

November 9, 2020

Mayor Jennifer Lyle called the meeting to order on Monday, November 9, 2020 with all members present.

Sabino pointed out an error on Ordinance 2020-20 in the minutes that should read that Wootton seconded the motion rather than Shegog. Moved by Baier, second by Dickson that council dispense with the reading of the October 12, 2020 minutes and approve as distributed with the correction. Motion carried.

Lyle asked visitors to identify themselves. Hannah Carroll stated that she is a student at Muskingum University and is observing the meeting. Brett Essex stated that he owns both 58 and 62 East Main Street, which are across the street from Orme Hardware, where a fire occurred on June 12, 2020. The fire caused residents on the east end of town to have to evacuate their homes due fear of the 1000-gallon propane tank exploding during the fire. He said that he understands that there is a plan for the propane tank to be moved to the northeast portion of the parking lot and would like to know why alternatives to that have not been explored that would move the tank farther from the houses or perhaps underground. John Smith, 57 East Main Street, stated the same, adding that the propane tank's location will lower the value of his property. Colley stated that the zoning code deems this an accessory structure which allows the tank to be moved without taking the plan to the planning commission and that the zoning code has been followed in regard to the issue. Cole stated that it would be dangerous to bury the propane tank and that Orme's has followed the Ohio Administrative Code, the Ohio Fire Code, and the National Propane Industry's safety guidelines. Essex stated that he understands that much of what has come to exist around Orme's has been grandfathered in and that he would like to see the business conform to fit commercial zoning in regard to traffic and the residents nearby. Lyle stated that she would like to meet with Essex, Smith, Colley, Cole and a representative from Orme's to further discuss concerns.

REPORTS

Police Chief: Police Chief Mindy Peck gave the October monthly report.

- 1) Reported that there were 255 calls for service.
- 2) Reported that there have been 2454 calls for service year to date.
- 3) Reported that there were 22 traffic citations and 43 traffic warnings for the month.
- 4) Reported that there were 278 traffic citations and 374 traffic warnings year to date.
- 5) Reported that there were 6 misdemeanor arrests, 2 felony arrests and 2 warrant arrests.

Fire Chief: Assistant Fire Chief Troy Cole gave the October monthly report.

- 1) Reported that there were 84 total EMS runs for the month.
- 2) Reported that there have been 678 EMS runs year to date.
- 3) Reported that there were 15 fire runs.
- 4) Reported that the contracts have been sent to all of the townships.
- 5) Reported that Rich Hill Township used \$6800 in CARES Act money to purchase and donate a gear washer to the department.
- 6) Reported that he has submitted a grant for MARCS radios.

Mayor: Mayor Lyle gave her October report.

- 1) Announced that Fire Chief and Zoning Officer Brent Gates will be retiring effective December 31, 2020.

Fiscal Officer: Fiscal Officer Lynn Marlatt gave the October monthly report.

- 1) Reported the fund status is \$684,607.39.
- 2) Reported that appropriated expenditures were at 75%.
- 3) Reported that projected revenue was at 86%.
- 4) Reported that \$56,305 of CARES Act money has been spent on salaries, picnic tables, an air purifier for Village Hall, and computers for remote work.

Village Administrator: Village Administrator Charlotte Colley gave the October monthly report.

- Water Production for October – 7,723,420 gallons
- Wastewater Flows for October – 9,331,900 gallons

- 1) Reported that plant operators are working with WWTP Generator Project contractor and sub-contractor to move the project forward. The sub-contractor has finished excavation and poured the concrete pad for the generator.
- 2) Reported that the operations department is conducting leaf pickup and will begin decorating during the week of November 23.
- 3) Reported that the zoning department issued a sign permit, in addition to discussion of sign permits with a potential new business and a discussion of permit requirements for a residential accessory structure. She answered questions from real estate agents on zoning requirements and zoning districts and talked with a potential property buyer regarding acceptable uses in the B-2 Zoning District.
- 4) Reported that the retaining wall is complete at the pool and the concrete is being poured. Excavation of the sand volleyball court and construction of the pavilion should begin soon.

Safety Committee: Committee Chair KJ Kearns reported that the policy committee met on November 4.

- 1) Committee recommends passage of Resolution 20-11-34, which will authorize the Mayor to enter into a contract with the Ohio Fire Chief's Association for a Fire Chief Search Process.

Finance Committee: Committee chair Steve Wootton reported that the finance committee met on November 5.

- 1) Committee recommends first reading of Ordinance 2020-21, establishing the salary for the Village Magistrate.
- 2) Committee recommends approval of Ordinance 2020-22, authorizing the Village Administrator to appoint a seasonal plant operator.

- 3) Committee is supportive of Resolution 2020-11-32 which authorizes the Mayor to sign a settlement agreement with a Village employee and recommends passage of Resolution 2020-11-33, which authorizes a payment to a Village employee.
- 4) Committee recommends passage of Resolution 20-11-34, which will authorize the Mayor to enter into a contract with the Ohio Fire Chief's Association for a Fire Chief Search Process.
- 5) Committee recommends passage of Ordinance 2020-23, Resolution 2020-11-35 and Resolution 2020-11-36, which are routine financial housekeeping items.

OLD BUSINESS

Moved by Dickson

Seconded by Shegog

Resolution 2020-11-26, a resolution to authorize the Village Administrator to enter into a contract with E-Z Flo Painting Inc. for edge line striping and necessary painting along Main Street, final reading.

Wootton	yea	Shegog	yea
Baier	yea	Kearns	yea
Dickson	yea	Sabino	yea

Motion Passes

Baier stated that he would like to discuss Resolution 2020-11-32 and Resolution 2020-11-33 in the executive session that is on the agenda.

NEW BUSINESS

Moved by Wootton

Seconded by Baier

Ordinance 2020-21, an ordinance to establish the salary for Village Magistrate for the period 01-01-21 to 12-31-22, first reading.

Wootton	yea	Shegog	yea
Baier	yea	Kearns	yea
Dickson	yea	Sabino	yea

Motion Passes

Moved by Kearns

Seconded by Shegog

Ordinance 2020-22, an ordinance to create the position of seasonal plant operator, authorize the Village Administrator to appoint a seasonal plant operator and declaring an emergency.

Wootton	yea	Shegog	yea
Baier	yea	Kearns	yea

Dickson yea Sabino yea

Motion Passes

Moved by Shegog Seconded by Kearns

That **Ordinance 2020-22** be approved as read.

Wootton yea Shegog yea

Baier yea Kearns yea

Dickson yea Sabino yea

Motion Passes

Moved by Wootton Seconded by Kearns

Ordinance 2020-23, an ordinance amending

Ordinance 2020 - 14 in order to appropriate additional funds for the Village of New Concord, Ohio during the fiscal year ending December 31, 2020 and declaring an emergency.

Wootton yea Shegog yea

Baier yea Kearns yea

Dickson yea Sabino yea

Motion Passes

Moved by Kearns Seconded by Wootton

That **Ordinance 2020-23** be approved as read.

Wootton yea Shegog yea

Baier yea Kearns yea

Dickson yea Sabino yea

Motion Passes

Dickson stated that he feels that the search for the fire chief should be kept local and in house initially.

Moved by Sabino Seconded by Wootton

Resolution 2020-11-34, a resolution to authorize the Mayor to enter into a contract with the Ohio Fire Chief's Association for a Fire Chief Search Process and declaring an emergency.

Wootton yea Shegog yea

Baier no Kearns yea

Dickson no Sabino yea

Motion Passes

Moved by Wootton Seconded by Sabino

That **Resolution 2020-11-34** be approved as read.

Wootton yea Shegog yea

Baier no Kearns yea

Dickson no Sabino yea

Motion Passes

Moved by Sabino Seconded by Shegog

Motion by Baier, second by Dickson to adjourn executive session. Executive session adjourned at 8:16 PM.

Moved by Wootton Seconded by Baier
Resolution 2020-11-32, a resolution authorizing the Mayor to sign a settlement agreement with a Village employee and declaring an emergency.

Wootton	yea	Shegog	yea
Baier	yea	Kearns	yea
Dickson	yea	Sabino	yea

Motion Passes

Moved by Baier Seconded by Wootton
That **Resolution 2020-11-32** be approved as read.

Wootton	yea	Shegog	yea
Baier	yea	Kearns	yea
Dickson	yea	Sabino	yea

Motion Passes

Moved by Dickson Seconded by Kearns
Resolution 2020-11-33, a resolution authorizing the Fiscal Officer to make necessary payments prescribed in the settlement agreement with a Village employee and declaring an emergency.

Wootton	yea	Shegog	yea
Baier	yea	Kearns	yea
Dickson	yea	Sabino	yea

Motion Passes

Moved by Kearns Seconded by Dickson
That **Resolution 2020-11-33** be approved as read.

Wootton	yea	Shegog	yea
Baier	yea	Kearns	yea
Dickson	yea	Sabino	yea

Motion Passes

MISCELLANEOUS:

ADJOURNMENTS: Motion by Baier, second by Dickson to adjourn meeting. Meeting adjourned at 8:24 PM.

Mayor

Fiscal Officer