

**December 12, 2016**

Mayor Brett Essex called the meeting of Village Council to order on Monday, December 12, 2016 with all members present.

Moved by Lyle, second by Kerrigan that Council dispense with the reading of the November 14, 2016 minutes and approve as distributed. Motion carried.

## **REPORTS**

**Zoning Officer:** Zoning Officer Brent Gates gave the November monthly report.

- 1) Reported that he is working with the food trailer group.
- 2) Reported that he approved an addition to a garage on Westview Drive and a new deck to a property on Thompson Avenue.

**Police Chief:** Police Chief Trevor Hayes gave the November monthly report.

- 1) Reported that there have been 587 total arrests and citations, with 2,954 total calls for service year to date.
- 2) Reported that the Holiday Parade was a success with no accidents or injuries.
- 3) Reported that the canned food drive collected over 2900 pounds of food for the New Concord Food Pantry.

**Fire Chief:** Fire Chief Brent Gates gave the November monthly report.

- 1) Reported that there were 74 total EMS runs for the month.
- 2) Reported that there were 20 fire runs and 8 non emergency runs.
- 3) Reported that there have been 230 fire runs year to date, and 709 EMS transports year to date.
- 4) Reported that the fire department helped with the lineup for the Holiday Parade.
- 5) Reported that the fire department will be helping to transport Santa throughout the village on December 18 at 5 PM.

**Mayor:** Mayor Brett Essex gave the November Mayor's Report.

- 1) Expressed pride in the village for both the vigil held for John Glenn and the holiday parade.

**Fiscal:** Fiscal officer Lynn Marlatt gave the November monthly report.

- 1) Reported that the fund report balance was \$743,845 at the end of November.

**Village Administrator:** Village Administrator Charlotte Colley gave the November monthly report.

- Water Production for November – 6,622,660 gallons
- Wastewater Flows for November– 6,741,600 gallons

- 1) Reported that there was a water main break on Lowery Lane that impacted residents of the Meadowood subdivision. Repairs were made and the boil advisory has been lifted.
- 2) Reported that the operations department collected 8 loads of leaves and leaf collection has ended.
- 3) Reported that the operations department decorated the village for Christmas in a record 1.5 days with 19 additional light posts.
- 4) Reported that the operations department planted trees to replace trees that have been removed.
- 5) Reported that Department Heads have begun to develop 2017 budgets and will soon begin compiling the 2016 annual report.
- 6) Reported that the Ordinance Codification project began November 15.
- 7) Reported that the Village is working with RCAP to create maps that show the likelihood of lead water pipes, lateral connections, and fittings throughout the Village's water system. This is state mandated and will be published on the village website.

**Finance Committee:** Kokovich reported that the committee met prior to council meeting.

- 1) Committee recommends passage of Resolution 12-16-1, which will accept the proposal for financing for the police cruiser from Huntington Bank. This will be a 3 year loan.
- 2) Committee recommends passage of Ordinance F-12-16-1, Ordinance F-12-16-2, Resolution 12-16-2, Resolution 12-16-3, Resolution 12-16-4, and Resolution 12-16-5, which are all routine legislation to insure that bills are paid at the end of the year.

### OLD BUSINESS

Moved by Baier

Seconded by Lyle

**Ordinance D-12-16-1**, an ordinance amending ordinance D-1-09-1 to increase water rates while suspending the annual 3% water rate increase during 2017 & 2018 and flatten the Village of New Concord's water rate structure, Final Reading.

Kokovich	yea	Baier	yea
Stevic	yea	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

### NEW BUSINESS

Moved by Kokovich

Seconded by Kerrigan

**Ordinance F-12-16-1**, an ordinance establishing temporary appropriations for the Village of New Concord, Ohio during the fiscal year ending December 31, 2017 and declaring an emergency.

Kokovich	yea	Baier	yea
Stevic	yea	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Kerrigan

Seconded by Kokovich

That **Ordinance F-12-16-1** be approved as read.

Kokovich	yea	Baier	yea
Stevic	yea	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Dickson

Seconded by Stevic

**Ordinance F-12-16-2**, an ordinance amending ordinance F-3-16-1 in order to reduce funds for the Village of New Concord, Ohio during the fiscal year ending December 31, 2016 and declaring an emergency.

Kokovich	yea	Baier	yea
Stevic	yea	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Stevic

Seconded by Dickson

That **Ordinance F-12-16-2** be approved as read.

Kokovich	yea	Baier	yea
Stevic	yea	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Stevic

Seconded by Lyle

**Resolution No. 12-16-1**, a resolution accepting the proposal from Huntington Bank for financing for the Police Department cruiser and declaring an emergency.

Kokovich	yea	Baier	yea
Stevic	yea	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Lyle

Seconded by Stevic

That **Resolution No. 12-16-1** be approved as read.

Kokovich	yea	Baier	yea
Stevic	yea	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Kerrigan

Seconded by Kokovich

**Resolution No. 12-16-2**, a resolution transferring various sums of money in the year 2016 budget from various funds listed herein and declaring an emergency.

Kokovich	yea	Baier	yea
Stevic	yea	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Kokovich

Seconded by Kerrigan

That **Resolution No. 12-16-2** be approved as read.

Kokovich	yea	Baier	yea
Stevic	yea	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Stevic

Second by Dickson

**Resolution 12-16-3**, a resolution transferring various sums of money in the year 2017 budget from various funds listed herein and declaring an emergency.

Kokovich    yea  
Stevic        yea  
Dickson      yea

Baier         yea  
Lyle          yea  
Kerrigan     yea

Motion Passes

Moved by Dickson

Second by Stevic

That **Resolution 12-16-3** be approved as read.

Kokovich    yea  
Stevic        yea  
Dickson      yea

Baier         yea  
Lyle          yea  
Kerrigan     yea

Motion Passes

Moved by Dickson

Second by Baier

**Resolution 12-16-4**, a resolution authorizing the proper Village officials to pay bills for purchases made in 2016 and to pay salaries, wages, and bills for the year 2017 from the respective, appropriate funds, upon satisfactory evidence of validity when due and declaring an emergency.

Kokovich    yea  
Stevic        yea  
Dickson      yea

Baier         yea  
Lyle          yea  
Kerrigan     yea

Motion Passes

Moved by Baier

Second by Dickson

That **Resolution 12-16-4** be approved as read.

Kokovich    yea  
Stevic        yea  
Dickson      yea

Baier         yea  
Lyle          yea  
Kerrigan     yea

Motion Passes

Moved by Kerrigan

Second by Kokovich

**Resolution 12-16-5**, a resolution to transfer funds in the year 2016 budget from LGIF fund listed herein, to general fund and to declare an emergency.

Kokovich    yea  
Stevic        yea  
Dickson      yea

Baier         yea  
Lyle          yea  
Kerrigan     yea

Motion Passes

Moved by Kokovich

Second by Kerrigan

That **Resolution 12-16-5** be approved as read.

Kokovich    yea  
Stevic        yea  
Dickson      yea

Baier         yea  
Lyle          yea  
Kerrigan     yea

Motion Passes

Moved by Dickson, seconded by Baier that the bills be approved for payment. All voted yea. Motion carried. Bills list on file in the Clerk's office.

- ANNOUNCEMENTS:**
- New Concord Fire Department Santa Visits-December 18 at 5 PM
  - Village offices closed on December 26th in observance of the Christmas holiday
  - Village offices closed on January 2nd in observance of the New Year's holiday
  - Council meeting-January 9, 2017 at 7:30 PM

**MISCELLANEOUS:** Council received copy of 2017 meeting dates to be published on the village website and in the newspaper.

**ADJOURNMENTS:** Motion by Dickson, seconded by Lyle to adjourn the meeting. Motion carried. Meeting adjourned at 8:20 p.m.

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Mayor

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Fiscal Officer