

Village of New Concord
Income Tax Department
PO Box 10
2 West Main Street
New Concord OH 43762
Phone – 740/826-7671
Fax – 740/826-7617

TO: CONTRACTORS/SUBCONTRACTORS

FROM: VILLAGE OF NEW CONCORD
INCOME TAX DEPARTMENT

RE: VILLAGE OF NEW CONCORD INCOME TAX

Businesses not located within the village limits of New Concord but who perform work or services within the village limits are required to file an annual income tax return. Net profits are taxable on earnings from trade or business conducted in or derived from activity in New Concord. Income tax returns, which include a declaration of estimated tax, are mailed out in January of each year and are due by April 15th.

If you are a contractor performing work within the Village of New Concord, you are required to inform the Village of New Concord Income Tax Department of the names, addresses and wage earnings of employees working within the village limits. Non-resident employers (contractors, etc.) doing business within the municipality are also required to deduct at the time of payment of salaries, wages, commissions or other compensation, the tax of 1.5% on the gross amount earned in the municipality.

If you use subcontractors on work with the Village of New Concord, you are required to inform the Village of New Concord Tax Department of subcontractors' names, addresses and federal identification numbers.

For additional information or forms, please contact our office at 740/826-7671.