## **February 8, 2016**

Mayor Essex called the meeting of Village Council to order on Monday, February 8, 2016 with all members present except Kokovich.

Moved by Lyle second by Stevic that Council dispense with the reading of the January 11, 2016 minutes and approve as distributed. Motion carried.

Visitors: John Lowe

## **REPORTS**

**Police Chief:** Chief Hayes gave the January monthly report.

- 1) Reported 60 offenses in January, with a total of 254 calls for service.
- 2) Chief Hayes reported Officer Dakota Tracey was promoted to full time to fill an officer vacancy. Officer Jeff Dawson was promoted from the auxiliary unit to part-time officer position.
- 3) Hayes reported department continues to patrol for red light violations and for speeding.

**Fire Chief:** Chief Gates gave the January report.

- 1) Chief Gates reported 17 fire runs and 91 EMS runs for January with 100 EMS patients for January.
- 2) Gates reported a new battery was installed in the AED defibrillator in Village Hall.

**Mayor:** Mayor Essex reminded council members to prioritize 2016 goals. Mayor will work on arranging dates for members to participate in a Council Leadership Meeting.

1) Mayor Essex announced 2015 Annual Report will be presented at the April council meeting.

**Fiscal Officer:** Marlatt gave January financial report.

- 1) Marlatt reported fund report balance end of January was \$597,375.
- 2) Reported Income tax collected in January was \$93,831 compared to \$43,440 last year to date.
- 3) Reported Magistrate court end of January was \$6,200 compared to \$2,000 last year to date
- 4) Marlatt reported 2015 YTD fund report carryover balance was \$536,951.
- 5) 2015 General Fund expenditures increased a total of 20% from 2014. All 2015 expenditures were 13% less than approved 2015 appropriations. Water/Sewer expenses were consistent with last year, Fire expenses up 19% and Pool expenses up 5%.
- 6) 2015 Total Income Tax revenue received in 2015 was \$839,628 of the \$253,906 was allocated to Safety Services.
- 7) 2015 Total General Fund revenue is holding steady. State shared revenue down 6%, Fire revenue up 53%, Misc revenue up 6%, Water/Sewer revenue up 12%, Pool revenue up 8%.
- 8) Marlatt reported a few proposed 2016 Capital Expenditures included: Simulation equipment and radio system upgrade for police dept., Village Hall renovation, new medic, heating system, air packs and turn out gear for fire dept., Walk behind mower, traffic control box replacement for operations dept., Village Income Survey, water

meters, waterline replacement at Highland and at Friendship Dr, generator for booster station for water/sewer dept.

Administrator: Colley gave January administrative report.

- Water Production for January 7,120,460 gallons
- Wastewater Flows for January 9,168,200 gallons
- 1) Colley reported operations staff has been working to patch potholes and performing general maintenance on vehicles.
- 2) Colley reported Joy Johnson will begin work on February 22<sup>nd</sup> as Administrative Assistant/Billing Clerk.
- 3) Colley reported the Village was not awarded OPWC funding through the regular process or through the small government process.
- 4) Reported the New Concord Community Welcome Packet will be finalized on February 11<sup>th</sup>.

**Finance Committee:** Lyle reported the committee met prior to meeting.

- 1) Committee supports Ordinance E-2-16-1 to appoint a replacement Administrative Assistant/Billing Clerk within the established pay range.
- 2) Lyle reported committee supports Ordinances E-2-16-2 to appoint an operator within the Operations Department.
- 3) Committee endorses Ordinance E-2-16-3 to appoint one full-time and one part-time police officer.
- 4) Committee supports Ordinance E-2-16-4 creating position of seasonal operator and appoint a seasonal plant operator.
- 5) Motion by Kerrigan, second by Stevic to accept 2016 Budget. All voted yea. Motion carried.
- 6) Committee reviewed Alternative Transportation Grant project funding. Motion by Stevic, second by Kerrigan to allow staff to secure note for the 20% match, Village paying \$13,000 down and securing note for \$49,362. All voted yea. Motion carried.

## **OLD BUSINESS**

## **NEW BUSINESS**

Moved by Dickson Seconded by Lyle **Ordinance No. E-2-16-1**, an Ordinance authorizing the Village Administrator to appoint a replacement Administrative Assistant/Utility Billing within the established salary range and declaring an emergency.

Kokovich	absent	Bronner	yea
Essex	yea	Lyle	yea
Dickson	yea	Kerrigan	yea

**Motion Passes** 

Moved by Lyle Seconded by Dickson

That **Ordinance No. E-2-16-1** be approved as read.

Kokovich	absent	Bronner	yea
Essex	yea	Lyle	yea
Dickson	yea	Kerrigan	yea

**Motion Passes** 

Mo	ved by	Kerrigan		Se	econded by	Stevic	
Ordinance	No.	E-2-16-2,	an	Ordinance	authorizi	ng the	Village
Administrato	or to ap	ppoint an op	erato	r within the	established	l salary r	ange and
declaring an	emerg	gency.					
Kok	covich	absent		B	ronner	yea	
Esse	ex	yea		L	yle	yea	

**Motion Passes** 

Kerrigan

yea

Moved by Sto	evic	Seconded by	Kerrigan
That Ordinance No	o. E-2-16-2	be approved as read.	· ·
Kokovich	absent	Bronner	yea
Essex	yea	Lyle	yea
Dickson	yea	Kerrigan	yea
	N	Iotion Passes	

Dickson

yea

Moved by Dickson Seconded by Lyle **Ordinance No. E-2-16-3**, an Ordinance to amend Ordinance E-11-15-2 authorizing the Mayor to appoint one full-time and one part-time police officer within the established salary range and declaring an emergency.

Kokovich	absent	Bronner	yea
Essex	yea	Lyle	yea
Dickson	yea	Kerrigan	yea
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**Motion Passes** 

Moved by Lyle Seconded by Dickson

That **Ordinance No. E-2-16-3** be approved as read.

Kokovich	absent	Bronner	yea
Essex	yea	Lyle	yea
Dickson	yea	Kerrigan	yea

**Motion Passes** 

Moved by Stevic Seconded by Kerrigan

**Ordinance No. E-2-16-4**, an Ordinance to create the position of seasonal plant operator, authorize the village administrator to appoint a seasonal plant operator and declaring an emergency.

Kokovich	absent	Bronner	yea
Essex	yea	Lyle	yea
Dickson	yea	Kerrigan	yea

**Motion Passes** 

Moved by Kerrigan Seconded by Stevic

That **Ordinance No. E-2-16-4** be approved as read.

Kokovich	absent	Bronner	yea
Essex	yea	Lyle	yea
Dickson	yea	Kerrigan	yea

**Motion Passes** 

APPROVAL OF BILLS:	See list Moved by Dickson, seconded by Bair that the bills be approved for payment. All voted yea. Motion carried. Bills list on file in the Clerk's office.
ANNOUNCEMENTS:	-Village Council Meeting – March 14, 2016 at 7:30 p.m. -Planning Commission Meeting – March 17 <sup>th</sup> at 6:00 p.m.
	ion by Dickson, seconded by Lyle to adjourn the meeting. ed. Meeting adjourned at 8:19 p.m.
Mayor	Fiscal Officer