2017 Operating Budget Executive Summary

2016 Budget Review

The Village of New Concord enjoyed a fiscally responsible 2016. Total budget expenses were 10% less than the approved 2016 permanent appropriations. The general fund expenditures decreased 2.5% from 2015. Fire/EMS, Water and Sewer expenditures were consistent with 2015 while Swimming Pool expenditures increased 40%. The total 2016 carryover amount for the Village was \$633,031.

There were numerous unanticipated expenses in 2016. A few of these expenses include the Transportation Enhancement Project resulted in \$29,400 from the general fund as well as a two year debt note of \$49,362. Preliminary engineering fees for the Ground Water Storage Tank resulted in the use of \$30,000 from the Water Fund. The Village had the opportunity to make major repairs to a section of Cherry Lane for \$14,000 from the Street Assessment Fund.

2016 was the first year that the Village received the full amount of the additional .05% increase for safety services. The total amount received for Income Taxes in 2016 was \$905,704. Of this amount \$301,901 was allocated to Village Safety Services.

Total 2016 revenue for the Village of New Concord increased 7% from 2015. Overall general fund revenue increased 9.5% from 2015. Fire/EMS, Water and Sewer revenue were consistent with 2015. The Swimming Pool showed a slight decrease from 2015.

2017 Budget Proposal

The Village of New Concord has proposed \$4,630,813 in expenditures and \$4,217,617 in projected revenues. A key component to ensuring fiscal sustainability is the Village's insistence on projecting revenues low and estimating expenses high. This approach ensures that, should unanticipated financial constraints befall the Village, operations will continue as normal or be easily scaled back to appropriate levels.

Some major projects and initiatives the Village is considering for 2017 include:

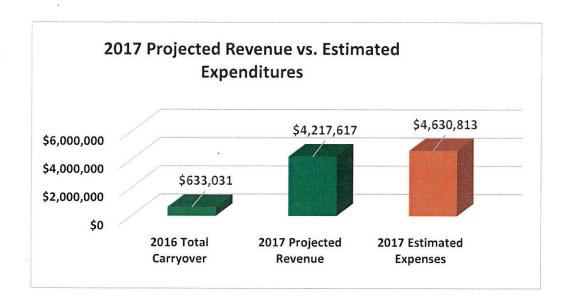
- Replacement of the Ground Water Storage Tank and associated water distribution lines
- Sewer line televising
- Addition of a 4th Water & Wastewater Plant Operator position
- Pay increase for Part-time Fire & EMS staff
- Replacement of SCBA Bottles for Fire Department
- Active Shooter kits for the Police Department
- Roof replacement at Wastewater Plant lab building
- Brick Street repair
- Annual Street Improvement project
- Bucket truck for the Operations Department

Village staff would like to thank Council, the Mayor and the New Concord community for all of your support. We're dedicated to continuous improvement of Village services and are glad to serve the community.

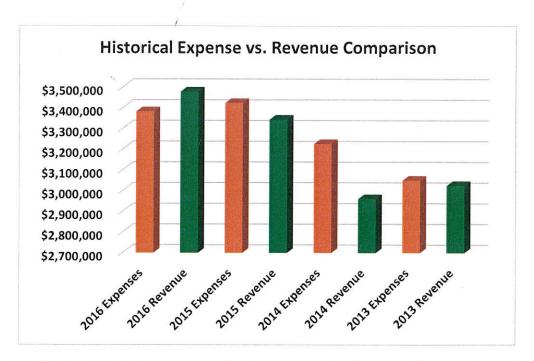
Major Village of New Concord Departments/Funds Review

Major Departments/Funds	2016 Carryover	Proposed 2017	Projected 2017
		Expenses	Revenue
General Fund	\$90,178	\$1,249,939	\$1,069,650
Administration Department		\$818,774	
Police Department		\$313,165	
Fire Department	\$169,651	\$828,055	\$687,000
Operations Department (Includes street assessment, MLV and	\$36,655	\$330,580	\$298,600
Water Department	\$139,001	\$639,343	\$539,000
Wastewater Department	\$92,710	\$570,017	\$505,000
NCAARD	\$25,315	\$30,300	\$21,000
Pool	\$213	\$47,400	\$30,000
Total Operating Budget	\$633,031	\$4,630,813	\$4,217,617
-			

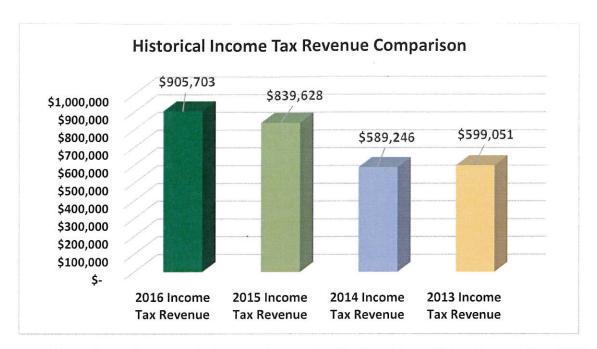
Village of New Concord 2017 Operating Budget Summary



The Village of New Concord develops the operating budget by estimating future expenditures high and projecting future revenues low. This conservative approach to budgeting helps to ensure that the Village remains fiscally sound. In 2017 the village estimates \$4,630,813 in expenditures and projects \$4,217,617 in revenue. The carryover, unspent funds, from 2016 totals \$633,031. The carryover is used to provide funding for the beginning of the new fiscal year.



This graph depicts the historical revenue received as compared to the expenditures made by the Village of New Concord from 2013 through 2016.



The graph above shows the amount of income tax received by the Village of New Concord from 2013 through 2016. The sizeable increase between 2014 and 2015 is a result of the increased Safety Service income tax (.05%). The total amount of additional income tax generated was fully realized in 2016 and the Village anticipates receiving a similar amount during 2017.

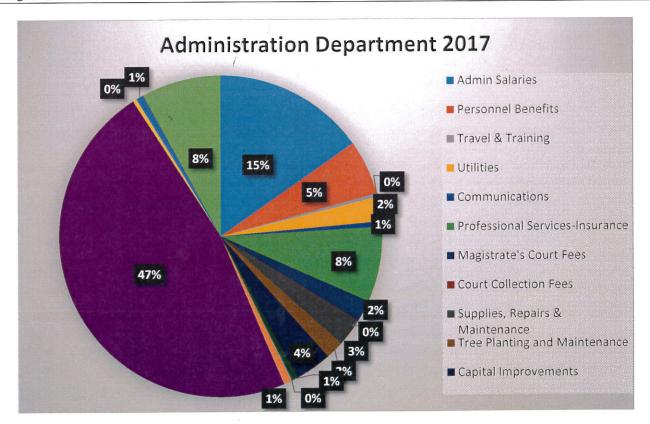
				,000	-1-0-19070	, ,	,			I/P = Lease Purchase
		,		442 806	2 164 395	373.995	283.148	2,255,242		Total
10/25	15-22	8 year	1.9%	25,811.26	122,058	23,072		145,130	General	TIF Bond
12/1 & 6/1	04-18	15 year	4.8%	69,500	.65,000	60,000		125,000	General	Facilities G. O. Bond (Fifth/Third Bank)
3/15	17-18	2 year	2.50%	25,632.31	23,739	25,623		49,362	General	Trans/Lighting Project Note (Century Bank)
1/25	12-18	7 year	4.2%	7,172.99	6,877	6,591		13,468	Operations	2011 Ford Dump Truck L/P (Community)
										Administration Department Debt
1/1	18-20	3 year	2.35%	0.00	29,028		29,028		Police	2016 Ford Cruiser L/P (Huntington Bank)
10/23	14-18	5 year	2.7%	6,159.14	6,000	5,845		11,845	Police	2014 Cruiser (Century Bank)
				50,000						Police Department Debt
1/9	16-20	5 year	2.65%	5,329.07	15,176	4,798		19,974	Operations	2015 Ford Pick-up L/P (Century Bank)
				78.7						Operations Department Debt
2/1	18-24	7 year	2.85%	0.00	254,120		254,120		Fire	2016 Ford Braun Medic L/P (Huntington Bank)
5/15	12-18	7 years	4.0%	27,800.57	25,710	25,715		51,425	Fire	EMS Squad L/P (Century Bank)
5/31	08-18	10 year	3.6%	57,253.62	54,889	52,621		107,510	Fire	Firetruck L/P (Community Bank)
										Fire Department Debt
1/31	14-28	10 year	0.0%	10,843	119,277	10,843		130,120	Water	OPWC West Tank Repair Loan
1/1 & 7/1	12-22	10 year	3.4%	8460.9	38,553	6,950		45,503	Water	OWDA N. Friendship Water Line
1/1 & 7/1	96-21	25 year	5.8%	92,537	284,912	71,677		356,589	Water	OWDA Water Improvement Loan
										Water Debt
4/1	12-51	40 years	2.2%	22,291.75	518,420	10,000		528,420	Sewer	2011 USDA Sewer Bonds
1/31	11-40	30 year		8,517	191,625	8,516		200,141	Sewer	OPWC West Sewer Loan
1/1 & 7/1	07-27	20 years		8,586	77,631	7,752		85,383	Sewer	OWDA-East Sewer Loan
2/4 & 8/4	12-25	14 years	4.1%	38,809.72	261,535	27,018		288,553	Sewer	Refinance Sewer Bonds - Community Bank
1/1 & 7/1	03-23	20 years	0.0%	11,646	64,050	11,646	1)	75,696	Sewer	OWDA-WWTP Clarifiers Loan
2/5	08-18	10 year	5.2%	16,455.87	5,795	15,328		21,123	Sewer	Sewer Sludge Press L/P (Huntington Bank)
										Sewer Debt
				in 2017	12/31/2017	in 2017	in 2017	1/1/2017		
I ay Dates	Start-End I ay Dates		Rate	Due	Outstanding	Retired	Issued	Outstanding		
Pay Dates	Start-End	Term	Interest	Payment	Principal	Principal	Principal	Principal	Dept.	Issue
					Debt	v Concorc	2017 Village of New Concord Debt	2017 Villa		

L/P = Lease Purchase

Administration Department

- Village Administration which includes: Economic Development activities, event administration, community development activities, facilitation of the street tree and sidewalk programs, resolution of resident concerns, coordination with Village committees, Council members and the Mayor.
- Fiscal administration of the Village including: payroll processing, payment of bills, monitoring operating budget fund expenditures, and tracking revenues.
- Collection of 1.5% income tax from individuals and businesses.
- Collection of water revenue including: water usage billed to residents, bulk water sales, water tap fees, miscellaneous water revenue, and penalty fees.
- Ensure prompt, fair and impartial hearings for persons cited for violating Village of New Concord municipal ordinances.
- Assist property owners with Zoning inquiries; ensure that property owners are aware of any applicable
 Village Code issues affecting their potential projects; and facilitate appropriate resolutions to any potential violations

Position Titles	2016 Current Number (FTEs)	2017 Adopted (FTEs)
Village Administrator	1	1
Fiscal Officer	1	1
Tax Administrator/Court Clerk/Administrative		
Assistant	1	1
Utility Billing Clerk/Administrative Assistant	1	1
Zoning Officer	.5	.5
Management Intern	1	1



2017 Administration Department Major Expenses

Tree Program (Trimming, Removal & Planting)

\$15,000

Village Hall Parking Lot Repair

\$5,000

Village Hall Exterior Renovation

\$5,000

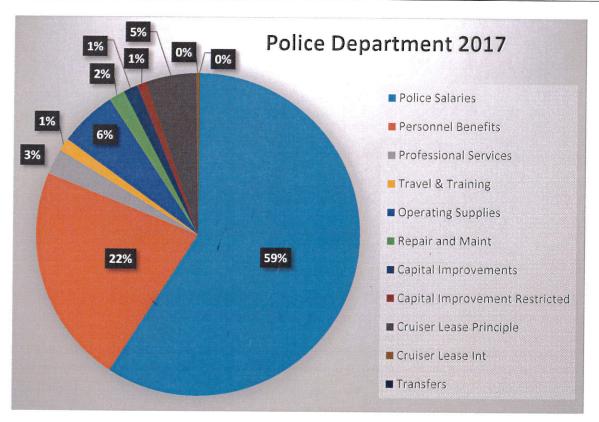
Sidewalk Repair

\$10,000

Police Department

- Provide quality, professional public safety services
- Maintain 24/7 police coverage in the Village
- Ensure that all officers receive proper education and training.
- Effectively increase the overall safety in the Village

Position Titles	2016 Current Number (FTEs)	2017 Adopted (FTEs)
Chief of Police	1	1
Sergeant	1 (vacant)	1 (vacant)
Police Officer	4	4
Auxiliary Officer	8	8



2017 Police Department Major Expenses

Active Shooter Kits \$2,500

Shotguns (2) \$1,200

Uniform Allowance \$2,000

				New	Concord Police Depart	irtment			
					Target Replacement	Life Expectancy of	Estimated		
Vehicle/Equipment	Year	Condition	Age	Mileage/Hours	Year	New Unit	Replacement Cost	Original Cost	Amount Owed
Cruiser	2014	Good	2 years	40,247	2018	5 years	\$35,000(w/ equip)	\$ 28,468.00	\$ 5,538.00
Escape	2012	Good	4 years	69,024	2016	5 years	\$35,000(w/ equip)	\$ 24,159.00	\$ 17,500.00
Escape Laptop	2012	Fair	5 years		2018	4 years	\$ 3,500.00	\$ 2,000.00	\$ -
Cruiser Laptop	2012	Fair	5 years		2018	4 years	\$ 3,500.00	\$ 2,000.00	\$ -
Shot Guns	2003	poor	14		2017	10years	\$1,000.00	n/a	\$ -
Handheld Radar	n/a	Fair	n/a	X	2017	7 years	\$ 1,000.00	n/a	\$ -
AR Rifles	2015	Great	0		unknown	10 Years	\$ 1,000.00	\$ 850.00	\$ -

Large Capital Improvement Items

Garage to house cruisers and equipment - \$50,000+ Property for shooting range & training area - \$20,000+ Major office improvements or possible location change - \$50,000+

Additional Equipment Needs/Costs:

2017 Budget Items

Active Shooter Kits-(Vests, helments)- \$ 2500.00 Shotguns- \$1000.00

2018 Budget Items Office furniture - \$1,000 Computers- \$3500.00

2019 Budget Items

Duty Weapons - \$6,000

1	New Concord	G	eneral Fu	ınd		
2016 Proposed General Fund Expenditures	2016 Adopted Budget		16 YTD ent	2016 YTD % Spent of Adopted Budget	7 Proposed	2017 % Increase Over 2016 Spent
	Police I	Эер	artment Exp	enditures		
Police Salaries	\$170,880.00	\$	189,558.00	111%	\$ 185,000.00	-2%
Personnel Benefits	\$53,000.00	\$	60,458.00	114%	\$ 69,000.00	88%
Professional Services	\$5,000.00	\$	15,130.00	303%	\$ 8,000.00	-47%
Travel & Training	\$5,000.00	\$	3,070.00	61%	\$ 4,000.00	77%
Operating Supplies	\$20,500.00	\$	15,104.00	74%	\$ 18,000.00	84%
Repair and Maint	\$5,500.00	\$	2,481.00	45%	\$ 5,000.00	50%
Capital Improvements	\$10,000.00	\$	14,119.00	141%	\$ 4,500.00	-68%
Capital Improvement Restricted	\$0.00	\$	-	0%	\$ 3,000.00	0%
Cruiser Lease Principle	\$11,029.00	\$	11,029.00	100%	\$ 15,645.00	70%
Cruiser Lease Int	\$668.00	\$	663.00	99%	\$ 1,020.00	65%
Transfers	\$2,000.00		=20	0%	\$ -	
Total Police	\$283,577.00	\$	311,612.00	110%	\$ 313,165.00	10%
	Administrat	ion	Department	Expenditures		
Admin Salaries	\$130,000.00	\$	111,054.00	85%	\$ 125,000.00	89%
Personnel Benefits	\$52,000.00	_	37,298.00	72%	\$ 45,000.00	83%
Travel & Training	\$2,000.00	_	1,991.00	100%	\$ 3,000.00	66%
Utilities	\$24,000.00	-	18,276.00	76%	\$ 20,000.00	91%
Communications	\$4,000.00	\$	3,791.00	95%	\$ 4,500.00	84%
Professional Services-Insurance	\$75,000.00	\$	60,272.00	80%	\$ 62,000.00	97%
Magistrate's Court Fees	\$9,000.00	\$	16,759.00	186%	\$ 18,000.00	93%
Court Collection Fees	\$500.00	\$	496.00	99%	\$ 600.00	83%
Supplies, Repairs & Maintenance	\$28,000.00	\$	20,304.00	73%	\$ 22,000.00	92%
Tree Planting and Maintenance	\$8,000.00	\$	11,062.00	138%	\$ 15,000.00	74%
Capital Improvements	\$10,500.00	\$	2,907.00	28%	\$ 30,000.00	10%
Capital Improvement Restricted	\$0.00	\$		0%	\$ 5,000.00	0%
One Ton Lease Interest	\$853.00	\$	853.00	100%	\$ 582.00	-32%
One Ton Lease Principle	\$6,320.00	\$	6,320.00	100%	\$ 6,592.00	96%
Transfers	\$367,000.00	\$	383,126.00	104%	\$ 387,000.00	99%
Income Tax Refunds	\$2,500.00	\$	3,741.00	150%	\$ 3,000.00	-20%
Facilities Bond Interest	\$9,500.00	_	9,500.00	100%	\$ 6,500.00	-32%
Facilities Bond Principle	\$60,000.00	_	60,000.00	100%	\$ 65,000.00	92%
Total Administration	\$789,173.00	\$	747,750.00	95%	\$ 818,774.00	91%
	Flecter	d O	fficials Expe	nditures		
Elected Officials Salaries	\$9,860.00		10,118.00	103%	\$ 10,800.00	9%
Personnel Benefits	\$1,200.00		896.00	75%	\$ 1,200.00	7%
Total Elected Officials	\$11,060.00		11,014.00	100%	\$ 12,000.00	9%

	General	Fui	nd Misc. Expe	enditures			
Auditor & Treas Fees	\$2,200.00	\$	3,940.00	179%	\$	4,000.00	10%
State Examiner's Fees	\$3,000.00	\$	17,671.00	589%	\$	7,000.00	-60%
Worker's Compensation	\$13,000.00	\$	20,221.00	156%	\$	25,000.00	8%
Election Expense	\$0.00	\$	-	0%			0%
Transfers	\$5,000.00	\$	-	0%	\$	-	0%
Advance Out	\$0.00	\$	-	0%	\$	-1	0%
Contingency Fund	\$70,000.00	\$	61,649.00	88%	\$	70,000.00	9%
Total Misc. Expenses	\$93,200.00	\$	103,481.00	111%	\$	106,000.00	10%
TOTAL GENERAL FUND					9	1,249,939.00	9%
***General Fund Permenant App	ropriations for 2017	: \$	1,251,828		-		

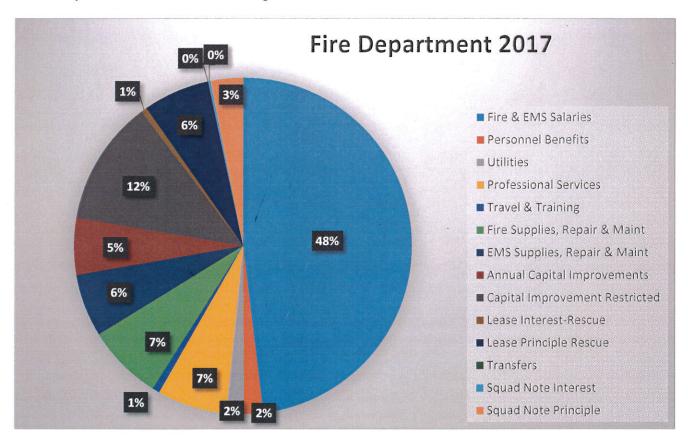
Ne	w Concord	Misc. Fu	nds		
2016 Proposed Misc. Fund Expenditures	2016 Adopted Budget	2016 YTD Spent	2016 YTD % Spent of Adopted Budget	7 Proposed dget	
	Community Co	mmons TIF E	xpenditures		
Bond and Note Principal	\$22,645.00	\$ 22,644.00	100%	\$ 23,072.00	2%
Bond and Note Interest	\$3,167.00	\$ 1,049.00	33%	\$ 2,740.00	62%
Total Incent Dist Debt Fund	\$25,812.00	\$ 23,693.00	92%	\$ 25,812.00	8%
***Permenant Appropriations for In Sout		Ministration of the Control of the C	ent Expenditures		
S Friendship Professional Svcs	\$20,000.00	\$ 21,535	108%	\$ 3,000	-86%
Miscellaneous	\$0.00	\$ -	0%	\$ -	0%
Capital Improvements	\$0.00	\$ -	0%	\$ -	0%
Transfer Out	\$0.00	\$ -	0%	\$ -	0%
Advance Out	\$0.00	\$ -	0%	\$:-	0%
S Friendship Improvement Fund	\$20,000.00	\$ 21,535	108%	\$ 3,000	-86%
***Permenant Appropriations for S.		em Improveme			
Professional Services	\$ -	\$ -	0%	\$ -	0%
Capital Improvments	\$ -	\$ -	0%	\$ 850,000.00	0%
	4	\$ -	0%	\$ -	0%
Transfer Out	\$ -	7	070		
Transfer Out Avance Out	\$ -	\$ -	0%	\$ -	0%

Fire Department

- Provide fire and EMS protection services and preserve the well-being and health to the residents of New Concord and those residing in the surrounding coverages areas.
- Continue education efforts with businesses, residents and school district.
- Maintain a high standard of training and education, act and perform in a safe manner, be courteous to all, and treat everyone in a professional manner.

Position Titles	2016 Current Number (FTEs)	2017 Adopted (FTEs)
Fire Chief	1	1
Officer/FF2/EMT	6.5	6.5
FF2/EMT	1	1
FF1/Medic	.5	.5
FF1/EMT or Medic	2.5	2.5

^{***}Currently there are 11 Volunteer Fire Fighters



2017 FIRE DEPARTMENT MAJOR EXPENSES

40 SCBA Bottles	\$38,000
Skid Unit for new Gator	\$3,500
20 sets of turnout gear	\$44,000
Testing for turnout gear	\$10,000
New Flooring in Administration Building	\$8,000
Annual Physicals for NCFD Staff (40)	\$60,000

Chief Gates has applied for a grant to cover the cost of the new turnout gear and is waiting to hear back. Turnout gear expires after a 10 year period. Expired gear would be a major liability to the Village if a Firefighter is hurt on the job while wearing it.

Chief Gates would like to explore the option of providing annual physicals for NCFD staff, paid and volunteer. Not having these physicals could pose a potential liability for the Village.

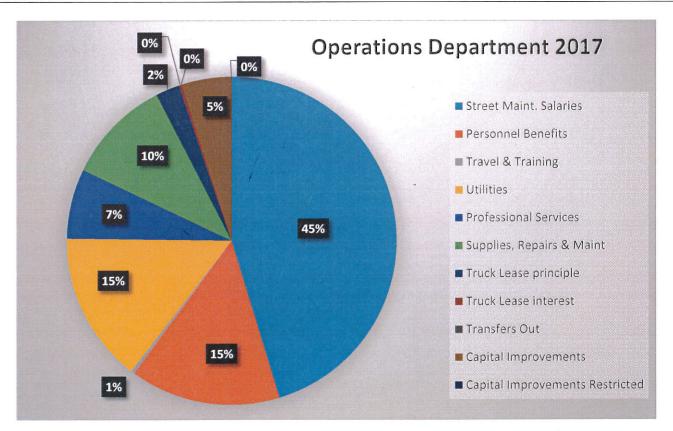
					New Cond	w Concord Fire Department	tment			
						Target				
						Replacement	Life Expectancy of Estimated	Estimated		
Vehicle/Equipment	Year	Condition	Age (years) Mileage		Hours	Year	New Unit (Years)	New Unit (Years) Replacement Cost Original Cost	Original Cost	Notes
Engine 903	1998	1998 Good	18	40621	3021	lives:	20	\$ 500,000	\$ 250,000	
Tanker 901	1995	1995 Fair	21	60157	2688.8		20	\$ 250,000	\$ 135,000	
Truck 901	1990	1990 Good	26	35700	4750.2		Unknown	\$ 1,000,000	\$	50,000 purchased used in 2012
Engine 902	1991	1991 Fair	25	48657	4297		20	\$ 500,000	\$	50,000 purchased used in 2005
Medic 903	1998	1998 Poor	18	162939		2016	2016 8 to 10	\$ 215,000	\$ 100,000	
Medic 902	2003	2003 Fair	13	33019			8 to 10	\$ 215,000	\$	3,000 purchased used in 2013
Brush 901	2008	2008 Good	∞	29223	١,		20	\$	\$ 85,000	
Rescue 901	2009	2009 Excellent	7	40988	866		20	\$ 600,000	\$ 450,000	
Medic 905	2011	2011 Excellent	5	125235			10	\$ 215,000	\$ 181,250	
**				п				QQQ QQ		
The Hodding								חחחיחר ל		
**Chief's Command								\$ 50,000		

Nev	v Concord F	ire	Departn	nent		
2016 Proposed Fire Fund Expenditures	2016 Adopted Budget		16 YTD	2016 YTD % Spent of Adopted Budget	17 Proposed dget	2017 % Increase Over 2016 Spent
	Fire Depar	tm	ent Expendit	ures		
Fire & EMS Salaries	\$358,500.00	\$	362,995.00	101%	\$ 398,000.00	9%
Personnel Benefits	\$15,000.00	\$	10,646.00	71%	\$ 15,000.00	29%
Utilities	\$15,000.00	\$	13,923.00	93%	\$ 14,000.00	1%
Professional Services	\$55,000.00	\$	61,614.00	112%	\$ 55,000.00	-10%
Travel & Training	\$5,000.00	\$	3,744.00	75%	\$ 6,000.00	36%
Fire Supplies, Repair & Maint	\$50,000.00	\$	46,729.00	93%	\$ 60,000.00	22%
EMS Supplies, Repair & Maint	\$50,000.00	\$	64,863.00	130%	\$ 50,000.00	-23%
Annual Capital Improvements	\$45,000.00	\$	32,706.00	73%	\$ 45,000.00	27%
Capital Improvements Restricted	\$0.00	\$	-	0%	\$ 100,000.00	0%
Lease Interest-Rescue	\$6,824.00	\$	6,807.00	100%	\$ 4,633.00	-32%
Lease Principle Rescue	\$50,429.00	\$	50,447.00	100%	\$ 52,621.00	4%
Transfers	\$100,000.00	\$	~	0%	\$ ~	0%
Squad Note Interest	\$3,128.00	\$	3,131.00	100%	\$ 2,086.00	-33%
Squad Note Principle	\$25,715.00	\$	25,715.00	100%	\$ 25,715.00	0%
Total Fire and EMS	\$779,596.00	\$	683,320.00	88%	\$828,055.00	17%
***Fire & EMS Fund Permenant Ap	propriations: \$85	53,4	191			

Operations Department

- Water Distribution System
- Water Meter Reading
- Sewer Collection System
- Storm Sewer Maintenance
- Roadway and Alley Maintenance
- Street Light and Traffic Signal Maintenance
- Street Sweeping, Snow Plowing and Leaf Pick-up
- Open-space and Park Maintenance
- Dead Animal Pick-up

Position Titles	2016 Current Number (FTEs)	2017 Adopted (FTEs)
Operations Manager	1	1
Operator	3	3
Winter Seasonal	1	0
Summer Seasonal	2	2



2017 Operations Department Major Expenses

Bucket Truck

\$10,000

The \$10,000 amount will not cover the entire cost of a bucket truck but it will reduce the amount of debt we would need to take out. Currently the agreement with Muskingum University is working but once the Decorative Street Lights at Garland Commons are dedicated to the Village we will likely need the bucket truck more often than the University can spare it.

2017 Potential Paving List

- North Liberty, South Street to Center Street (1086' x 21')
- East end of Maple Avenue (230' x 12')
- Sunafrank Alley from Cherry Lane to High Street (175' x 18')
- Lakeside Drive from new SRTS sidewalk heading south (212' x 18')
- Chestnut Alley, north of Main Street (185' x 12')
- Garfield Avenue patch (40' x 8')
- Community Commons patch (9' x 8')
- 155 W. Main Street patch (5' x 7')

Total Available for Paving/Street Repair: \$76,500

2017 Brick Street Repair

Montgomery Blvd – Curb to Curb for approximately 190 Square Yards Village plans remove and clean bricks, pour 6" of concrete and replace bricks on top of concrete base

Total Available for Brick Street Repair: \$20,000

		Operati	ons Depart	tment Vehicle/Equip	ment Replacemen	t Schedule				
					Target					
]					Replacement	Life Expectancy o	f Estimate	d		
Vehicle/Equipment	Year	Condition	Age	Mileage/Hours	Year	New Unit	Replacen	nent Cost	Original Co	ost
Ford F250		2015 Excellent		1		N-Marine Marine	\$	25,000	\$	24,650
GMC Utility Truck		1997 Fair	19 years				\$	30,000	\$	25,000
GMC Dump Truck - 2 Ton		2001 Fair	15 years				\$	68,000	\$	62,000
Swartz Street Sweeper - A4000		2002 Fair	14 years				\$	110,000	\$	90,000
JD Leaf Loader		2005 Excellent	11 years				n/a		\$	12,000
GMC Utility Truck		2006 Excellent	10 years				\$	30,000	\$	20,000
GMC Dump Truck		2008 Excellent	8 years				\$.	68,000	\$	61,000
Ford Dump Truck		2011 Excellent	5 years				\$	48,000	\$	42,550
New Hollard Tractor		1999 Fair	17 years				\$	25,000	\$	18,000
Kubota Tractor		2003 Fair	13 years				\$	20,000	\$	15,000
Case 580		2003 Fair	13 years				\$	60,000	\$	50,000
John Deer Gator		2006 Good	10 years				\$	15,000	\$	15,000
Ex Mark Mower		2016 Excellent		1			\$	11,000	\$	14,000
Air Compressor	n/a	Good	n/a				n/a		n/a	

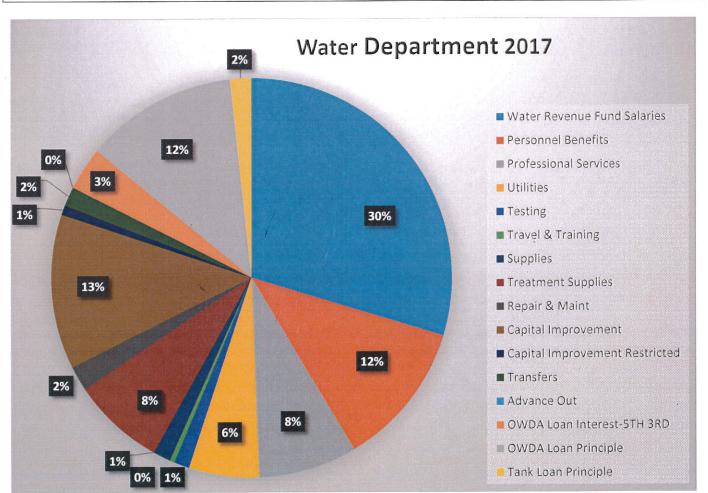
New Co	oncord Ope	rat	ions Depa	artment			
2016 Proposed Operations Department & Street Fund Expenditures	2016 Adopted Budget		16 YTD Spent	2016 YTD % Spent of Adopted		2505	2017 % Increase Over 2016 Spen
	Operation	s D	epartment Ex	penditures			
Street Maint. Salaries	\$82,000.00	\$	88,803.00	108%	\$	92,000.00	3%
Personnel Benefits	\$30,000.00	\$	27,329.00	91%	-	30,000.00	9%
Travel and Training	\$461.00	\$	307.00	67%	\$	750.00	59%
Utilities	\$34,000.00	\$	27,498.00	81%	\$	30,000.00	8%
Professional Services	\$11,000.00	\$	13,270.00	121%	_	14,000.00	5%
Supplies, Repairs & Maint	\$24,000.00	\$	20,573.00	86%		21,000.00	2%
Truck Lease principle	\$4,676.00	\$	4,676.00	100%	\$	4,799.00	3%
Truck Lease interest	\$653.00	\$	653.00	100%	\$	531.00	-19%
Transfers Out	\$0.00	\$	=	0%	\$	-	
Capital Improvements	\$19,000.00	\$	18,913.00	100%	\$	10,000.00	-47%
Capital Improvements Restricted	\$0.00	\$	-	0%	\$	-	
TOTAL STREET MAINTENANCE	\$205,790.00	\$	202,022.00	98%	\$2	203,080.00	1%
***Permenant Appropriations for C	Operations Depa	rtm	ent: \$203,953				
MVL Tax Capital Improvement	\$4,644.00	\$	3,996.00	86%	\$	4,000.00	0%
***Permenant Appropriations for I	MVL Tax: \$4,186						EXCENSIONS SANIONS OF SANIONS
Permissive Tax Capital Improve	\$6,816.00	\$	6,800.00	100%	\$	7,500.00	9%
***Permenant Appropriations for F	Permissive Tax: \$	8,40)5				
	Street Asse	essr	nent Fund Ex	penditures			
Repairs and Maintenances	\$35,000.00	\$	28,223.00	81%	\$	29,000.00	3%
Capital Improvement	\$60,000.00	\$	66,487.00	111%		85,000.00	22%
Auditor & Treasurer's Fees	\$2,000.00	\$	1,815.00	91%	\$	2,000.00	9%
Total Street Assessment Fund	\$97,000.00	\$	96,525.00	100%	\$	116,000.00	17%
***Permenant Appropriations for S	treet Assessmen	t Fu		A1120000-\$4050-\$30	-		2770

No.

Water Department

- Deliver safe, reliable, high-quality water in sufficient volume to meet consumers' needs
- Protect public health by ensuring delivered water complies with regulatory standards and addressing emergency situations promptly and thoroughly
- Improve operations and services, achieving cost-effectiveness and efficiency without sacrificing quality
- Plan for the future by investing today in preventive maintenance, periodic renewal, and replacement of facilities

Position Titles	2016 Current Number (FTEs)	2017 Adopted (FTEs)
Plant Superintendent	.5	.5
Plant Operator	1.5	2



2017 Water Department Major Expenses

Backwash Pump \$15,000

Water Meters \$7,000

Highland Avenue Waterline Replacement \$29,000

Friendship Drive Phased Waterline Replacement \$39,000

\$850,000

Ground Water Storage Tank Replacement Project

\$124,000	\$124,000		2019			N/A	N/A	Aire02 Aerator/Mixer
\$3,500	\$5,000	10 years	2018			Fair	Varies	Blowers
Unknown	\$5,000	10 Years	2018			Fair	2008	Belt Press maintenance
Unknown	\$25,000	32 years	2018		33	Fair	1984	Filter Control Replacement
\$1,500	\$1,500	2 years	2017		1.5	Fair	2014	UV Bulbs
\$1,500	\$1,695	10 Years	2017		15	Fair	2000	Ammonia Meter
\$875	\$1,500	10 Years	2017		10	Fair	2005	Dissolved O2 Meter
N/A	\$8,000	20 + years	- 2017	í	20	Poor	1984	Lab Bldg roof
Varies	\$15,000	10 Years	As needed	7		Varies	Various	Pump(s)
N/A	\$95,000	20 + years	2017			N/A	N/A	Generator
								Waste Water Plant
\$3,500	\$4,000	5 years	2017		з	Fair	2014	SCADA computer
	\$4,500	10	2018	٠	11	Fair	2005	CL17 Analyzer
\$3,200	\$4,000	10 years	2018		11	Fair	2005	Benchtop Turbidimeter
	\$20,000	15 years	As needed		21	Fair	1995	High Service Pump
Varies	\$3,000	2 years	As needed			Varies	Varies	Chemical pumps
Improvement	\$2,500	10 years	2017					Upper reservoir sipon line
Unknown	\$4,000	20 years	2018	Clearwell room		Fair		Roof Replacement
N/A	\$95,000	20 + years	2017			N/A	N/A	Generator
Improvement	\$175,000	20 + years	2020			N/A	N/A	Filter Face Piping
N/A	\$125,000	30 years	2018	·	21	Poor	N/A	Claifier Rehabilitation
Unknown	\$20,000	20 years	2018	Not tracked	21	Fair	1995	Carbon Feeder
Unknown	\$15,000	15 years	2017	Not tracked	21	Poor	1995	Backwash pump
								Water Treatment Plant
Original Cost	Replacement	Life Expectancy of New Unit	Replacement Year	Mileage/Hours	Age	Condition	Year	Vehicle/Equipment
	Estimated		Target					

This Equipment Replacement schedule is intended to replace equipment as per manufacturer's specifications.

Equipment may need to be replaced sooner or later than anticipated.

While it is not a comprehensive list, it is a good faith effort at identifying our equipment replacement needs.

New Conc	ord Water D	epartment	and the second s		
2016 Proposed Water & Utility Deposit Fund Expenditures	2016 Adopted Budget	2016 YTD Spent	2016 YTD % Spent of Adopted Budget	2017 Proposed Budget	2017 % Increase Over 2016 Spent
	Water I	Department Ex	penditures		
Water Revenue Fund Salaries	\$175,000.00	\$ 175,971.00	101%	\$ 190,000.00	7%
Personnel Benefits	\$60,000.00	\$ 62,006.00	103%	\$ 75,000.00	17%
Professional Services	\$41,000.00	\$ 49,789.00	121%	\$ 51,000.00	2%
Utilities	\$36,000.00	\$ 34,538.00	96%	\$ 36,000.00	4%
Testing	\$10,000.00	\$ 6,318.00	63%	\$ 8,000.00	21%
Travel & Training	\$2,000.00	\$ 1,287.00	64%	\$ 2,500.00	48%
Supplies	\$7,000.00	\$ 3,414.00	49%	\$ 9,000.00	62%
Treatment Supplies	\$37,000.00	\$ 47,826.00	129%	\$ 48,000.00	0%
Repair & Maint	\$23,500.00	\$ 11,237.00	48%	\$ 13,000.00	14%
Capital Improvement	\$72,000.00	\$ 15,732.00	22%	\$ 80,000.00	80%
Capital Improvement Restricted	\$0.00	\$ -	0%	\$ 5,000.00	0%
Transfers	\$5,000.00	\$ -	0%	\$ 10,000.00	0%
Advance Out	\$0.00	\$ -	0%	\$ -	0%
OWDA Loan Interest-5TH 3RD	\$27,000.00	\$ 18,716.00	69%	\$ 22,371.00	16%
OWDA Loan Principle	\$75,000.00	\$ 74,432.00	99%	\$ 78,628.00	5%
Tank Loan Principle	\$10,843.00	\$ 10,843.00	100%	\$ 10,844.00	0%
Total Water Dept.	\$581,343.00	\$ 512,109.00	88%	\$ 639,343.00	20%
***Water Department Permenant A	Appropriations: \$	678,727			
	Utility	/ Deposit Expe	enditures		
Utility Deposits Refunded	\$3,000.00	\$ 1,732.00	58%	\$ 3,000.00	42%
Deposits Applied	\$3,000.00	\$ 2,341.00	78%	\$ 3,000.00	. 22%
Transfers	\$15,000.00	\$ -	0%	\$ 15,000.00	0%
Total Utility Deposits	\$21,000.00	\$ 4,076.00	19%	\$ 21,000.00	80%
***Utility Deposit Permemant App	propriations: \$26,	149			

Wastewater Department

- Protect public health by protecting Ohio waterways, ensuring treated water complies with regulatory standards, and addressing emergency situations promptly and thoroughly
- Improve operations and services, achieving cost-effectiveness and efficiency without sacrificing quality
- Plan for the future by investing today in preventive maintenance, periodic renewal, and replacement of facilities
- Perform Laboratory analysis on waste water to measure the performance of treatment system.

Position Titles	2016 Current Number (FTEs)	2017 Adopted (FTEs)
Plant Superintendent	.5	5
Plant Operator	1.5	2



2017 Sewer Department Major Expenses

Electric Work at Plant

\$12,500

Lab Roof Repair

\$8,000

Sewerline Televising

\$5,000

Shadyside Drive/Rt 40 Sewerline Extension (20% of \$120,000)

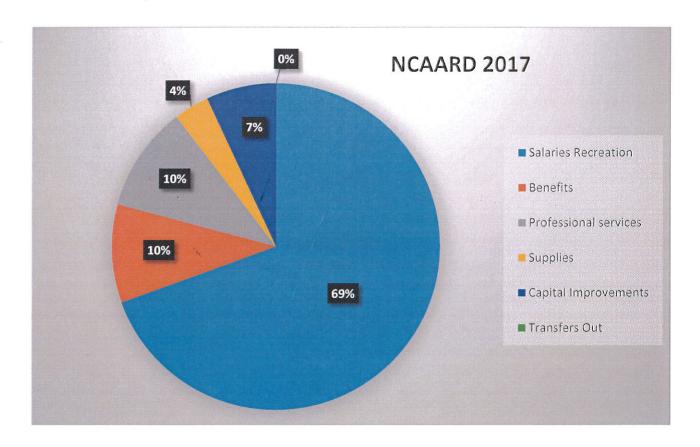
\$24,000

New Co	ncord Waste	wa	ter Depa	rtment			
2016 Proposed Wastewater Dept, Debt and Reserve Expenditures	2016 Adopted Budget	201	6 YTD Spent	2016 YTD % Spent of Adopted Budget		7 Proposed dget	2017 % Increase Over 2016 Spent
	Wastewater D	ера	rtment Exper	nditures			
Sewer Salaries	\$160,000.00	\$	164,932.00	103%	\$	175,000.00	6%
Personnel Benefits	\$60,000.00	\$	55,207.00	92%	\$	60,000.00	8%
Professional Services	\$66,000.00	\$	55,775.00	85%	\$	60,000.00	7%
Utilities	\$55,000.00	\$	61,902.00	113%	\$	62,000.00	0%
Testing	\$7,500.00	\$	5,474.00	73%	\$	6,500.00	16%
Travel & Training	\$2,000.00	\$	1,641.00	82%	\$	2,500.00	34%
Supplies	\$5,500.00	\$	2,791.00	51%	\$	3,500.00	22%
Treatment Supplies	\$4,000.00	\$	4,000.00	100%	\$	5,000.00	20%
Repair & Maintenance	\$35,000.00	\$	24,342.00	70%	\$	28,000.00	12%
Capital Improvement	\$51,000.00	\$	11,182.00	22%	\$	46,000.00	76%
Capital Improvement Restricted	\$0.00	\$	-	0%	\$	5,000.00	0%
Ref Sewer Bond Principle	\$25,889.00	\$	26,228.00	101%	\$	27,018.00	3%
Ref Sewer Bond Interest	\$12,921.00		12,582.00	97%	\$	11,792.00	-6%
Transfers Out	\$28,000.00	_	27,292.00	97%	\$	28,000.00	3%
WWTP Clarifiers Principle	\$11,646.00	\$	11,646.00	100%	\$	11,646.00	0%
East End Sewer Interest	\$911.00	\$	911.00	100%	\$	835.00	-8%
East End Sewer Prin	\$7,675.00	_	7,675.00	100%	\$	7,752.00	0%
Sludge Press Interest	\$1,899.00	\$	2,359.00	124%	\$	1,128.00	-52%
Sludge Press Prin.	\$14,557.00	\$	14,097.00	97%	\$	15,329.00	9%
West Side Sewer Debt	\$8,517.00	\$	8,517.00	100%	\$	8,517.00	0%
Total Sewer Fund Expense	\$558,015.00	-	498,553.00	89%		\$565,517.00	12%
***Sewer Fund Permenant Approp	oriations: \$571,660	3		•			
	Waste	ewat	er Plant Debi				
USDA WWTP Bonds Int	\$12,292.00		12,114.00		\$	12,067.00	0%
USDA WWTP Bonds Principle	\$10,000.00	_	10,000.00	100%	\$	10,300.00	3%
Transfers Out	\$0.00	_	-	0%	\$		0%
Total Sewer Plant Debt	\$22,292.00	_	22,114.00	99%	Ψ	\$22,367.00	
***Sewer Plant Debt Fund Permer				0070		Ψ.Ε.,ΟΟΥ.ΟΟ	270
	Wast	awa:	ter Reserves				
Sewer Plant Major Repair & Mt	\$0.00		ioi itogerves	0%	\$		0%
Capital Improvements	\$5,000.00			0%	\$	5,000.00	0%
Transfers Out	\$0.00			0%	\$	3,000.00	0%
Total Sewer Plant Reserve	\$5,000.00	_	-	0%	Ψ	\$5,000.00	
***Sewer Plant Reserve Fund Pern			· \$47 20E	J 70		Ψο, ο ο ο . ο ο	376

Recreation Department (NCAARD)

- NCAARD develops arts and recreation programming and facilities in the New Concord Area, offering participatory and inclusive activities that engage, inspire, and educate.
- Work with the Village Council on the Community Innovation grant to set long term recreation goals for the New Concord Area.
- Continue to provide support for the operations of the New Concord Area Pool (NCAP).
- Offer strong programs and adapt programming to meet the needs, passions, gifts, and talents of the community.

Position Titles	2016 Current Number (FTEs)	2017 Adopted (FTEs)
Program Director	.5	.5
Intern	1	1



New Conc	ord Area A	rts	s & Recr	eation Dis	tric	t			
2016 Proposed Recreation & Pool Fund Expenditures	2016 Adopted Budget	10210	16 YTD ent	2016 YTD % Spent of Adopted Budget		7 Proposed Iget	2017 % Increase Over 2016 Spent		
NCAARD Expenditures									
Salaries Recreation	\$19,000.00	\$	16,903.00	89%	\$	20,000.00	15%		
Benefits	\$3,000.00	\$	2,291.00	76%	\$	2,800.00	18%		
Professional services	\$3,000.00	\$	4,220.00	141%	\$	3,000.00	-29%		
Supplies	\$1,000.00	\$		0%	\$	2,500.00	0%		
Capital Improvements	\$2,000.00	\$	13,050.00	653%	\$	2,000.00	-85%		
Transfers Out	\$0.00	\$	2 0	0%	\$	-	0%		
Total NCAARD	\$28,000.00	\$	36,464.00	130%	\$	30,300.00	-17%		
***NCAARD Permenant Ap	propriations: \$	346,	,315						

New Concord Area Pool

- To maintain a safe and enjoyable pool environment, all swimmers and other pool visitors, employees, and volunteers.
- Increase the number of seasonal pool passes purchased.
- Offer a variety of special events/programs to assist with pool fundraising efforts.

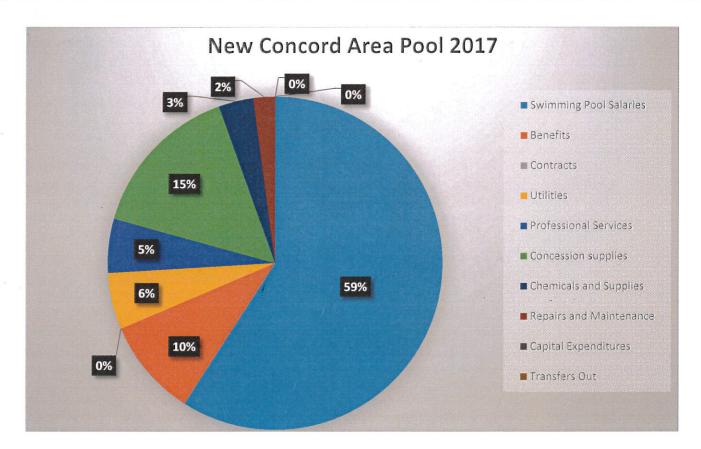
Position Titles	2016 Current Number (FTEs)	2017 Adopted (FTEs)
Pool Manager	1	1
Lifeguards	. 5	5

, i	New C	or	ncord A	ea Pool								
2016 Proposed Recreation & Pool Fund Expenditures	928	16 YTD ent	2016 YTD % Spent of Adopted Budget	Au	17 County ditor dget	Nec	7 cessary dget	2017 % Increase Over 2016 Spent				
New Concord Area Pool Expenditures												
Swimming Pool Salaries \$29,000.00 \$ 26,715.00 92% \$ 20,000.00 \$ 28,000.00 5%												
Benefits	\$6,000.00	\$	3,309.00	55%	\$	2,000.00	\$	4,500.00	26%			
Contracts	\$0.00	\$	re	0%	\$	-	\$	-	0%			
Utilities	\$1,800.00	\$	2,600.00	144%	\$	1,500.00	\$	2,600.00	0%			
Professional Services	\$2,300.00	\$	2,275.00	99%	\$	1,000.00	\$	2,500.00	9%			
Concession Supplies	\$4,300.00	\$	7,080.00	165%	\$	3,500.00	\$	7,200.00	2%			
Chemicals and Supplies	\$200.00	\$	1,471.00	736%	\$	500.00	\$	1,600.00	8%			
Repairs and Maintenance	\$1,300.00	\$	900.00	69%	\$	500.00	\$	1,000.00	10%			
Capital Expenditures	\$1,000.00	\$	7 4	0%	\$		\$		0%			
Transfers Out	\$0.00	\$	-	0%	\$	-	\$		0%			
Total Pool	\$45,900.00	\$	44,350.00	97%	\$	29,000.00	\$	47,400.00	6%			
***NCAP Permenant Approp	oriations: \$30,.	213				_						

New Concord Area Pool

- To maintain a safe and enjoyable pool environment, all swimmers and other pool visitors, employees, and volunteers.
- Increase the number of seasonal pool passes purchased.
- Offer a variety of special events/programs to assist with pool fundraising efforts.

Position Titles	2016 Current Number (FTEs)	2017 Adopted (FTEs)
Pool Manager	1	1
Lifeguards	. 5	5



Cel	ebrate New	Concord				
2016 Proposed Celebrate New Concord Expenditures	2016 Adopted Budget	2016 YTD Spent	2016 YTD % Spent of Adopted Budget	201	posed	2017 % Increase Over 2016 Spent
	Celebrate New C	oncord Expe	enditures			
Celebrate N C Profess. Services	\$7,500.00	\$ 5,292.00	71%	\$	7,500.00	7%
Misc Expenses	\$500.00	\$ 107.00	21%	\$	3,000.00	96%
Transfers out	\$0.00	\$ -	0%	\$	-	0%
Total Celebrate NC Expense	\$8,000.00	\$ 5,399.00	67%	\$ 1	10,500.00	54%
***Celebrate New Concord Perme	nant Appropriati	ons: \$16,464				

REVENUE	20	17 Projected	Year End
		Revenue	2016
Real Estate Taxes	\$	92,000.00	\$ 99,943.00
Tang Pers Property	\$		\$ _
Intangible Tax			\$ -
Total Local Taxes	\$	92,000.00	\$ 99,943.00
Income Tax	\$	585,000.00	\$ 603,803.00
Income Tax Safety Service	\$	290,000.00	\$ 301,901.00
Total Income Taxes	\$	875,000.00	\$ 905,704.00
State Shared Local Govern	\$	26,000.00	\$ 27,464.00
State Shared Estate Tax	\$	æ	\$ 28,561.00
State Shared Cigarette Tax	\$	100.00	\$ 146.00
State Shared Other Rev.	\$	500.00	\$ 1,550.00
Homestead and Rollback Rev.	\$	5,000.00	\$ 6,338.00
Elec. & Gas Dereg. Receipt			\$
Tang Pers Property Reimb	\$	1 	\$ =
Revenue in Lieu of Taxes	\$		\$ -
Total State Shared Revenue	\$	31,600.00	\$ 64,059.00
Police Training - Restricted	\$	2,200.00	\$ 1,120.00
Police Grants and Contracts	\$	-	\$ 9,223.00
Court Fines	\$	35,000.00	\$ 48,014.00
Court Fines - Agency Funds	\$	12,250.00	\$ 16,262.00
Building Permits	\$	300.00	\$ 305.00
Misc Permits	\$	1,000.00	\$ 1,400.00
Fines OVMI Educ	\$	· .	\$ e sa .
Musk Co Drug Fines - educ	\$	te.	\$ =:
Collection Fee	\$	300.00	\$ 405.00
Court Ordered Restitution	\$	(=	\$ -
Continuing Police Training	\$	-	\$ 3,815.00
Proceeds from Notes	\$:-	\$ -
Interest on Investments	\$	2,000.00	\$ 2,206.00
Contributions - Police Department	\$	=	\$ 5,140.00
Rental Income	\$	14,000.00	\$ 14,553.00
Misc Income	\$	4,000.00	\$ 7,202.00
Advance In	\$	-	\$ ш.
Transfers In	\$	-	\$ 3,892.00
Total General Misc. Revenue	\$	71,050.00	\$ 113,537.00
Total General Fund Revenue	\$	1,069,650.00	\$ 1,183,243.00

REVENUE	2	201	7 Projected	Year End
			Revenue	2016
Streets - MVL	\$	5	9,000.00	\$ 9,378.00
Streets - Gas Excise Tax	\$	5	29,000.00	\$ 29,762.00
Streets - Gas Tax	\$	5	15,000.00	\$ 15,538.00
Misc Income	\$	5	-	\$ 2,586.00

Streets - Transfers	\$	140,000.00	\$	120,000.00
Total Street Maintenance Revenue	\$	193,000.00	\$	177,264.00
Monthly MVL Tax	\$	600.00	\$	752.00
Gas Excise Tax	\$	2,070.00	\$	2,196.00
S H IMP State Gas Tax	\$	1,100.00	\$	1,260.00
Transfers In	\$	30.00	\$	30.00
Total MVL Tax Revenue	\$	3,800.00	\$	4,238.00
Permissive Tax Rev	\$	6,770.00	\$	8,059.00
Transfers In	\$	30.00	\$	30.00
Total Permissive Tax Revenue	\$	6,800.00	\$	8,089.00
T D I S	1,	00,000,00	۲.	100 440 00
Taxes-Real Estate	\$	90,000.00	\$	100,448.00
Homestead and Rollback Rev	\$	5,000.00	\$	5,850.00
Tangible Per. Prop Tax Reimb	\$	-	\$	
Rev. in lieu of Taxes	\$	-	\$	-
Street Repair Levy	-	-	direction of the last	100 200 00
Total Street Assessment Revenue	\$	95,000.00	\$	106,298.00
Celebrate New Concord Contrib.	\$	7,000.00	\$	7,720.00
Total Celebrate New Concord	\$	7,000.00	\$	7,720.00
Total celebrate New Collebra	7	7,000.00	7	7,720.00
Contributions Grants/Fees	\$	14,000.00	\$	20,000.00
Recreation Fund transfers in	\$	7,000.00	\$	7,000.00
Total NCAARD	\$	21,000.00	\$	27,000.00
Fire State Grants	\$	2,000.00	\$	2,000.00
Fire and EMS Contracts	\$	135,000.00	\$	140,327.00
EMS Run Charges	\$	300,000.00	\$	314,283.00
Proceeds from Notes	\$	=	\$	-
Contributions	\$	-	\$	
Misc. Income	\$	10,000.00	\$	21,368.00
Transfers In	\$	240,000.00	\$	240,000.00
Total Fire & EMS Fund	\$	687,000.00	\$	717,978.00
	Т.			
Revenue in Lieu of Taxes	\$	20,000.00	\$	21,609.00
Proceeds from Notes and Bonds	\$	-	\$	-
Transfers In	\$	-	\$	_:
Community Commons Development	\$	20,000.00	\$	21,609.00

REVENUE	201	17 Projected	Year End		
		2016			
Water System Improvement Misc Rev	\$	-			
Transfer In	\$	10,000.00			

Advances In	\$	-		
Proceeds from Bond and Notes	\$	875,000.00		
Total Water System Improvement Fund	\$	885,000.00		
	Т,	F07.000.00		
Water Billing	\$	507,800.00	\$	526,745.0
Bulk Water Sales	\$	12,000.00	\$	13,400.0
Microcystins Testing Fees	\$	15,000.00	\$	15,200.0
Water Tap Fees	\$		\$	-
Misc. Rev	\$	200.00	\$	3,159.0
Penalty Fees	\$	4,000.00	\$	7,324.0
Advance In	\$	-	\$	-
Transfers In	\$	-	\$	-
Total Water Revenue	\$	539,000.00	\$	565,828.0
Sewer Billing	\$	498,800.00	\$	511,220.0
Sewer Disposal- Guernsey Co.		,	\$	-
Waste Haulers	\$	5,000.00	\$	7,055.0
Sewer Tap Fees	\$	-	\$	-
Penalty Fees	\$	1,000.00	\$	
Misc. Revenue	\$	200.00	\$	2,725.0
Sludge Press			\$	-/
Transfers In			\$	-
Total Sewer Revenue	\$	505,000.00	\$	521,000.0
Proceeds from Notes	\$	-	\$	
Debt Service Fund Transfers In	\$	22,367.00	\$	22,292.0
Total Debt Service Fund	\$	22,367.00	\$	22,292.0
Total Dept Service Fullu	٦	22,307.00	Ş	22,232.0
Loan Proceeds WWTP Resv fd	\$	120	\$	<u>~</u>
WWTP Reserve Fund Trans. In	\$	5,000.00	\$	5,000.0
Total WWTP Reserve Fund	\$	5,000.00	\$	5,000.0
Swimming Real Grants			\$	
Swimming Pool Grants Season Passes	\$	11,000.00	\$	12,350.0
			\$	
Daily Passes	\$	5,000.00 2,000.00	\$	7,864.0
Special Events Consession Resoints	\$		\$	2,425.0
Concession Receipts	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	8,500.00	\$	10,440.0
Programs Court the Declares	\$	2,000.00		2,516.0
Save the Poolooza	\$	1,500.00	\$	1,042.0
Misc. Revenue	\$	=	\$	-
Donations	\$	=	\$	
Transfer In		-	\$	-
Total Swimming Pool Revenue	\$	30,000.00	\$	36,637.0