

**August 12, 2019**

Mayor Brett Essex called the meeting to order on Monday, August 12, 2019 with all members present.

Moved by Baier, second by Wootton that council dispense with the reading of the July 8, 2019 minutes and approve as distributed. Motion carried.

Visitors: Zechariah Bauer, Harold Harman, Diane Harman, Marsha Wagner, Sherrie Saling

Eagle Scout Presentation: Harry Harman presented his Eagle Scout project, which is a walking tour of New Concord-a map of the New Concord with highlighted areas of interest. The maps would be kept in a box that would be located outside of Village Hall. Harman asked council to consider monetarily supporting his project, which has a launch date of September 1, 2019. Council agreed to consider his request.

Mayor Essex asked if any visitors would like to address council. Marsha Wagner, 165 Montgomery Blvd, stated that she is present to inquire about the traffic on Stag Alley. She stated that she has emailed the Mayor of her concern for the young children and older people who live near the alley. Mayor Essex stated that Stag Alley has been discussed and it was decided that a 4-way stop was not practical. He stated that the Village was considering a speed bump but due to financial concerns it was not included in the 2019 Street Improvement Project. Wagner stated that she believes that a 4-way stop would be a simple remedy. Essex referred the discussion to a joint meeting of the infrastructure and safety committee.

Sherrie Saling, 21 Garfield Ave, stated that she has an issue with engine breaking. She stated that she lives near the intersection of Garfield and State Route 83 and trucks create a lot of unnecessary noise, particularly in the early morning. Chief Peck asked that she please call Muskingum County Dispatch when she hears a truck-calling dispatch ensures that the call is logged for reference and comes to the police department immediately in the cruiser over the computer. Wagner asked if dispatch is to be called for any noise ordinance violation and Chief Peck said yes.

## **REPORTS**

**Zoning Officer:** Zoning Officer Brent Gates gave the July monthly report.

- 1) Reported that he called a landlord for a house on Montgomery Blvd to repair a window and to remove a carpet roll from the porch.
- 2) Lyle asked where 188 Montgomery is in erecting a privacy fence and Gates stated that when he last spoke to the landlord, he was speaking to a neighbor about it. Gates stated that he would again contact the landlord.
- 3) Lyle asked if 181 Friendship has a fire escape for the third floor? Gates stated that it has a flip out ladder for a fire escape.

**Police Chief:** Police Chief Mindy Peck gave the July monthly report.

- 1) Reported that there were 303 calls for service.
- 2) Reported that there have been 1831 calls for service year to date.
- 3) Reported that there were 48 traffic citations and 54 traffic warnings for the month.
- 4) Reported that there were 6 misdemeanor arrests, 6 felony cases, and 3 warrant arrests.

**Fire Chief:** Fire Chief Brent Gates gave the July monthly report.

- 1) Reported that there were 81 total EMS runs for the month.
- 2) Reported that there have been 382 EMS transports year to date.
- 3) Reported that there were 21 fire runs and 3 non-fire runs.
- 4) Reported that there have been 120 fire runs year to date.

**Mayor:** Mayor Brett Essex gave the July monthly report.

- 1) Stated that he has been in communication with Muskingum University and East Muskingum Schools to open up dialog for the coming school year.
- 2) Shared a letter from Representative Bill Johnson congratulating the Village for the designation of Tree City USA for 2018.

**Fiscal Officer:** Fiscal Officer Lynn Marlatt gave the July monthly report.

- 1) Reported that she is catching up after being out of the office for hand surgery and that the fund report will be emailed to council members.

**Village Administrator:** Village Administrator Charlotte Colley gave the July monthly report.

- Water Production for July– 6,679,440 gallons
- Wastewater Flows for July– 9,254,100 gallons

- 1) Reported that the VFD replacement has been completed and the WTP and water distribution/chemical distribution are functioning well.
- 2) Reported that the Lower Reservoir was treated to prevent algae growth.
- 3) Reported that the Operations Department is flushing hydrants and exercising water valves on a regular rotation. All data incorporated into Village GIS system for OEPA reporting and annual tracking.
- 4) Reported that they are working on identifying locations for lead and copper testing.
- 5) Reported that the Operations Department worked with Columbia Gas to repair a sink hole at Layton Drive and Plum Alley. The gas line has been safely relocated, stormwater pipe has been replaced and blockages were removed. Columbia gas has agreed to repair the damaged roadway and curb.
- 6) Reported that she is gathering sidewalk information to provide to contractors.
- 7) Reported that she and ODNR Arborist Ann Bonner reviewed street trees in the Village and identified trees that should be removed, those that should not be removed but monitored, trees needing trimmed and also a few rare or endangered tree species.
- 8) Reported that Storyfest 2019 will occur on Sunday, September 1, 2019.
- 9) Special Projects Manager Jim Lenner sent in his report that he worked on projects for the Village for a total of 7 hours in July.

**Infrastructure Committee:** Dickson reported that the committee met prior to the council meeting.

- 1) Committee recommends passage of Ordinance G-8-19-1 to allow state inspections of bridges to continue.
- 2) Committee recommends passage of Resolution 8-19-4 and Resolution 8-19-5, which will allow the Village Administrator to apply to participate in the Ohio Public Works Commission State Capital Improvement Program for capital improvements to the Friendship Drive waterlines and for capital improvements to the Waste Water Treatment Plant Tertiary Treatment Replacement Project.

**Finance Committee:** Stevic reported that the committee met at 12:30 PM on July 29 and August 8.

- 1) Committee recommends Resolution 8-19-2 allowing the Mayor to enter into an agreement with Merry K9 Services at a cost of \$7000 for training for both the K9 and for Officer Traub. Finance committee reviewed several options for training but settled on Merry K9 Services because it is local and Officer Traub can attend without having to miss his scheduled shifts.
- 2) Committee reviewed the donations received for the K9 program and also discussed an exit strategy if needed.
- 3) Committee recommends passage of Resolution 8-19-1 and Resolution 8-19-3 as well as Ordinance F-8-19-1, all of which allow the 2019 Street Improvement Project to begin, with the lowest and best bid being from Parnell and Associates.

## OLD BUSINESS

## NEW BUSINESS

Moved by Wootton

Seconded by Lyle

**Ordinance F-8-19-1** an ordinance to appropriate additional funds for the Village of New Concord, Ohio during the fiscal year ending on December 31, 2019 and declaring an emergency.

Wootton	yea
Baier	yea
Dickson	yea

Stevic	yea
Lyle	yea
Kearns	yea

Moved by Lyle

Seconded by Wootton

That **Ordinance F-8-19-1** be approved as read.

Wootton	yea
Baier	yea
Dickson	yea

Stevic	yea
Lyle	yea
Kearns	yea

Motion Passes

Moved by Dickson

Seconded by Stevic

**Ordinance G-8-19-1** an ordinance authorizing the Village Administrator to enter into the bridge inspection services provided by the State of Ohio and declaring an emergency.

Stevic	yea
Lyle	yea
Kearns	yea

Moved by Stevic                      Seconded by Dickson  
That **Ordinance G-8-19-1** be approved as read.

Wootton	yea	Stevic	yea
Baier	yea	Lyle	yea
Dickson	yea	Kearns	yea

## Motion Passes

Mayor Essex asks for a motion for Ordinance 2019-1. Baier asks that the Ordinance be tabled so that council can review the document. Colley states that there can be a first reading with discussion in committees between the readings. Lyle requests that policy review the Ordinance.

Moved by Baier                                  Seconded by Wootton  
**Ordinance 2019-1** an ordinance to approve, adopt and enact the  
 Codified Ordinances, to repeal ordinances in conflict therewith,  
 first reading.

Wootton	yea	Stevic	yea
Baier	yea	Lyle	yea
Dickson	yea	Kearns	yea

Moved by Stevic    Seconded by Lyle  
**Resolution 8-19-1**, a resolution transferring various sums of money in the year 2019 budget from various funds listed herein and declaring an emergency.

Wootton	yea	Stevic	yea
Baier	yea	Lyle	yea
Dickson	yea	Kearns	yea

## Motion Passes

Moved by Lyle    Seconded by Stevic  
That **Resolution 8-19-1** be approved as read.

Wootton	yea	Stevic	yea
Baier	yea	Lyle	yea
Dickson	yea	Kearns	yea

## Motion Passes

Moved by Dickson                      Seconded by Kearns  
**Resolution 8-19-2**, a resolution to authorize the Mayor to enter into an agreement with Merry K9 services and declaring an emergency.

Wootton	yea	Stevic	yea
Baier	yea	Lyle	yea
Dickson	yea	Kearns	yea

## Motion Passes

Moved by Kearns                      Seconded by Dickson  
That **Resolution 8-19-2** be approved as read.

Wootton	yea	Stevic	yea
Baier	yea	Lyle	yea
Dickson	yea	Kearns	yea

## Motion Passes

Moved by Dickson    Seconded by Wootton  
**Resolution 8-19-3**, a resolution to accept the lowest and best bid and proceed with a contract for the 2019 Street Improvement Project and declaring an emergency.

Wootton	yea	Stevic	yea
Baier	yea	Lyle	yea
Dickson	yea	Kearns	yea

## Motion Passes

Moved by Wootton                      Seconded by Dickson  
That **Resolution 8-19-3** be approved as read.

Wootton	yea	Stevic	yea
Baier	yea	Lyle	yea
Dickson	yea	Kearns	yea

## Motion Passes

Moved by Baier    Seconded by Lyle  
**Resolution 8-19-4**, a resolution authorizing the Village Administrator to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and to execute contracts as required and declaring an emergency.

Wootton	yea	Stevic	yea
Baier	yea	Lyle	yea
Dickson	yea	Kearns	yea

## Motion Passes

Moved by Lyle                      Seconded by Baier  
That **Resolution 8-19-4** be approved as read.

Wootton	yea	Stevic	yea
Baier	yea	Lyle	yea
Dickson	yea	Kearns	yea

## Motion Passes

Moved by Stevic                                      Seconded by Dickson  
**Resolution 8-19-5**, a resolution authorizing the Village Administrator to prepare and submit an application to participate in the Ohio Public Works

Wootton	yea	Stevic	yea
Baier	yea	Lyle	yea
Dickson	yea	Kearns	yea

Moved by Dickson                      Seconded by Stevic  
That **Resolution 8-19-5** be approved as read.

Wootton	yea	Stevic	yea
Baier	yea	Lyle	yea
Dickson	yea	Kearns	yea

Fiscal Officer