

**July 11, 2016**

Council president Robert Dickson called the meeting of Village Council to order on Monday, July 11, 2016 with all members present except Mayor Brett Essex.

Moved by Kokovich second by Stevic that Council dispense with the reading of the June 13, 2016 minutes and approve as distributed. Motion carried.

Moved by Kokovich second by Stevic that Council dispense with the reading of the June 20, 2016 minutes and approve as distributed. Motion carried.

Visitors: None

## **REPORTS**

**Zoning Officer:** Brent Gates gave the June monthly report.

- 1) Reported that several changes were approved that needed no permits: a handicap ramp at 178 Thompson Avenue, a fence at 485 Ash Circle, a paved patio at 109A Thompson Avenue, and a change to the sign at the Garland Hotel reflecting the new name.
- 2) Reported that the Planning Commission met Thursday, June 30, 2016 and acted to deny the request for a pizza shop to be opened at 7 Comin Street due to issues with traffic and parking and significant opposition from neighbors.
- 3) Reported that the flashing sign at an area business was not in compliance with the zoning code and so it has been changed to a solid color sign.
- 4) Reported that the design review board denied the proposed changes to the John and Annie Glenn Museum signs and so they are in the process of redesigning signs.
- 5) Reported that he is working with the owner of 212 West Main Street on restoration since fire at the property.

**Police Chief:** Police Chief Trevor Hayes gave the June monthly report.

- 1) Reported that warnings are still up, indicating a proactive stance taken by the department.
- 2) Reported that the total number of written citations are down slightly.
- 3) Reported that Officer Jeff Dawson made a stop on a vehicle that resulted in findings of crystal meth. Both driver and passenger were taken into custody with criminal charges pending in county court.
- 4) Reported on review of traffic crashes in the past four years. Crashes are down, with 21 crashes year to date this year compared to 36 to July 1, 2015.
- 5) Reported that the new cruiser has been ordered and is being built, to be completed by September if not sooner.
- 6) Reported that 3 new volunteer auxiliary members have been added to the department.
- 7) Reported that all officers were able to qualify on firearms in June, which is required by the state to be done once a year.
- 8) Reported that the officers will be giving an officer friendly presentation at the New Concord Branch of the Muskingum County Library on Tuesday, July 19, 2016 at 6 PM.

**Fire Chief:** Fire Chief Brent Gates gave the June monthly report.

- 1) Reported that there were 72 total EMS runs for the month, keeping a steady pace.

- 2) Reported that year to date transports are up from 346 to 395.
- 3) Reported 19 total fires for the month with 119 total fires to date.
- 4) Reported that the Fireman's Festival was very successful, with the fill the boot campaign allowing the fireworks to be paid for before the event for the first time.

**Fiscal Officer:** Fiscal Officer Lynn Marlatt gave the June monthly report.

- 1) Reported that the fund report balance was \$735,088.36 at the end of June.
- 2) Reported that income tax revenue collected year to date is \$322,433.
- 3) Reported that the safety service income tax revenue collected year to date is \$161,216.
- 4) Reported that the swimming pool revenue year to date is \$21,608 with year to date expenses of \$13,975.
- 5) Reported that 2 debt payments were made in June totaling \$62,000.

**Village Administrator:** Village Administrator Charlotte Colley gave the June monthly report.

- Water Production for June – 6,196,280 gallons
- Wastewater Flows for June – 5,711,700 gallons

- 1) Reported that the operations department has completed lead and copper testing throughout the Village with letters containing the results being sent to all test sites.
- 2) Reported that operations staff have been working to fix or replace broken water meters in the Village
- 3) Reported that Columbia Gas has completed 90% of the gas line replacement/upgrade project, with the contractor working to pave road cuts and replace damaged sidewalk sections.
- 4) Reported that the Planning Commission met on June 30, 2016 and made a recommendation for council to approve the zoning code update. The policy committee will be looking at this with first reading to be on the August Council agenda.
- 5) Reported that the Planning Commission approved a lot split application for the Garland Commons development to secure addresses for those parcels.
- 6) Reported that the Liberty Road bridge discussions have been postponed by the railroad. Colley reported that she met with the Muskingum County Engineer to discuss solutions. Councilman Kerrigan suggested contacting Ohio Senators or Representatives in this matter.

**Finance Committee:** Kokovich reported that the committee held a joint meeting with the Infrastructure Committee prior to meeting.

- 1) Committee recommends passage of Resolution 7-16-1 which would accept the lowest and most responsible bid for the 2016 New Concord Street Improvement project.
- 2) Committee recommends passage of Resolution 7-16-2 to enter into a contract with GGC engineers for the preliminary engineering for proposed ground water storage tank.
- 3) Committee recommends passage of Ordinance F-7-16-1 to appropriate additional funds for the Village of New Concord to the Recreation Fund to be the matching side of a Rogge foundation grant for the Upper Reservoir Playground.

**Safety Committee:** Lyle reported that the committee met prior to meeting.

- 1) Committee discussed 16 unnamed alleys within the Village. This is a major safety issue for traffic, fire, or EMS incidents. Committee proposed names to be approved by the county mapping director.

**Infrastructure:** Dickson reported the committee held a joint meeting with Finance Committee prior to meeting.

- 1) Committee recommends approval of Resolution 7-16-2 to approve Parnell and Associates for the 2016 Village Street Improvement Project.
- 2) Committee approved removal of dead or dying trees at 52 East Main Street, at 3 Maple Avenue, at the apartments on Main Street, and at the New Concord Library. These were recommended by Ann Bonner, ODNR Arborist.
- 3) Reported that the Shady Valley Shamrock 4-H Club weeded and mulched the area around the "S" bridge and planted a Frontier Elm Tree.

### OLD BUSINESS

Moved by Lyle

Seconded by Stevic

**Resolution No. 8-16-1**, a Resolution authorizing the proper village officials to begin the process for the Water System Improvements Project with an expected construction date of 2017. Second Reading.

Kokovich	yea	Baier	yea
Stevic	yea	Lyle	yea
Dickson		Kerrigan	yea

Motion Passes

### NEW BUSINESS

Moved by Kokovich

Seconded by Baier

**Resolution No. 7-16-1**, a Resolution to accept the lowest and best bid and proceed with a contract for the 2016 New Concord Street Improvement Project and declaring an emergency.

Kokovich	yea	Baier	yea
Stevic	yea	Lyle	yea
Dickson		Kerrigan	yea

Motion Passes

Moved by Baier

Seconded by Kokovich

That **Resolution No. 7-16-1** be approved as read.

Kokovich	yea	Baier	yea
Stevic	yea	Lyle	yea
Dickson		Kerrigan	yea

Motion Passes

Moved by Kerrigan

Seconded by Stevic

**Resolution No. 7-16-2**, a Resolution authorizing the Village Administrator to enter into a contract with GGC Engineers to perform preliminary engineering for the proposed ground water storage tank and declaring an emergency.

Kokovich	yea	Baier	yea
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Stevic yea Lyle yea  
Dickson Kerrigan yea

Motion Passes

Moved by Stevic Seconded by Kerrigan  
That **Resolution No. 7-16-2** be approved as read.

Kokovich yea Baier yea  
Stevic yea Lyle yea  
Dickson Kerrigan yea

Motion Passes

Moved by Kokovich Seconded by Stevic  
**Ordinance No. F-7-16-1**, an Ordinance amending F-3-16-1 in order to appropriate additional funds for the Village of New Concord, Ohio, during the fiscal year ending December 31, 2016 and declaring an emergency.

Kokovich yea Baier yea  
Stevic yea Lyle yea  
Dickson Kerrigan yea

Motion Passes

Moved by Stevic Seconded by Kokovich  
That **Ordinance No. F-7-16-1** be approved as read.

Kokovich yea Baier yea  
Stevic yea Lyle yea  
Dickson Kerrigan yea

Motion Passes

**APPROVAL OF BILLS:** See list  
Moved by Baier, seconded by Kerrigan that the bills be approved for payment. All voted yea. Motion carried. Bills list on file in the Clerk's office.

**ANNOUNCEMENTS:** -NCAARD Outdoor Movie-Star Wars-The Force Awakens-July 16 at dark  
-Officer Friendly Presentation-New Concord Branch Library-July 19 at 6 PM  
-Celebrate New Concord-Jerry Weaver Goodtime Jazz Band-July 19 at 7 PM  
-Planning Commission Meeting-Thursday, July 21 at 6 PM  
-Fire Fighters End of Summer Reading-New Concord Branch Library-July 26 at 6 PM  
-Village Council Meeting-August 8 at 7:30 PM

**ADJOURNMENTS:** Motion by Baier, seconded by Kerrigan to adjourn the meeting.  
Motion carried. Meeting adjourned at 8:11 p.m.

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Mayor

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Fiscal Officer