

January 14, 2019

Mayor Brett Essex called the meeting to order on Monday, January 14, 2018 with all members present.

Moved by Baier, second by Dickson that council dispense with the reading of the December 10, 2018 minutes and approve as distributed. Motion carried.

Visitors: Jeff Carson, Shona Carson, Allison Blagg, Jim Lenner, Kristi Kearns

REPORTS

Zoning Officer: Zoning Officer Brent Gates gave the December report.

- 1) Reported that new vinyl siding and windows were put on a Franklin Street property and a new metal porch roof placed on a Friendship Drive property.
- 2) Reported that he is working with Design Review Board on a sign/awning for a West Main Street business.
- 3) Reported that he has contacted a landlord about requirements for a multi-family dwelling and the work is almost finished.
- 4) Baier asked if any particular item needed to be added to the zoning officer inspection sheets that the Policy Committee is working on and Gates said that smoke detectors and carbon dioxide monitors will need to be added.

Police Chief: Police Chief Mindy Peck gave the December monthly report.

- 1) Reported there were 244 calls for service.
- 2) Reported that there were 41 traffic citations and 51 traffic warnings, bringing the total of citations for 2018 to 579 and the total of warnings for 2018 to 580.
- 3) Reported 9 misdemeanor arrests and 3 felony cases.

Fire Chief: Fire Chief Brent Gates gave the December monthly report.

- 1) Reported that there were 87 total EMS runs for the month.
- 2) Reported that there have been 994 EMS runs year to date.
- 3) Reported that there were 24 fire runs and 2 non-emergency runs.
- 4) Reported that there have been 287 fire runs year to date.

Mayor: Mayor Brett Essex gave the December Mayor's report.

- 1) Asked for nominations for council president. Baier nominated Robert Dickson, Wootton seconded, all voted in favor.

Village Administrator: Village Administrator Charlotte Colley gave the January monthly report.

- Water Production for December– 6,599,330 gallons
- Wastewater Flows for December– 14,079,200 gallons

- 1) Reported that December was a high rain month and so the amount of wastewater flows treated were much higher due to the inflow and infiltration in the system.
- 2) Reported that the water and sewer rates increased by 3% for 2019. Water rates per 1000 gallons are now \$9.50 inside the Village. Sewer rates are \$8.60 per 1000 gallons inside the Village. Out-of-town water rates are \$19.00 per 1000 gallons. Out-of-town sewer rates are \$17.20 per 1000 gallons. Public sewer district rate is \$15.00 per 1000 gallons.
- 3) Thanked the operations department for their work in removing snow and ice and thanked the police and fire departments for their assistance as well.
- 4) Reported that the operations department is working with Zemba Brothers to jet sewer lines in various locations in the Village.
- 5) Reported that the Village has submitted two proposals for funding to the Ohio Public Works Commission small government round for 2019-the Water Treatment Plant Clarifier Rehab and the North Friendship Drive Waterline Replacement Project will be evaluated in January and staff will be notified on funding decisions in February or March of 2019.
- 6) Reported that Department Heads are identifying potential capital expenditures or increased costs for 2019 and a preliminary budget will be brought to the Finance Committee in February 2019.
- 7) Reported that she is working with department heads and staff for staff evaluations in early 2019.
- 8) Dickson asked if anything further has been done regarding the Liberty Street bridge that is closed?
- 9) Colley responded that CT Engineers are looking into options.
- 10) Essex stated that the bridge will likely be a walking bridge.
- 11) Lyle asked if the bridge could be repaired to be a walking bridge while waiting for a more permanent solution to the road closure?
- 12) Essex states that currently there are liability issues as the railroad still owns the bridge.
- 13) Colley states that they are currently working with the Ohio Rail Development Commission to create a land bridge and at grade crossing.

Policy Committee: Baier reported that committee met on December 19.

- 1) Committee is working on the Non-Conforming Multi-Family Rental House Permit Ordinance and has sent a draft of the ordinance to each council member with a new inspection form and is hoping to bring the ordinance to council in February.

Safety Committee: Lyle reported that the committee met on January 9.

- 1) Committee recommends passage of Resolution 1-19-1, which will allow for the scheduled replacement of the police cruiser.

Finance Committee: Stevic reported that the committee met at 12:00PM.

- 1) Committee recommends passage Resolution 1-19-1, which will allow for loans to be sought for the purchase of the new police cruiser, with both 3 and 5 year loans being considered.
- 2) Committee recommends passage of Resolution 1-19-2, which will allow for an IT upgrade to the Village computer system. This will enhance the security of data and improve the phone system.

- 3) Committee recommends passage of both Resolution 1-19-3 and Ordinance E-1-19-1, which will allow the Mayor to hire a police officer to fill an expected vacancy in the police department.

OLD BUSINESS

Moved by Wootton

Seconded by Lyle

Ordinance D-1-19-1, an ordinance to amend Ordinance D-1-03-2, D-2-97-1, D-1-98-1, D-5-93-1, D-3-91-1 and D-2-91-2 establishing charges for water taps to the Village water system, final reading.

Wootton yea
Baier yea
Dickson yea

Stevic yea
Lyle yea

Motion Passes

Essex brings Ordinance D-2-19-1 to the council for second reading. Lyle states that she has some slight changes to wording in the ordinance that will be considered before passage next month.

Baier states that he has heard from some residents that this ordinance is taking away choice.

Lyle states that this service might be similar to electric, gas, and water services that are shared by the residents of the Village.

Wootton states that he has heard residents say that this is unfair to small business.

Dickson states that there was less negative feedback than expected at the informational meeting held prior to council.

Essex states that the recycling containers are a major component to this legislation, as the Village has tried to find ways to allow for recycling without creating a trash hazard.

Moved by Wootton

Seconded by Stevic

Ordinance D-2-19-1, an ordinance authorizing the mayor and the Village Administrator to enter into a contract with Kimble Recycling and Disposal Inc. Competitively bid by the City of Munroe Falls for refuse collection and disposal and curbside recycling, second reading.

Wootton yea
Baier yea
Dickson yea

Stevic yea
Lyle yea

Motion Passes

Essex brings Resolution 2-19-1 to the council and requests that a motion be made to table the resolution.

Motion Passes

| | | | |
|---------|-----|--------|-----|
| Wootton | yea | Stevic | yea |
| Baier | yea | Lyle | yea |
| Dickson | yea | | |

Motion Passes

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|---------|-----|--------|-----|
| Wootton | yea | Stevic | yea |
| Baier | yea | Lyle | yea |
| Dickson | yea | | |

Motion Passes

| | | | |
|---------|-----|--------|-----|
| Wootton | yea | Stevic | yea |
| Baier | yea | Lyle | yea |
| Dickson | yea | | |

Motion Passes

| | | | |
|---------|-----|--------|-----|
| Wootton | yea | Stevic | yea |
| Baier | yea | Lyle | yea |
| Dickson | yea | | |

Motion Passes

| | | | |
|---------|-----|--------|-----|
| Wootton | yea | Stevic | yea |
| Baier | yea | Lyle | yea |
| Dickson | yea | | |

Motion Passes

Essex brings Resolution 1-19-4 to the council, which will allow the Village Administrator to enter into a contract with Neighborhood Strategies for development related special project and strategic initiatives assistance during fiscal year 2019. Essex states that it is helpful to have a non-biased person involved in these initiatives.

Lyle questions the open ended nature of the request.

Colley responds that the legislation was open ended in the past.

Stevic asks what will happen if the year is much busier than anticipated and the amount of work goes beyond 100 hours?

Lenner responds that he is willing to take a chance on there being more or less work than 100 hours and as long as the work is within a reasonable scope that will be the charge.

Lyle states that she does not see the urgency in this resolution. She states that other contracts are specific as to the type of work being done.

Colley states that Lenner will be able to work with other landowners interested in development within the Village.

Wootton asks how this role will interact with legal council.

Colley states that Lenner will work on particular issues that he has expertise in, using medical marijuana as an example.

Essex states that this contract is similar to the contract offered to the solicitor and that the urgency of passing the resolution is so that progress is not slowed down.

Stevic states that the budget is tight and asks if this is a good fit, budgetwise?

Colley states that there is cushion in the budget this year, as debt has fallen off.

Stevic asks if this hourly rate is fair as compared to other rates?

Essex states that the fee is conservative compared to other Villages.

Lyle asks if this is work that could be done by the Village Administrator or the mayor?

Essex states that these are areas where he and the Administrator do not have expertise.

Colley states that it is helpful to have outside eyes on specific projects.

Lyle asks what will happen if there is no development in this fiscal year?

Colley states that Lenner will create a plan for future development, looking at the zoning code and certain fees, and there will be a reevaluation at the end of the year.

Lyle states that she believes that council has the responsibility to create a long-term plan and that this approach is backward of that.

Dickson states that he shares Lyle's concerns but feels more comfortable with the detailed feedback that council has received for the work done in the previous year.

Stevic states that council will need more feedback moving forward.

Lenner states that he will be at all council meetings to provide information and answer questions when he is able.

Baier states that council wants to encourage development of the area and he is comfortable but also apprehensive with the information given.

Moved by Baier

Seconded by Wootton

Resolution 1-19-4, a resolution to authorize the Village Administrator to enter into a contract with Neighborhood Strategies for development related special project and strategic initiatives assistance during fiscal year 2019 and declaring an emergency.

Wootton yea
Baier yea
Dickson yea

Stevic yea
Lyle yea

Motion Passes

Moved by Wootton

Seconded by Baier

That **Resolution 1-19-4** be approved as read.

Wootton yea
Baier yea
Dickson yea

Stevic yea
Lyle yea

Motion Passes

APPROVAL OF BILLS: See list

Moved by Dickson, seconded by Wootton that the bills be approved for payment. All voted yea. Motion carried. Bills list on file in the Clerk's office.

ANNOUNCEMENTS:

- Planning Commission meeting- Thursday, January 24th-cancelled
- Village Council Meeting – Monday, February 11th – 6:30pm – Village Hall

MISCELLANEOUS:

EXECUTIVE SESSION: Baier motioned, Lyle seconded to moved into executive session to discuss personnel/interview for potential Village Council member. Council moved to executive session at 8:07 PM.

ADJOURNMENTS: Motion by Baier, seconded by Stevic to adjourn executive session. Executive session adjourned at 8:50 PM.

Lyle makes a motion, Baier seconds, to appoint Dickson to the Harper Cabin Board as the council representative. All vote in favor.

Dickson makes a motion, Wootton seconds, to appoint Kristi Kearns to the vacant seat on Village Council. All vote in favor.

Motion by Dickson, second by Lyle to adjourn meeting. Meeting adjourned at 8:53 PM.

Mayor

Fiscal Officer