

November 19, 2018

Mayor Brett Essex called the meeting of Village Council to order on Monday, November 19, 2018 with all members present.

Moved by Baier, second by Stevic that council dispense with the reading of the October 8, 2018 minutes and approve as distributed. Motion carried.

Visitors: Mike Kruzan

Kruzan addressed Council with his concern that making Spragg Alley a one-way road going north would only benefit cars for 2 hours a day during the time that parents are dropping off and picking up children at New Concord Elementary. By making Spragg Alley a one-way street going south would be of more benefit to the businesses and homes nearby.

Dickson asked Kruzan if other neighbors are in favor of making it a one-way street, and if so, would they prefer the traffic go south? Kruzan stated that he hadn't been able to ask yet. Dickson explained that council was trying to eliminate cars meeting and having to back down onto Main Street. Essex stated that the narrowness of the road is of concern. Dickson stated that the Infrastructure Committee will look into the issue further prior to the next council meeting. Essex states that council will proceed with the second reading understanding that Infrastructure will look into the issue further.

REPORTS

Zoning Officer: Zoning Officer Brent Gates gave the October report.

- 1) Reported that a permit was issued for an addition on Hawthorn Drive.
- 2) Reported that he sent a letter confirming zoning for a Friendship Drive property.
- 3) Reported that concrete steps and sidewalk and drains were installed at a property on Hillcrest Drive.
- 4) Reported that a driveway was installed at a Westview Drive property.

Police Chief: Police Chief Mindy Peck gave the October monthly report.

- 1) Reported there were 261 calls for service.
- 2) Reported that there were 47 traffic citations and 50 traffic warnings, bringing the total of citations for 2018 to 520 and the total of warnings for 2018 to 480.
- 3) Reported 5 misdemeanor arrests, 1 felony arrest, and one warrant arrest.
- 4) Reported that Officer Goulet has received training in weights and limits from OSP.
- 5) Reported that the Canned Food Drive will be December 7 at Riesbeck's with proceeds to go to the New Concord Food Pantry.
- 6) Reported that the officers are participating in No Shave November and donating \$10 per week to be given to the New Concord Food Pantry.

Fire Chief: Fire Chief Brent Gates gave the October monthly report.

- 1) Reported that there were 95 total EMS runs for the month.
- 2) Reported that there have been 842 EMS runs year to date.
- 3) Reported that there were 30 fire runs and 11 non-emergency runs.

- 4) Reported that there have been 240 fire runs year to date.
- 5) Reported that the Fire Department received a meal from a family who had a barn fire at their property.

Mayor: Mayor Brett Essex gave the October monthly report.

- 1) Reported that Councilman Kerrigan has submitted his resignation from council, to be effective December 31. Dickson made a motion to accept the resignation, Baier seconded, and council passed.
- 2) Essex stated that anyone interested in filling the remainder of Kerrigan's term (3 years) must be a resident of the Village and should mail a formal letter of interest to Colley or himself. Council will have 30 days from January 1 to select the new council person.
- 3) Lyle asked if there should be a specific date given for the letters to be mailed in order that Council will have time to discuss the vacancy? Council decided to allow letters of interest to be collected until January 7.
- 4) There will be a special meeting of council on January 28 to fill the vacancy.

Fiscal Officer: Village Administrator Charlotte Colley gave the October monthly report.

- 1) Reported that the fund status is \$501,533.47.
- 2) Reported that the 3rd Quarter comparison was presented to the Finance Committee.

Village Administrator: Village Administrator Charlotte Colley gave the October monthly report.

- Water Production for October– 7,943,670 gallons
 - Wastewater Flows for October– 9,273,900 gallons
- 1) Reported that the operations department is conducting leaf pickup and has patched potholes in the Village. The crew worked with Zemba Brothers to repair a stormwater culvert on Highland Avenue. The crew also worked on a large water break affecting West Main Street and Garfield Avenue.
 - 2) Reported that the Veteran's Day event was well attended.
 - 3) Reported that the Village is working to select and plant trees to replace those that were removed in 2018.
 - 4) Reported that the Main Street Sidewalk replacement project is set to begin December 3.

Infrastructure Committee: Dickson reported the committee met prior to the meeting.

- 1) Committee will recommend a second reading of Ordinance B-12-18-1, but will discuss the issue of which direction Spragg Alley should be if turned into a one-way street.
- 2) Committee recommends passage of Resolution 11-18-4, which will allow for a speed bump to be installed on Orr Alley, as there is significant issue with speeding especially after the high school lets out.

Safety Committee: Lyle reported that the committee met at 11:45 AM.

- 1) Committee recommends passage of Resolution 11-18-5, which will allow the Village to hire a new police officer to fill a vacancy.
- 2) Committee recommends passage of Ordinance C-11-18-1, which update the Auxiliary Officer Ordinance.

Policy Committee: Kerrigan reported that committee met on November 14.

- 1) Committee recommends passage of Ordinance E-11-18-1, which will allow the Village to have a magistrate separate from the Village Solicitor.
- 2) The committee began a discuss on the Non-Conforming Multi-Family Rental House Permit Ordinance.

Finance Committee: Stevic reported that the committee met at 12:30 PM.

- 1) Committee heard the 3rd Quarter Financial Review.
- 2) Committee recommends passage of Resolution 11-18-5 and Ordinance E-11-18-2, to authorize the pay scale for hiring the new police officer.
- 3) Committee recommends passage of Resolution 11-18-4, to allow Parnell and Associates to install a speed bump on Orr Alley for a cost of \$3000.
- 4) Committee recommends passage of Resolution 11-18-6, which will allow the Village to enter into a contract to begin the design and bidding administration for the upgraded tertiary treatment units for the sewer plant.
- 5) Committee recommends passage of Resolution 11-18-1, to create a fund to allow for donations to begin for the creation of a K9 unit.
- 6) Committee recommends passage of Resolutions 11-18-2 and 11-18-3, and Ordinances F-11-18-1 and F-11-18-2, which are financial housekeeping items.

OLD BUSINESS

Moved by Dickson

Seconded by Lyle

Ordinance B-12-18-1, an ordinance declaring Spragg Alley to be a one-way street, second reading.

Wootton	yea	Stevic	yea
Baier	yea	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Wootton

Seconded by Stevic

Ordinance D-12-18-1, an ordinance establishing a video service provider fee to be paid by any video service provider offering video service in the Village; authorizing the Mayor to give notice to the video service provider of the video service fee, second reading.

Wootton	yea	Stevic	yea
Baier	yea	Lyle	yea

Motion Passes

NEW BUSINESS

Moved by Lyle Seconded by Kerrigan
Ordinance C-11-18-1, an ordinance to amend Ordinance C-11-91-1 and establish an ordinance concerning auxiliary police officers in the Village of New Concord and to declare an emergency.

Motion Passes

Moved by Kerrigan Seconded by Lyle
That **Ordinance C-11-18-1** be approved as read.
Wootton yea Stevic yea
Baier yea Lyle yea
Dickson yea Kerrigan yea

Motion Passes

Moved by Kerrigan Seconded by Dickson
Ordinance E-11-18-1, an ordinance to establish the salary for the Village Magistrate for the period of 01-01-19-12-31-20 and to declare an emergency.

Motion Passes

Moved by Dickson Seconded by Kerrigan
That **Ordinance E-11-18-1** be approved as read.

Wootton	yea	Stevic	yea
Baier	yea	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

[illegible]

Moved by Wootton		Seconded by Stevic	
That Ordinance E-11-18-2 be approved as read.			
Wootton	yea	Stevic	yea
Baier	yea	Lyle	yea
Dickson	yea	Kerrigan	yea
Motion Passes			

Moved by Lyle		Seconded by Stevic	
Ordinance F-11-18-1 , an ordinance amending Ordinance F-3-18-1 in order to appropriate additional funds for the Village of New Concord, Ohio during the fiscal year ending December 31, 2018 and to declare an emergency.			
Wootton	yea	Stevic	yea
Baier	yea	Lyle	yea
Dickson	yea	Kerrigan	yea
Motion Passes			

Moved by Stevic		Seconded by Lyle	
That Ordinance F-11-18-1 be approved as read.			
Wootton	yea	Stevic	yea
Baier	yea	Lyle	yea
Dickson	yea	Kerrigan	yea
Motion Passes			

Moved by Wootton		Seconded by Kerrigan	
Ordinance F-11-18-2 , an ordinance amending Ordinance F-3-18-1 in order to reduce funds for the Village of New Concord, Ohio during the fiscal year ending December 31, 2018 and to declare an emergency.			

Moved by Kerrigan		Seconded by Wootton	
That Ordinance F-11-18-2 be approved as read.			
Wootton	yea	Stevic	yea
Baier	yea	Lyle	yea
Dickson	yea	Kerrigan	yea
Motion Passes			

Moved by Dickson		Seconded by Lyle	
Resolution 11-18-1 , a resolution authorizing the creation of a K9 fund and declaring an emergency.			
Wootton	yea	Stevic	yea
Baier	yea	Lyle	yea
Dickson	yea	Kerrigan	yea
Motion Passes			

Moved by Lyle		Seconded by Dickson	
That Resolution 11-18-1 be approved as read.			
Wootton	yea	Stevic	yea

Motion Passes

Resolution 11-18-2, a resolution transferring various sums of money in the year 2018 budget from various funds listed herein to funds listed and to declare an emergency.

Motion Passes

Motion Passes

Resolution 11-18-3, a resolution transferring various sums of money in the year 2018 budget from various funds listed herein to various account codes listed and declaring an emergency.

Motion Passes

Motion Passes

Resolution 11-18-4, a resolution to authorize the Village Administrator to enter into a contract with Parnell and Associates Inc. and to declare an emergency.

Motion Passes

Motion Passes

Moved by Baier

Seconded by Lyle

Resolution 11-18-5, a resolution authorizing the Mayor to hire a police officer to fill a vacancy and to declare an emergency.

Wootton yea

Stevic yea

Baier yea

Lyle yea

Dickson yea

Kerrigan yea

Motion Passes

Moved by Lyle

Seconded by Baier

That **Resolution 11-18-5** be approved as read.

Wootton yea

Stevic yea

Baier yea

Lyle yea

Dickson yea

Kerrigan yea

Motion Passes

Moved by Stevic

Seconded by Wootton

Resolution 11-18-6, a resolution to authorize the Village Administrator to enter into a contract with CT Consultants and to declare an emergency .

Wootton yea

Stevic yea

Baier yea

Lyle yea

Dickson yea

Kerrigan yea

Motion Passes

Moved by Wootton

Seconded by Stevic

That **Resolution 11-18-6** be approved as read.

Wootton yea

Stevic yea

Baier yea

Lyle yea

Dickson yea

Kerrigan yea

Motion Passes

APPROVAL OF BILLS: See list

Moved by Dickson, seconded by Baier that the bills be approved for payment. All voted yea. Motion carried. Bills list on file in the Clerk's office.

ANNOUNCEMENTS:

- East Muskingum Annual Tree Lighting- Monday, November 26- Stormont Park- 6 PM
- New Concord Area Board of Trade Christmas Parade- Monday, November 26- 6:30 PM
- New Concord Police Canned Food Drive- Friday, December 7- Riesbeck's- 3-7 PM- proceeds to the New Concord Food Pantry
- Planning Commission meeting, November 29th, canceled – No agenda items
- Village Council Meeting – Monday, December 10 – 6:30pm – Village Hall

MISCELLANEOUS:

ADJOURNMENTS: Motion by Lyle, second by Dickson to adjourn meeting. Meeting adjourned at 7:50 PM.

Mayor

Fiscal Officer