **MISCELLANEOUS:**

**ADJOURNMENTS:** Motion by Wootton, second by Dickson to adjourn meeting. Meeting adjourned at 7:26 PM.

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Mayor

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Fiscal Officer