

February 12, 2018

Mayor Brett Essex called the meeting of Village Council to order on Monday, February 12, 2018 with all members present except Baier.

A moment of silence was observed in memory of police officers killed in the line of duty in Westerville, Ohio.

Moved by Stevic, second by Wootton that Council dispense with the reading of the January 8, 2018 minutes and approve as distributed. Motion carried.

Visitors: John Lowe, Jim Lenner, Derrick Moorehead, Shane Barkley, Captain Jeremy Wilkinson, Sergeant Dustin Best, Sheriff Jeff Paden, Greg Woodard, Tanner Mourer, Charlie Neptune, Doug Derry, William Tickhill

Mayor Essex asked if visitors would like to address council. Doug Derry stated that there is concern that Guernsey County dispatchers are having to contact Muskingum County before New Concord Firefighters are able to be dispatched due to Guernsey County being on a low band system and New Concord Firefighters being on a high band system. Sgt. Best gave examples of this. Mayor Essex stated that a meeting of the safety committee would be a better venue for discussion, with the townships, Guernsey County dispatch, and perhaps Muskingum County dispatch in attendance.

REPORTS

Zoning Officer: Zoning Officer Brent Gates gave the January monthly report.

- 1) Reported that a various houses are being worked on in the Village.

Police Chief: Police Chief Mindy Peck gave the January monthly report.

- 1) Reported that there were 299 calls for service in the month of January, bringing the total of calls for 2018 to 299.
- 2) Reported that there were 43 traffic citations and 50 traffic warnings, bringing the total of citations for 2018 to 43 and the total of warnings for 2018 to 50.
- 3) Reported 7 misdemeanor arrests and 1 felony arrest in the month of January.
- 4) Reported that the Police Department is working with the Rite Aid Foundation to install a safe medicine disposal box to be placed in Village Hall.
- 5) Reported that she is working on a grant for bike helmets to be distributed at the Bike Rodeo in May. This event will be held in conjunction with the New Concord Library.
- 6) Asked that residents be aware of fraudulent phone calls being made from what appear to be local phone numbers. Residents should not give out information, and if they do receive a phone call, they should call the police department to report it so that a record may be kept.

Fire Chief: Fire Chief Brent Gates gave the January monthly report.

- 1) Reported that there were 97 total EMS runs for the month.
- 2) Reported that there have been 59 EMS transports year to date.

- 3) Reported that there were 27 fire runs and 2 non emergency runs.
- 4) Reported that there have been 27 fire runs year to date.

Fiscal: Fiscal Officer Lynn Marlatt gave the January monthly report.

- 1) Reported that the Fund Balance is \$643,659.
- 2) Reported that she will be working on new reports with the new UAN system.

Village Administrator: Village Administrator Charlotte Colley gave the January monthly report.

- Water Production for January– 8,293,020 gallons
 - Wastewater Flows for January– 11,941,700 gallons
- 1) Reported that operations staff is conducting snow and ice control as necessary.
 - 2) Reported that department heads and the Fiscal Officer are working to develop the 2018 budget document for review by the Finance Committee on February 19th.
 - 3) Reported that staff reviews are wrapping up and the Mayor and VA will work to bring a proposal for staff salary increases to the finance committee on March 5th.
 - 4) Reported that the ground water storage tank has been completely constructed and staff are filling the tank with 15,000 gallons of water and chlorine to disinfect the structure. Colley stated that the staff has done an excellent job keeping water flowing through this transition.
 - 5) Reported that staff have a need to make some interior modifications to Village Hall using staff labor, as well as replacing the front window wall into the main office area. Both projects will be presented to Infrastructure and Finance committees.

Finance Committee: Stevic reported the committee met prior to the council meeting.

- 1) Committee heard a year end financial review and feels comfortable about Village finances, and was pleased that the Village had stayed within its budget.
- 2) Committee approves passage of Ordinance E-2-18-1, which will allow for entry level Fire/EMS positions, which will allow volunteers to become part time employees while working on certifications.
- 3) Committee approves passage of Ordinance F-2-18-1, which will allow for minor tweaks to the temporary appropriations.
- 4) Reported that with the new software program UAN a monthly bank reconciliation must be signed by a member of the committee, and Stevic will be the council member signing.
- 5) Reported that there will be a finance committee meeting held on February 19 at 1 PM to discuss the budget for 2018, and a finance committee meeting held on March 5 at 5 PM to discuss salary changes and increases.

Infrastructure Committee: Dickson reported that the committee met prior to the council meeting.

- 1) Committee heard about internal renovations being considered for Village Hall.

Policy Committee: Kerrigan reported that the committee met February 5, 2018.

- 1) Committee approves of Ordinance E-2-18-1, which will allow for entry level Fire/EMS positions, which will allow volunteers to become part time employees while working on certifications.
- 2) Committee approves Ordinance G-2-18-1, which will allow for the dedication of a public street and other public improvements at the Garland Commons development.

OLD BUSINESS

Moved by Dickson

Seconded by Lyle

Ordinance K-3-18-1, an ordinance amending official Ordinance K-5-94-2 known as the zoning ordinance of the Village of New Concord. Second Reading.

Wootton	yea	Stevic	yea
Baier	absent	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

NEW BUSINESS

Moved by Dickson

Seconded by Lyle

Ordinance E-2-18-1, an ordinance to amend Ordinance E-3-17-1 adjusting positions and establishing salary ranges for part-time paid fire fighters and emergency medical personnel and declaring an emergency.

Wootton	yea	Stevic	yea
Baier	absent	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Lyle

Seconded by Dickson

That **Ordinance E-2-18-1** be approved as read.

Wootton	yea	Stevic	yea
Baier	absent	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Stevic

Seconded by Kerrigan

Ordinance F-2-18-1, an ordinance to amend Ordinance F-12-17-1 establishing temporary appropriations for the Village of New Concord, Ohio, during the fiscal year ending December 31, 2018 and declaring an emergency.

Wootton	yea	Stevic	yea
Baier	absent	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Kerrigan

Seconded by Stevic

That **Ordinance F-2-18-1** be approved as read.

Wootton	yea	Stevic	yea
Baier	absent	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Kerrigan

Seconded by Lyle

Ordinance G-2-18-1, an ordinance accepting the dedication of a public street and other public improvements to wit: Garland Way and declaring an emergency.

Wootton	yea	Stevic	yea
Baier	absent	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Lyle

Seconded by Kerrigan

That **Ordinance G-2-18-1** be approved as read.

Wootton	yea	Stevic	yea
Baier	absent	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

APPROVAL OF BILLS: See list

Moved by Dickson, seconded by Stevic that the bills be approved for payment. All voted yea. Motion carried. Bills list on file in the Clerk's office.

ANNOUNCEMENTS:

- Planning Commission Meeting-Thursday, February 22nd-Cancelled
- Village Council Meeting – Monday, March 12th – 6:30pm – Village Hall

MISCELLANEOUS:

Lyle stated that there will be a Mental Health First Aid workshop held at College Drive Presbyterian Church Saturday, February 17th.

ADJOURNMENTS: Motion by Dickson, seconded by Wootton to adjourn the meeting. Meeting adjourned at 8:25 PM.

Mayor

Fiscal Officer