

**March 14, 2016**

Mayor Essex called the meeting of Village Council to order on Monday, March 14, 2016 with all members present except Kokovich.

Moved by Lyle, second by Stevic that council dispense with the reading of the February 8, 2016 minutes and approve as distributed. Motion carried.

Visitors: John Lowe, Dick Paine, Clara Christmas

## **REPORTS**

**Police Chief:** Chief Hayes gave the February monthly report.

- 1) Reported 58 offenses in February, with a total of 524 calls for service year to date.
- 2) Chief Hayes reported Officer Jeff Dawson was promoted to full time officer to fill a vacancy. The police department is currently accepting applications for a part-time officer and is hoping to expand the auxiliary unit from 10 officers to 15.
- 3) Chief Hayes reported that speeding citations, traffic control device citations, and misdemeanor arrests are up from last year. Warnings given by officers are also up.
- 4) Chief Hayes reported that there will be a prescription drug take back program held April 30, 2016 from 10 AM-2PM either at Village Hall or a local business.
- 5) Chief Hayes reported that he has submitted a grant that would completely cover the cost of a new cruiser and will know by the end of May if the unit will receive the grant.
- 6) Chief Hayes reported that the department received \$8482 in donations from the run that Officers Lilje and Louis participated in and have purchased 3 radios as a result.
- 7) Chief Hayes reported that there was a break in at the Marathon station that is continuing to be investigated.

**Fire Chief:** Chief Gates gave the February report.

- 1) Chief Gates reported 16 fire runs and 93 EMS runs for February with 95 EMS patients for February.
- 2) Chief Gates reported that they have had 144 year to date transports.
- 3) Chief Gates reported that he has submitted various grants for EMS equipment.
- 4) Chief Gates reported that there will be a statewide test of the tornado siren at 9:50 AM on March 23, 2016, and following that there will be a test every Wednesday at noon for the remainder of tornado season.

**Mayor:**

- 1) Mayor Essex announced 2015 Annual Report will be presented at the April council meeting.
- 2) Mayor Essex reported correspondence received from College Drive Presbyterian Church thanking the police for their food drive and from Harper Cabin thanking the village staff for help with their Christmas program.
- 3) Mayor Essex reported that the Board of Trade held their 71st dinner on March 8, 2016, and honored John Morrow and Janice Hutchison.
- 4) Mayor Essex extends congratulations to the team, coaches, students and staff of John Glenn High School for the boys basketball team heading to the Final Four

**Fiscal Officer:** Marlatt gave February financial report.

- 1) Marlatt reported fund report balance end of February was \$589,855.
- 2) Marlatt reported that court revenue is up \$11,125.
- 3) Marlatt reported that the Financial Year 2015 Cash Basis Annual Financial Report was completed and has been submitted to the State Auditor's office as required.
- 4) Marlatt reported that the Ohio Water Development Authority implemented an interest rate buy-down program. Current borrowers with interest rates higher than 4% will see a reduction of interest rates on the outstanding balance of the loans to 4%. The buy-down commenced retroactively with the January 2016 payment and will carry through to the maturity date. The total amount of estimated savings that the village will realize over the life of the loan is \$26,775.

**Administrator:** Colley gave February administrative report.

- Water Production for February – 7,176,360 gallons
  - Wastewater Flows for February – 12,853,300 gallons
- 1) Colley reported operations staff built 4 new picnic tables to replace old and damaged tables at the Reservoir and the Village Park, and are repairing equipment and cleaning the operations garage in preparation for spring.
  - 2) Colley reported Joy Johnson began work on February 22<sup>nd</sup> as Administrative Assistant/Billing Clerk.
  - 3) Colley reported that the water bills were mailed late due to an unexpected equipment issue with the meter reader but all bills have been sent.
  - 4) Reported that Columbia Gas will be conducting a significant upgrade to their existing gas lines on the east end of the village. This will be a 5 month project. Staff will be working with Columbia Gas to coordinate projects, events, etc. There will be a community meeting held in the evening at the end of March to inform residents of plans moving forward.

**Finance Committee:** Lyle reported the committee met on February 24, 2016.

- 1) Committee supports Resolution 3-16-1 establishing various new reserve funds in the year 2016 budget and transferring funds in the year 2016 budget from the various funds to new reserve funds.
- 2) Committee recommends Resolution 3-16-2 authorizing the village administrator to enter into a contract with RFG Associates Inc. to perform an income survey.
- 3) Committee supports Ordinance E-03-16-1 authorizing the mayor to appoint one full-time police officer within the established salary range.
- 4) Committee endorses Ordinance F-3-16-1 establishing permanent appropriations for the village of New Concord during the fiscal year ending December 31, 2016.
- 5) Committee supports Ordinance H-3-16-1 providing for the issuance of \$49,362 notes by the Village of New Concord in anticipation of the issuance of bonds for the purpose of paying the cost of street lighting, brick crosswalks, and various accessories.

**Safety Committee:** Lyle reported that committee met prior to meeting.

- 1) Committee supports Ordinance C-3-16-1, an amendment to Ordinance C-11-91-1, establishing an auxiliary police unit of 15 personnel, in order to provide more help with schedules and big events.







Bob Baier:

- Work with the Safety Committee to provide support for Village Safety Services
- Expand an open arm to businesses hoping to enter the village but to keep the same small town feel of the village, promoting new business but retaining the existing, and promoting tourism to visitors

Jennifer Lyle:

- Create an umbrella group of stakeholders within the village to discuss what economic development entities might look like while preserving the character of the village-what does economic development look like in New Concord?

Bil Kerrigan:

- Continue to explore the walkability of the village
- Maintain the reservoir trail and park while repairing the long bridge
- Bridge with safe crossings Liberty and Friendship Roads
- Explore a subsidy for sidewalk repairs

Robert Dickson:

- Continue to encourage development while continuing our small town feel
- Finding a solution to the Liberty Road bridge issue.
- Continue promoting recycling efforts within the community
- Preserving the trail at the reservoir, while providing more activities, and improving the pavilion and restrooms
- Continuing to provide safe programming within our community, such as NCAARD, Boy Scouts, and activities at Evergreen Village

**ADJOURNMENTS:** Motion by Dickson, seconded by Lyle to adjourn the meeting.  
Motion carried. Meeting adjourned at 8:49 p.m.

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Mayor

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Fiscal Officer