

August 10, 2020

Mayor Jennifer Lyle called the meeting to order on Monday, August 10, 2020 with all members present.

Moved by Baier, second by Wootton that council dispense with the reading of the July 13, 2020 minutes and approve as distributed. Motion carried.

Moved by Baier, second by Dickson that council dispense with the reading of the July 24, 2020 minutes and approve as distributed. Motion carried.

REPORTS

Police Chief: Police Chief Mindy Peck gave the July monthly report.

- 1) Reported that there were 212 calls for service.
- 2) Reported that there have been 1706 calls for service year to date.
- 3) Reported that there were 14 traffic citations and 28 traffic warnings for the month.
- 4) Reported that there were 200 traffic citations and 276 traffic warnings year to date.
- 5) Reported that there were 3 misdemeanor arrests, 2 felony arrests, and 1 warrant arrest.
- 6) Thanked the Fire Department for their help in sanitizing the police cruisers and office.
- 7) Reported that the department has received a grant for a heat alarm system for the K9 cruiser.

Mayor: Mayor Lyle gave her July report.

- 1) Welcomed the students of Muskingum University back to campus.
- 2) Stated that the New Concord Census participation is at 71.5%.
- 3) Encouraged residents to follow guidelines for safe social distancing in New Concord.

Fiscal Officer: Fiscal Officer Lynn Marlatt gave the July monthly report.

- 1) Reported that the results of the audit were reported to the finance committee.
- 2) Reported that the second half real estate settlement has been received with \$41,700 to the General Fund and \$41,300 to the Street Assessment Fund. Mayor Lyle asked if this was the same amount as usual and Marlatt replied that it was the exact projection expected.
- 3) Reported that \$35,517 has been received as part of the Muskingum County Distribution of Coronavirus Relief Fund (CARES) Act. Special Revenue Fund - #2901 CARES ACT Fund will track revenue and expenses.
- 4) Reported that with the CARES Act funds the Village will be purchasing additional supplies for sanitation and PPE. Funds will be encumbered for the remainder of the year once an appropriate amount is determined. Any funds not used, or encumbered, by October 15th must be returned to the Muskingum County Auditor for redistribution to another local government needing the funds for COVID-19 related expenses.

Policy Committee: Committee chair Bob Baier reported that the committee met on August 4.

- 1) Reported that the committee heard about a plan by the Muskingum County Library System to place four Little Libraries around the Village and passed along to the Design Review Board.

- 2) Committee reviewed 2020 Council Rules. Any suggestions for updates to the rules are to be given to Council member Levi Shegog.
- 3) Committee heard about the personnel policy update. Committee is hoping for a final draft to be prepared by December.
- 4) Discussed council meeting public participation and adopted a call in system with the help of Muskingum University.

Finance Committee: Committee chair Steve Wootton reported that the finance committee met on August 10.

- 1) Committee recommends passage of Resolution 2020-8-19 accepting the lowest and best bid for the 2020 Street Improvement project.
- 2) Committee recommends passage of Resolution 2020-8-20 to allow for the purchase of a bucket truck.
- 3) Committee recommends passage of Ordinance 2020-16, which allows for housekeeping appropriations.
- 4) Reported that the committee heard the results of the audit summary and were pleased with the short duration of time that it took to complete.

OLD BUSINESS

NEW BUSINESS

Moved by Wootton

Seconded by Dickson

Ordinance 2020-16, an ordinance amending Ordinance 2020-14 in order to appropriate additional funds for the Village of New Concord, Ohio during the fiscal year ending December 21, 2020 and declaring an emergency.

| | | | |
|---------|-----|--------|-----|
| Wootton | yea | Shegog | yea |
| Baier | yea | Kearns | yea |
| Dickson | yea | Sabino | yea |

Motion Passes

Moved by Dickson

Seconded by Wootton

That **Ordinance 2020-16** be approved as read.

| | | | |
|---------|-----|--------|-----|
| Wootton | yea | Shegog | yea |
| Baier | yea | Kearns | yea |
| Dickson | yea | Sabino | yea |

Motion Passes

Moved by Dickson

Seconded by Baier

Resolution 2020-8-19, a resolution to accept the lowest and best bid and proceed with a contract for the 2020 Street Improvement Project and declaring an emergency.

| | | | |
|---------|-----|--------|-----|
| Wootton | yea | Shegog | yea |
| Baier | yea | Kearns | yea |

