

January 13, 2020

Mayor Jennifer Lyle called the meeting to order on Monday, January 13, 2020 with all members present.

Moved by Baier, second by Dickson that council dispense with the reading of the December 9, 2019 minutes and approve as distributed. Motion carried.

Visitors: Marsha Wagner, Dana Parsons, Tommy Warden Jr., Julie Monroy, Shirley Rose, Jackie Matheny, Jim Dooley, Niki Wolfe

Kimble Representatives Julie Monroy and Tommy Warden, Jr. addressed council about the recent audit of recycling bins within the Village. They stated that Kimble had tagged bins that were not in compliance with acceptable recycling practices, with the main issues being pizza boxes and plastic bags being placed in the bins. Monroy stated that, as of this week, only 10 containers were still out of compliance and so the company is pleased with the improvement. Council member Wootton asked about recycling metal cans and paper milk cartons. Monroy answered that metal cans are recyclable and any carton made of waxy paper is not. Council member Shegog stated that he has heard from residents who were left no information on the tag on their recycling container as to why their recycling was not taken. Monroy stated that she would speak to the drivers about leaving clear information about why the recycling was not acceptable.

REPORTS

Zoning Officer: Zoning Officer Brent Gates gave the December monthly report.

- 1) Reported that there was an indoor remodeling job on Harper Street that did not require a permit.

Police Chief: Police Chief Mindy Peck gave the December monthly report.

- 1) Reported that there were 277 calls for service.
- 2) Reported that there have been 3166 calls for service year to date.
- 3) Reported that there were 31 traffic citations and 35 traffic warnings for the month.
- 4) Reported that there were 377 traffic citations and 564 traffic warnings year to date.
- 5) Reported that there were 4 misdemeanor arrests, 1 felony arrest and 2 warrant arrests.
- 6) Reported that the police department provided K9 assistance 3 times during the month.

Fire Chief: Fire Chief Brent Gates gave the December monthly report.

- 1) Reported that there were 66 total EMS runs for the month.
- 2) Reported that there have been 873 EMS runs year to date.
- 3) Reported that there were 21 fire runs and 2 non-fire runs.
- 4) Reported that there have been 216 fire runs year to date.
- 5) Reported that the Fire Department received a MARCS grant for \$2160.
- 6) Baier made a motion, Dickson seconded, to accept the appointments of the following people to the Volunteer Firefighters Dependent Fund: Jennifer Lyle, Robert Dickson, Brent Gates, Mike Kruzan, and George Shegog. All voted in favor.

Mayor: Mayor Lyle reported her monthly details.

- 1) Reported that she attended a White House Conference for Women Municipal Leaders and a meeting of the Mayor's Partnership for Progress.

Fiscal Officer: Fiscal Officer Lynn Marlatt gave the December monthly report.

- 1) Reported that the fund status is \$615,878.
- 2) Reported that the Village had collected 106% of projected revenue and had paid 95% of budgeted expenditures.
- 3) Reported that Resolution 2020-1-1 is a resolution to approve bidding and sale of the following excess equipment: 1997 GMC Pickup Truck, 2012 Ford Escape, and John Deere Gator Broom Attachment.

Village Administrator: Village Administrator Charlotte Colley gave the December monthly report.

- Water Production for December– 6,569,930 gallons
- Wastewater Flows for December– 11,173,500 gallons

- 1) Reported that the operations department completed leaf collection and switched equipment over to ice/snow treatment. Reported that the operations department has been patching potholes and working to finalize smaller projects prior to winter hitting the area.
- 2) Reported that she is working with Department Heads to complete budget requests for the 2020 budget process.
- 3) Reported that staff are working through the data collected during smoke testing in the fall. Letters to property owners will be coming out shortly which identify issues observed and requirements/time frames to correct issues by. Village items are being identified to determine what can be addressed in house and what needs to be done by an outside agency.
- 4) Reported that staff will be putting together a summary of activities from 2019 to include in the 2019 Annual Report, with an anticipated document ready in March 2020.
- 5) Reported that Leisha Hickenbottom has transitioned to a full-time position elsewhere, leaving a vacancy in the NCAARD Program Director role. The NCAARD Board is working to determine how to fill the vacancy.
- 6) Reported that water rates increased by 7% per Ordinance D-1-09-1 and Ordinance 2019-2 to the following rates: \$10.20 per 1000 gallons in town rate and \$20.30 per 1000 gallons out of town rate. Reported that sewer rates increased by 3% per Ordinance D-1-09-1 to the following rates: \$8.90 per 1000 gallons in town rate, \$17.70 per 1000 gallons out of town rate, \$15.45 per 1000 gallons public sewer district, and \$30.50 per billing for the flat sewer rate.

Lyle asked that council organization begin. Council meetings and dates were set prior to the January meeting for publication ahead of the January meeting. Shogog asks that the council rules be amended to reflect that council meetings and dates are decided ahead of the January meeting.

Dickson, Council President, assigning the following committees and chairs, recognizing that council is still in the process of filling one vacant seat:

Infrastructure Committee: Dickson, chair; Shegog; vacant seat

Policy Committee: Baier, chair; Wootton; Shegog

Safety Committee: Kearns, chair; Dickson; Baier

Finance Committee: Wootton, chair; Kearns; vacant seat

Baier suggests that committees meet to decide a standing date for a meeting each month that will be used if needed.

Council discusses the use of secret ballots to vote for council president, as stated in the council rules. Baier states that this will be looked at by the policy committee to see if revision of the rule is needed. Council will use the secret ballot for the vote per the rules.

Baier nominates Dickson as council president. Dickson states that he would accept the position. Ballots are cast and yesses carry.

Dickson makes a motion to postpone using council rules until policy can review changes that need to be made. Wootton states that he would like to approve using council rules as a framework and Baier states that by adopting the rules the policy committee can then make specific changes as they appear. Dickson then makes a motion to approve council rules, Kearns seconds, motion passes.

OLD BUSINESS

NEW BUSINESS

Moved by Wootton

Seconded by Shegog

Resolution 2020-1-1, a resolution authorizing the fiscal officer to advertise and accept bids for unnecessary equipment and to proceed with sale to the highest bidders and declaring an emergency.

Wootton	yes
Baier	yea
Dickson	yea

Shegog	yea
Kearns	yea

Motion Passes

Moved by Shegog

Seconded by Wootton

That **Resolution 2020-1-1** be approved as read.

Wootton	yea
Baier	yea
Dickson	yea

Shegog	yea
Kearns	yea

Motion Passes

Moved by Kearns

Seconded by Wootton

Resolution 2020-1-2, a resolution authorizing a two-year contract with the Village Solicitor for legal services and declaring an emergency.

