

January 8, 2018

Mayor Brett Essex called the meeting of Village Council to order on Monday, January 8, 2018 with all members present.

Village Solicitor Scott Eickelberger swore in new council members.

Moved by Baier, second by Dickson that Council dispense with the reading of the December 11, 2017 minutes and approve as distributed. Motion carried.

Visitors: John Lowe

REPORTS

Zoning Officer: Zoning Officer Brent Gates gave the December monthly report.

- 1) Reported that a permit was issued for an addition on Paden Avenue.

Police Chief: Police Chief Mindy Peck gave the December monthly report.

- 1) Reported that there were 320 calls for service in the month of December, bringing the total of calls for 2017 to 3129.
- 2) Reported that there were 23 traffic citations and 81 traffic warnings, bringing the total of citations for 2017 to 356 and the total of warnings for 2017 to 551.
- 3) Reported 4 total criminal citations for December.

Fire Chief: Fire Chief Brent Gates gave the December monthly report.

- 1) Reported that there were 75 total EMS runs for the month.
- 2) Reported that there have been 649 EMS transports year to date.
- 3) Reported that there were 26 fire runs and 4 non emergency runs.
- 4) Reported that there have been 255 fire runs year to date.
- 5) Reported that the fire department has received a BWC grant with a small match and a MARCS radio grant.

Fiscal: Fiscal Officer Lynn Marlatt gave the December monthly report.

- 1) Reported that the Fund Balance is \$614,142.
- 2) Reported that all December expenditures were routine operational and budgeted expenses.
- 3) Reported that the total income tax revenue in 2017 was \$905,864. \$301,955 was allocated to Safety Services.

Village Administrator: Village Administrator Charlotte Colley gave the December monthly report.

- Water Production for December– 7,464,160 gallons
- Wastewater Flows for December– 7,188,600 gallons

- 1) Reported that operations staff is conducting snow and ice control as necessary.
- 2) Reported that department heads and the Fiscal Officer are working to develop the 2018 budget document for review by the Finance Committee.
- 3) Reported that all department heads have received and distributed personnel review forms for 2017 to be completed by January 31st. The Mayor and VA will work to bring a proposal to the Finance Committee in February.
- 4) Reported that the ground water storage tank project has been delayed by some manufacturing slowdowns as well as the weather and holiday season. Mid-Atlantic will be back on site the week of January 8th to continue building the tank. An extension has been granted for the project but Mid-Atlantic will assume payment for the auxiliary tank the Village purchased to help even out water pressures past the original completion date of January 13th.

OLD BUSINESS

Village Administrator Colley passed out the Village mission statement for council to review.

NEW BUSINESS

General discussion on committee structure and chairs.
Tabled committee appointments.

Stevic will serve as chair of finance committee.
Wootton will serve on finance and policy committees until
such time as final decisions are made on committees.

Baier nominated Robert Dickson as president of council.
Wootton seconded. Motion carried.

APPROVAL OF BILLS: See list
Moved by Dickson, seconded by Baier that the bills be approved for payment. All voted yea. Motion carried. Bills list on file in the Clerk's office.

ANNOUNCEMENTS:

- Christmas Tree Pickup-Residents of the Village reminded to place their live Christmas trees at the curb for pickup
- Reminder from the Village to please check on your neighbors as cold weather affects our region
- Planning Commission Meeting-Thursday, January 18th-Cancelled

- Village Council Meeting – Monday, February 12th – 7:30pm – Village Hall

MISCELLANEOUS:

ADJOURNMENTS: Motion by Baier, seconded by Dickson to adjourn the meeting. Meeting adjourned at 8:25 PM.

Mayor

Fiscal Officer