

June 8, 2020

Mayor Jennifer Lyle called the meeting to order on Monday, June 8, 2020 with all members present.

Moved by Baier, second by Wootton that council dispense with the reading of the May 11, 2020 minutes and approve as distributed. Motion carried.

REPORTS

Zoning Officer: Zoning Officer Brent Gates gave the May monthly report.

- 1) Reported Permit B701 for a brick paver patio on Thompson Avenue.
- 2) Reported a demolition permit for a garage on Thompson Avenue.
- 3) Reported that he sent 3 high grass letters and verbally addressed 3 high grass properties.
- 4) Reported that he answered a question about a fence and pool on Cherry Lane.

Police Chief: Police Chief Mindy Peck gave the May monthly report.

- 1) Reported that there were 238 calls for service.
- 2) Reported that there have been 1269 calls for service year to date.
- 3) Reported that there were 22 traffic citations and 39 traffic warnings for the month.
- 4) Reported that there were 169 traffic citations and 216 traffic warnings year to date.
- 5) Reported that there was 1 misdemeanor arrest and 2 felony arrests.
- 6) Thanked the Cambridge Animal Clinic for donation of flea and heartworm medication for the K9.

Fire Chief: Fire Chief Brent Gates gave the May monthly report.

- 1) Reported that there were 74 total EMS runs for the month.
- 2) Reported that there have been 291 EMS runs year to date.
- 3) Reported that there were 14 fire runs and 1 non-fire run.
- 4) Reported that there have been 72 fire runs year to date.
- 5) Stated that the Fireman's Association is planning to have the band and fireworks for the Fireman's Festival with food available to pick up at the firehouse. He stated that more information will be available as regulations from the governor change on July 1.

Mayor: Mayor Lyle gave her May report.

- 1) Reported that the Village was given a donation of 2 Ohio flags for use in Village Hall by former representative Tom Johnson.
- 2) Reported that the memorial service held for Annie Glenn is available to watch at <http://glenn.osu.edu/about/annie-glenn>.
- 3) Apologized to the public for the lack of public participation in Village council meetings since meeting have been moved to Zoom.
- 4) Stated that she recorded a video that was posted to Facebook concerning racial awareness since the death of George Floyd and stated that she is participating in AWARE as a part of NCAARD programming.

Fiscal Officer: Fiscal Officer Lynn Marlatt gave the May monthly report.

- 1) Reported that the fund status report is \$726,227.
- 2) Reported that appropriated expenditures were at 44%. The General Fund was at 48%, the Fire Fund and Water Fund were at 41% and the Sewer Fund was at 44%.
- 3) Reported that projected revenue was at 52%. The General Fund was at 47%; the Fire Fund was at 57%, with EMS runs at 37%; the Water Fund was at 46%, and the Sewer Fund was at 57%.
- 4) Reported that COVID-19 revenue loss impact was a 25% decrease in the local government fund; a 20% decrease in Magistrate court fines; a 70% decrease in interest received and a 35% decrease in the gas tax.
- 5) Reported that \$66,000 was advanced to the swimming pool for the NatureWorks project.
- 6) Reported that the \$32,800 in street salt completes the 2019/2020 contract.
- 7) Reported that \$107,730 was processed to the Garland TIF.
- 8) Reported that Chief Peck is working to organize fundraisers for the K9 fund. \$1600 was deposited from an unclaimed felony cash held in the evidence locker.

Village Administrator: Village Administrator Charlotte Colley gave the May monthly report.

- Water Production for May – 5,731,140 gallons
- Wastewater Flows for May – 14,789,500 gallons

- 1) Reported that the operations department is mowing right-of-ways throughout the Village.
- 2) Reported that the operations department hung flower baskets and flags on Main Street, with a special thank you to the New Concord Garden Club and McDaniel's Greenhouse for assistance with this beautification effort.
- 3) Reported that pool renovation project excavation/demo work and retaining wall rebuild has been delayed due to weather.
- 4) Reported that the WWTP Generator project start date has been delayed due to weather.
- 5) Reported that she is working with the engineers to complete pre-applications to the Appalachian Regional Commission for multiple projects including the WWTP Tertiary Treatment Filtration System and the North Friendship Waterline Replacement.

Infrastructure Committee: Committee chair Robert Dickson stated that the committee met on June 1.

- 1) Committee recommends passage of Resolution 2020-6-12 which will allow an asphalt overlay at Paden and Lowery.
- 2) Committee recommends passage of Resolution 2020-6-13 which will allow for a street levy replacement for the November ballot.

Safety Committee: Committee chair Kristi Kearns reported that the safety committee did not meet but she wanted to commend Chief Peck for working with Muskingum University on bridge building with minority citizens, as well as working on continued training for New Concord police officers and making sure that all of the police officers are wearing and using body cameras.

Finance Committee: Committee chair Steve Wootton reported that the finance committee met on June 4.

- 1) Committee recommends passage of Resolution 2020-6-12 which will allow an asphalt overlay at Paden and Lowery. Wootton stated that the cost of this overlay is under what is needed to bid the project out, and that combined with the expense of advertising the bid, is why the committee recommends passage without competitive bidding on this project.
- 2) Committee recommends passage of Resolution 2020-6-13 which will allow for a street levy replacement for the November ballot. Wootton states that this is the first step in the process of placing the levy on the ballot.
- 3) Stated that the committee heard the bids for the clarifier project but due to additional costs that became apparent after the finance committee meeting the committee has tabled the resolution to accept the bid for this month.
- 4) Reported that the committee heard from the Village Administrator and the Fiscal Officer on several areas that they believe the Village can reduce expenses in the fiscal year.

OLD BUSINESS

NEW BUSINESS

Moved by Dickson Seconded by Wootton
Resolution 2020-6-12, a resolution authorizing the Village Administrator to enter into a contract with Parnell and Associates to perform roadway repair and declaring an emergency.

Wootton	yes	Shegog	yea
Baier	yea	Kearns	yea
Dickson	yea	Sabino	yea

Motion Passes

Mayor Lyle asks for a motion on the resolution. Wootton motions, Dickson seconds. Mayor Lyle asks for discussion. Kearns states that she is uncomfortable with the lack of accountability in not bidding out the project. Colley states that this particular project is a specialized job that allows the Village to be conservative in spending. Wootton states that he is comfortable with this particular project because of the work that this firm has done in the past. Kearns states that she understands but that she feels that costs could be lower in this year as compared to last year. Lyle states that she feels that consistency in this process is important.

Moved by Wootton Seconded by Dickson
 That **Resolution 2020-6-12** be approved as read.

Wootton	yea	Shegog	yea
Baier	yea	Kearns	yea
Dickson	yea	Sabino	yea

Motion Passes

Moved by Wootton Seconded by Kearns

